

August 11, 2014

Agenda

Pledge of Allegiance

1:15 Michelle Tope Replacement Hire

Approve Minutes

Before/after Expenditures

Supplemental Appropriations (4)

Transfer of Funds (1)

Retirement – Michelle Tope

Travel – JFS

Dog & Kennel Monthly Report – July 2014

Declare Items Obsolete – Dog Pound Misc.

H&H Environmental – Asbestos Removal (Moving Ohio Forward)

Resolution Accepting Amounts & Rates as Determined by Budget Commission

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, MONDAY, THE 11TH DAY OF AUGUST, 2014, WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl
Belle Everett

Commissioner Abbuhl presiding.
NOTE: Commissioner Metzger absent.

The Lord's Prayer was said.
The Pledge of Allegiance was said.

RESOLUTION (738-2014) APPROVE MINUTES

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the minutes of the previous meeting as written.

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, absent;

RESOLUTION (739-2014) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following before/after expenditures:

Eastern Resource Service (Water/Sewer)	1797.92
Garielle Weingarh (JFS)	298.54
Beth Kiggans (JFS)	891.70

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, absent;

RESOLUTION (740-2014) - SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Job & Family Services	H000-H46	H000-H30	\$2,000.00	Travel and Expenses
Engineer	K000-K40	K000-K16	\$7,000.00	Road Projects
Water/Sewer	Q085-Q10	Q085-Q04	\$75.00	Legal Fees
" "	Q075-Q99	Q075-Q02	\$14,088.54	Construction

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, absent;

RESOLUTION (741-2014) TRANSFER OF FUNDS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Common Pleas	A002-B07	A002-B11	\$241.68	Foreign Judges

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, absent;

Communication:

Food Assistance, Foster Care, Kinship Services, Medicaid, Ohio Works First, Prevention/Retention/Contingency



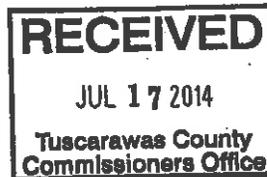
TUSCARAWAS COUNTY JOB & FAMILY SERVICES

Michelle Tope, Director
389 16th Street, SW
New Philadelphia, OH 44663-6401
(330) 339-7791 and 1-800-431-2347

Email: help@tcjfs.org
Website: www.tcjfs.org

FAX: (330) 339-6388
TTY/TDD Ohio Relay Services: 1-800-750-0750

July 15, 2014



Tuscarawas County Board of Commissioners
125 East High Avenue
New Philadelphia, OH 44663

Dear Commissioners Abbuhl, Metzger, and Everett,

Please accept this letter as notice of my intent to retire as director of Tuscarawas County Job and Family Services (TCJFS) effective December 31, 2014.

When interviewed for this position, I stated that my desire was to serve our community in this capacity for five to seven years. I apologize for my inability to fulfill that expectation. As we all know, life has a way of changing the best laid plans we set for ourselves. The unexpected joy of my family expanding with four new grandchildren this year leaves me torn between the two passions of my life: helping my family and serving people who find themselves in need of extra help. The community of Tuscarawas County deserves leadership at TCJFS whose focus can be thoroughly vested in advancing the good works of the agency.

The employees of TCJFS endeavor daily to serve our community in accessing vital services and benefits to help them meet their basic needs. They do so with a true desire to serve. As Commissioners, you each are exemplary in your roles of serving the public with professionalism and integrity. You have always shown interest in our work and respected the challenges we face in discharging our duties. I have been truly honored to work with so many caring and capable professionals who quietly go about their jobs with the sincere goal of making our world a better place for all.

Thank you for providing me the opportunity to lead the work of TCJFS and the support you have provided. I look forward to assisting in a smooth transition for a new director.

Sincerely,

A. Michelle Tope

Adoptions, Adult Protective Services, Child Protective and Case Management Services, Child Care, Disability Assistance,

Discussion: Commissioner Abbuhl read Michelle Tope's retirement letter. He explained that the Board had a very extensive interview process when Michelle was hired as Director. She has done an excellent job as Director and had very big shoes to fill when Lynn Angelozzi retired. She has been an exemplary worker who has filled the role of Director, above and beyond all expectations. He appreciates her dedication and passion for the job. He understands her reason to retire as she has her family and good health. She will be missed but he wishes her the best. Michelle stated that her letter is only a fraction of what she feels and she thanked the Board for the opportunity to serve the community in a different way. She has told everyone the Board of Tuscarawas County Commissioners looks into what the employees are doing but not trying to micromanage but looks into the jobs. She will be around but not in a full time capacity. This has been a tremendous learning experience for her. She will miss the work but she is looking forward to volunteering. She has worked with JFS for 32 ½ years by the time of her retirement date. Commissioner Everett attended the JFS Quarterly meeting where Michelle discussed her retirement and explained that it would be public. Commissioner Everett was shocked and saddened because she knows Michelle's passion and understands where she is at in her life as a woman with grandchildren. She wishes Michelle well and all the happiness and joy with her grandchildren. She will miss her. Commissioner Everett had employees come up to her and expressed how much they will miss Michelle. Commissioner Abbuhl also noted the great working relationship between the bargaining unit and non-bargaining employees. Michelle had the benefit of watching Lynn's leadership and values the good working relationships throughout the agency and community.

