

December 26, 2014

Agenda

Pledge of Allegiance

9:15 a.m. Jack Hupp Executive Session (Personnel)

Approve Minutes (M/A)

Before/after Expenditures

Supplemental Appropriations (2)

Transfer of Funds (11)

Equipment Request – JFS (WavPlayer Transcription Software)

Authorize Direct Payment of Contractor – Project #8-2014 Bridge Deck Replacement

Approve Service Quote – Murphy Vocational Services (Transitional Work Program)

Title IV-D Agreements – CSEA

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, FRIDAY, THE 26TH DAY OF DECEMBER, 2014, WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl
Belle Everett
Kerry Metzger

Commissioner Abbuhl presiding.

The Lord's Prayer was said.

The Pledge of Allegiance was said.

RESOLUTION (1196-2014) APPROVE MINUTES

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the minutes of the previous meeting as written.

VOTE: Chris Abbuhl, yes;
Belle Everett, abstain;
Kerry Metzger, yes;

RESOLUTION (1197-2014) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following before/after expenditures:

PERC (Insurance Trust)	241,353.00
Galicks (Engineer)	60.30
Snyder Brothers Sales & Service (Engineer)	438.83
Fastenal Co (Engineer)	537.22
Ream & Haager Lab (W/S)	262.00
Thomson-Reuters-West (Law Library)	3,010.56
Independence Business Supply (Clerk of Courts)	765.37
Ream & Haager Lab (W/S)	1,713.00
“ “	1,863.50

Stingel Excavating (W/S)	315.00
HD Supply (W/S)	140.79
Kimble (W/S)	2,089.58
Cummins Bridgeway (Sheriff)	286.51
Staley Technologies (Sheriff)	3,725.65
HC Lobalzo & Sons (Sheriff)	493.42
Chuck Nicholson (Sheriff)	317.34
WesTech (W/S)	383.44
Maxwell Investigation (Probate/Juvenile)	101.00
Tusc Co Health Dept (Community Corrections)	7,194.24

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (1198-2014) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Child Welfare	A018-A00	A009-B06	\$196,891.86	Foster Care
Juvenile	T22-T20	T22-T07	\$678.12	Insurance

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (1199-2014) TRANSFER OF FUNDS

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Sheriff	A006-16	A006-02	\$3,500.00	Salaries
" "	A006-16	A006-17	\$1,500.00	OPERS
" "	A006-21	A006-06	\$1,800.00	Contract Services
" "	A006-21	A006-05	\$1,500.00	Repairs
" "	A006-08	A006-03	\$100.00	Supplies
" "	A006-09	A006-03	\$250.00	" "
" "	B55-12	B55-06	\$2,600.00	Contract Services
" "	B55-04	B55-06	\$600.00	" "
" "	B55-05	B55-06	\$800.0	" "
" "	S80-23	S80-02	\$20,000.00	Salaries
" "	S80-21	S80-02	\$13,200.00	" "
" "	S80-16	S80-17	\$6,000.00	OPERS
" "	S80-16	S80-18	\$500.00	Medicare
" "	X32-02	X232-02	\$150.00	Longevity
" "	X632-04	X632-02	\$800.00	Salaries
" "	X632-04	X632-17	\$200.00	OPERS
Probate/Juvenile	A002-C27	A002-C21	\$869.13	Equipment*
Capital Projects	U40-U04	U40-U03	\$146.00	Services
Engineer	K000-K12	K000-K30	\$20,000.00	Bridge Projects
Veterans	A009-C06	A009-D14	\$18,568.98	Capital Projects
" "	A009-C03	A009-D14	\$548.98	" "
" "	C009-C05	A009-D14	\$1,813.70	" "

*This replaces the transfer approved 12/22/2014

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

Discussion: Commissioner Metzger explained the transfer for the Sheriff into Contract Services is for them to pay for air testing/balancing of filtration system in pod. They are being proactive to make sure this area could be used for isolation in case they have to handle an individual with tuberculosis or other communicable diseases.

Commissioner Abbuhl explained the Veterans transfers will allow them to encumber the unused funds in their accounts to pay for capital projects for their office. There were 3 requests that were not included as the Auditor reviewed them and there were not sufficient funds in those accounts to allow the transfer. Commissioner Abbuhl left a message for Debbie Cook, Veterans Office Director explaining these 3 requests.