RESOLUTION (742-2014) ACCEPT RETIREMENT – M. TOPE (JFS DIRECTOR)

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to accept the retirement of Michelle Tope as Director of Job & Family Services effective December 31, 2014.

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, absent;

Discussion: Michelle Tope (Director, Job & Family Services) presented a request to hire 4 Social Services Worker 3. They are replacement hires. She has checked their references and qualifications.

RESOLUTION (743-2014) REPLACEMENT HIRES – JFS (Larkin/Renner/Stevens/Weekley)

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the personnel action to hire the following individuals at Job & Family Services effective September 8, 2014:

Natalie J. Larkin	Social Services Worker 3
Elizabeth C. Renner	Social Services Worker 3
Stacia J. Stevens	Social Services Worker 3
Shannon L. Weekley	Social Services Worker 3

Natalie will replace Kara Rufener who left employment during probation.

Elizabeth will replace Kari Abel who resigned August 8, 2014.

Stacia will replace Chad Elliot who resigned the position one day prior to his start date to take another job.

Shannon will replace Beth Kiggans who made a lateral transfer to Placement Services to train prior to the retirement of Jan Wimer from that unit.

Michelle Tope, Director of Job & Family Services have conducted an independent assessment to determine that these applicants meet the minimum qualifications for the positions.

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, absent;

Discussion: Michelle Tope (JFS Director) said that she has sent up a vacancy notice and an updated position description she changed to the average person would know what the Director's job consist of. Commissioner Everett questioned how the position will be filled and she would like it posted. Michelle has a grandchild due in December but does not have any significant time off the rest of the year.

RESOLUTION (744-2014) TRAVEL – JFS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following state mandated travel request for Job & Family Services as recommended by Michelle Tope, Director:

DATE: AUGUST 20, 2014
TITLE: BIC REPORTS TRAINING SESSION
LOCATION: COLUMBUS, OHIO
ATTENDING: DEBBIE WHITNEY AND AMY DOTTS
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.
DATE: AUGUST 14, 2014
TITLE: ODJFS DISTRICT ASSOCIATION MEETING
LOCATION: COLUMBUS
ATTENDING: MICHELLE TOPE
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, absent;

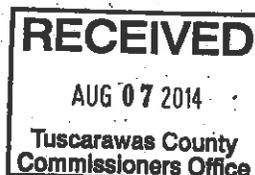
RESOLUTION (745-2014) DOG & KENNEL MONTHLY REPORT – JULY 2014

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following Dog & Kennel Monthly Report for July 2014:

DOG & KENNEL MONTHLY REPORT

<i>July 2014</i>	
DESCRIPTION:	AMOUNT:
Dogs picked up by Wardens:	40
a.) Owner requested pick up:	2
b.) Strays picked up by wardens:	38
c.) Strays brought in by public:	11
Complaints handled:	85
Dogs brought to pound by owners:	33
Total Number Dogs Euthanized:	34
Owner requested euthanasias:	15
Dog Holdovers:	80
Citations Issued:	2
Animal claims:	0
Dogs Sold:	19
Dogs Redeemed:	13
License Sold:	24
License Sold on road by Wardens:	8
License Fees:	\$ 420.00
Pound Fees:	\$ 526.00
Pick up Fees:	\$ 480.00
Euthanasia Fees:	\$ 210.00
Mileage on trucks (1 & 2):	3105
Releases to Rescues:	10

Submitted by: *Karen Slough - Tuscarawas Co. Dog Warden*



VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, absent;

RESOLUTION (746-2014) DECLARE ITEMS OBSOLETE FOR USE – Dog Pound

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to declare, as obsolete for the use for which it was acquired in accordance to Ohio Revised Code 307.12 (B).

- Maytag dryer (broken)
- Old Xerox copier (obsolete)
- Older Gateway laptop (broken)

These are broken or obsolete and are not fit for to auction on GovDeals. They will be disposed of in accordance to Ohio Revised Code.

These items will be listed on GovDeals or used for scrap value:

- Sentry floor safe (no use for and no combination/key)
- Sharp UX-510A fax machine (no use for)
- Karen's Gateway laptop (obsolete)

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, absent;

Discussion: Commissioner Everett questioned what IT does about the obsolete lap top computers. The Clerk replied they clear the hard drive before it is disposed of.