RESOLUTION (1200-2014) EQUIPMENT REQUEST – JFS (WavPlayer Transcription Software)

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following equipment for Job & Family Services as requested by Michelle Tope, Director:

WavPlayer Transcription Software in the amount of \$236.35 from H03. The existing software expired after 3 installs. This new version does not expire. ByteScribe Wavplayer software allows our transcriptionists to transcribe dictation from our dictation server. This was already purchased as it was an emergent need.

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

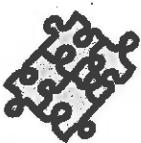
RESOLUTION (1201-2014) DIRECT PAYMENT OF CONTRACTOR – Project #8-2014 Bridge Deck Replacement

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to authorize the direct payment of contract to BOG Construction, Inc. for Project #8-2014 Bridge Deck Replacement TUS-CR 62-00.79 PID #97365 at the direction of the LPA and upon approval of ODOT under the terms of the agreement. This action is taken upon the recommendation of Joe Bachman, County Engineer.

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (1202-2014) MURPHY VOCATIONAL SERVICES

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following Service Quote to create and prepare a Transitional Work Program for Tuscarawas County:



Murphy Vocational Services
 330-635-8180; 978-428-7718(fax)
 pjmurphy0900@aol.com

SERVICE QUOTE

Employer: TUSCARAWAS COUNTY	Date: 11/28/14
Policy Number(s): 37900001	MCO: AULTCOMP
Contact: JANE CLAY	TPA: COMPMANAGEMENT, INC
Employees: 300+	Grants: 1
Union: 4 (Teamsters; AFSCME, FOP, OPSE)	Total Approved: \$6300.00
Number of Locations:	

Component	Estimated Time	Cost per hour	Estimated Total
Policy and Procedure Development	3 hrs	\$200	\$600.00
Medical Provider Network	2 hrs	\$200	\$400.00
Education and Training (Unions, TW Committee & Supervisors)	6 hrs	\$200	\$1200.00
Job Analysis	25 job analyses	\$200/JA	\$5000.00
Total Estimated Cost			\$7200.00
TW Grant Applied/reimbursement (75% of cost up to \$6300)			\$5400.00
Total Out of Pocket Expense (25%)			\$1800.00

The above fees are an estimate based on preliminary information from your company contact and apply to the locations/policy numbers listed above only. Additional services will be charged at the \$200 per hour as per Ohio BWC guidelines. Additional job analysis will be charged at \$200 per job analysis. Additional locations or policy numbers not listed above must be quoted separately. Grant money that remains after program development may be used for program evaluation and improvement, assistance with the first claim, additional training or job analysis and will be quoted and charged separately. In the event that additional services other than those listed above are needed to complete the transitional work program, the employer will be consulted prior to going forward and a separate quote will be generated.

Grant Information

The Ohio BWC requires that the employer pay the total cost of services in full to the accredited developer upon completion of the program prior to submitting the grant application. After receiving payment, Murphy Vocational Services will provide the employer with all information needed to submit the grant application as required for reimbursement.

Payment Requirements

Murphy Vocational Services requires full payment upon completion of services after the BWC has approved the TW program. Once payment is received, a hard copy and an electronic copy of the Transitional Work Program manual will be delivered to the employer. In the event that the company does not carry the Transitional Work Grant program to completion, Murphy Vocational Services requires full payment of all services completed at the time of cancellation.

By signing below, the employer indicates that he/she has read the above information and agrees with the terms and conditions listed. Employer understands that payment of the total cost of services is due immediately upon completion of the services provided by the Murphy Vocational Services transitional work developer.

Employer Signature: Chris Albrecht Date: 12/26/14
 Title: Commissioner

List of Probable Job Analyses by Department for Tuscarawas County

1. Developmental Disabilities:
 - Workshop Specialist
 - Production Manager
 - Bus Driver
 - Teaching Specialist (Early Childhood, Childhood, Early Intervention Specialists)
 - Classroom Aide
2. Sheriff:
 - Jail Warden
 - Corrections Officer
 - Deputy/Lieutenant/Sergeant
 - Dispatcher
 - Jail Cook
 - Jail Nurse
3. Engineers:
 - Bridge Worker/Supervisor
 - Highway Worker/Supervisor
 - Traffic Technician
 - Mechanic – Engineering
 - Surveyor
 - Project Inspector
4. Job/Family Services:
 - Case Aides
5. Water/Sewer:
 - Maintenance Mechanic – Water/Sewer
 - Water and Sewer Operator
 - Water and Sewer Worker
 - Welder-Fabricator
6. Commissioners:
 - General Maintenance
 - Dog Warden

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

Discussion: Commissioner Metzger asked if the Board of Developmental Disabilities is paying a portion of the TWP costs. The Clerk explained payment will be made from the Workers' Compensation Payable Fund and the list of positions is only probable. Pat Murphy reviewed the County's claim experience and suggested the list to include those with the highest experience rate.

RESOLUTION (1203-2014) TITLE IV-D AGREEMENTS – CSEA

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following as requested by Traci Berry, Child Support Enforcement Agency Director:

Authorize the Tuscarawas County Child Support Enforcement Agency to enter into Title IV-D agreements with each of the following entities:

For the time period of January 2015-December 2015:
 Tuscarawas County Court of Common Pleas, General Trial Division Magistrate;
 Tuscarawas County Court of Common Pleas, Juvenile Division Magistrates;
 Tuscarawas County Clerk of Court; and

For the time period of April 2015- March 2016:
 Tuscarawas County Sheriff's Office

The purpose of the contracts is to obtain Federal Financial Participation as a source of reimbursement to the county general fund for services rendered by the Courts, Clerk and Sheriff's Office under the terms of the contract.

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (1204-2014) PAY BILLS

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve for payment the following bills:

Commissioners		
American Electric Power	Electric/JFS	2593.43
American Electric Power	Electric/JFS light	101.12
Union Hospital	TB Testing	113.94
Frontier	Service/339.1855	342.35
Kent State University	EODA Registration/Abbuhl	20.00
American Electric Power	Electric/Veterans	390.88
Blasenhauer Plumbing	Repairs	1991.63
Middaugh Printers	Purchase Orders	1084.66
Kayline	Supplies	129.44
Park Department		
Jane E. Clay	Travel - 2014	100.00
OECC	RR Easement Liability Insurance	510.00
Public Defender		
Staples	Supplies	296.62
Frank Bair	Utilities	292.74
Clerk of Courts		
NADA Guide	Title Registration Books	290.00
Twin City Chamber of Commerce	Lease	175.00
Law Library		
Thomson Reuters West	Patron Access	852.50
Thomson West Payment Center	Patron Access Plan	852.50
West Payment Center	Westlaw Patron Access	216.37
Veterans		
Staples Credit Plan	Supplies	870.10

Community Corrections

Verizon	Cell Phone Service	150.96
First Communications	Long Distance	15.07

Treasurer

Harris Computer Systems	Software Support	92.00
Harris Computer Systems	Software Support	280.81

Recorder

Staples	Supplies	14.31
Staples	Supplies	21.93

Auditor

Staples Advantage	Printer	299.00
Staples Advantage	Mouse	9.95

Job & Family Services

Tusc Co Commissioners	Rent & Utilities	5229.52
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Probate/Juvenile

Daniel Loibl	Office Supplies	42.00
Staples	Office Supplies	13.23
Brett Hillyer	Guardian Fees	750.00

Common Pleas

Judge Elizabeth Thomakos	Travel Expense Reimbursement	116.33
Staples Credit Plan	Mail Cart for Mediation	142.79
Staples Credit Plan	Office Supplies, Invoice, nos	35.47
Pengad Inc.	Exhibit Labels	36.05
Hilscher-Clarke Electric Co.	Annual Maintenance Contract	395.00
Tusc. Valley Farmers	TVFM Vouchers for Wellness Program	60.00

Economic Growth Fund

Tusc. County CIC	CIC Operating Marketing	25,000.00
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Southern Court

American Electric Power	Electric	559.66
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Sheriff

Moore Medical	Medical Supplies	1053.03
Clean Plus/CPI Division	Gloves	396.00
Diamond Medical Supply	Medical Supplies	253.22
Johnson Printing	Forms	649.00
Sirchie	Evidence Supplies	610.16
Staples	Supplies	298.79
Midwest Radar & Equipment	Radar Calibrations	1125.00

VOTE:

Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (1205-2014) EXECUTIVE SESSION – PERSONNEL

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to go into an Executive Session with Jack Hupp, Maintenance Supervisor to discuss personnel, specifically disciplinary action related to Ryan Anstine with no action to follow.

TIME: 9:16 a.m.

ROLL CALL VOTE & ATTENDANCE:

Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

Commissioner Abbuhl called the meeting out of Executive Session and back into Regular Session at 9:32 a.m.

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (1206-2014) ADJOURN

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to adjourn at 9:32 a.m. to meet in Regular Session, Monday, the 29th day of December, 2014.

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Chris Abbuhl
Belle Everett
Kerry Metzger

Attest: *Gene C. Cleary*
Clerk of the Board