RESOLUTION (747-2014) H&H ENVIRONMENTAL – ASBESTOS REMOVAL (MOF)

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following agreement for the Moving Ohio Forward Grant as recommended by Ohio Regional Development Corporation:



2699 East CR 50 Tiffin. OH 44883
 Tiffin Office: 419-618-3072 Fax: 419-443-0539
 Huntsville Office: 937-539-0094 Fax 937-843-3079
 hhenvironmental@yahoo.com

Proposal Submitted To: Ohio Regional Development Corp.	Phone: 740-622-0529	Date: 7-14-14
Street: 120 ½ S. Fourth St.	Job Name: 238 S. Water St. Abatement	
City, State, and Zip Code: Coshocton, OH 43812	Job Location: 238 S. Water St. Uhrichsville, OH 44683	
Contact Person: Julie Smith	Email: julie@ordevelopment.com	

H&H Environmental will provide liability insurance, equipment, material, and trained personnel to adequately provide the following:

- **Removal of 8 in. ft. of asbestos HVAC duct tape in basement**
- **Removal of 9 sq. ft. of sheet flooring in Room 1**

H&H Environmental will perform air monitoring each day of removal operations and will load, manifest, transport and dispose of all ACM at an EPA licensed disposal facility. All abatement work will be performed in compliance with all EPA, OSHA and state regulations regarding asbestos removal and disposal. OWNER TO PROVIDE ALL UTILITIES. H&H Environmental not responsible for building cleanout.

In accordance with EPA and state regulations, notification of any planned asbestos abatement activity, if more than 50 linear feet or 50 square feet of friable asbestos must be submitted to the appropriate agency no less than eleven working days prior to commencement of abatement work. In accordance with regulations all clearance air sampling will be by PCM. The sampling and analysis shall be conducted in accordance with the most recent NIOSH method 7400. A certified asbestos hazard evaluation specialist will conduct all clearance air sampling for this project.

We propose hereby to furnish material and labor-complete in accordance with the above specifications, for the sum of: \$ 400.00

Authorized Signature: [Signature]

Note: This proposal may be withdrawn by us if not accepted within 30 days.

*All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Worker's Compensation Insurance.

Authorized Signature to Accept Proposal: [Signature]

Date of Acceptance: 8/11/14

VOTE:

Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, absent;

Tuscarawas County Auditor Form

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF COUNTY COMMISSIONERS)

Revised Code, Secs. 5705.34-5705.35

The Board of County Commissioners of Tuscarawas County, Ohio met in REGULAR session on the 11TH day of AUGUST, 2014 at the office of BOARD OF COMMISSIONERS with the following members present:

- CHRIS ABBUHL
- BELLE EVERETT

MR. MS. BELLE EVERETT moved the adoption of the following Resolution:

WHEREAS, The Budget Commission of Tuscarawas County, Ohio has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

RESOLVED, By the Board of County Commissioners of Tuscarawas County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said County the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount Approved by Budget Commission Inside 10 Mill Limitation	Amount to Be Derived from Levies Outside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
General Fund	3,605,000.00		2.20	
District Board of Health		1,176,600.00		1.00
Board of Mental Retardation		4,918,700.00		4.90
Senior Services Levy Fund		1,104,000.00		0.70
TOTAL	\$ 3,605,000.00	\$ 7,199,300.00	2.20	6.60

**SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
GENERAL FUND:		
Current expense levy authorized by voters on for not to exceed years.		
Current expense levy authorized by voters on for not to exceed years.		
SPECIAL LEVY FUNDS:		
District Board of Health FUND: Levy authorized by voters on 2012 for not to exceed 10 years. Expires 2022	1.00	1,176,600.00
MRS / MRDD FUND: Levy authorized by voters on 1981 for a continuing period.	1.30	1,075,100.00
MRS / MRDD FUND: Levy authorized by voters on 2012 for not to exceed 10 years. Expires 2022	1.70	1,710,900.00
MRS / MRDD FUND: Levy authorized by voters on 2001 for a continuing period.	1.90	2,132,700.00
Senior Services FUND: Levy authorized by voters on 2010 for not to exceed 5 years. Expires 2015	0.70	1,104,000.00
FUND: Levy authorized by voters on for not to exceed years.		

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Mr. CHRIS ABBUHL seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:

Mr. CHRIS ABBUHL , YES;

~~Mr.~~ MS. BELLE EVERETT , YES;

Mr. KERRY METZGER , ABSENT

Adopted the 11TH day of AUGUST, 2014.

Janet Clark
Clerk of the Board of County Commissioners
Tuscarawas County, Ohio

RESOLUTION (749-2014)**PAY BILLS**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve for payment the following bills:

Commissioners

NP Water Dept	Water/101 EH	161.36
NP Water Dept	Water/125 EH	263.80
Ohio Treasurer of State	Annual Inspections	53.25
NP Water Dept	Water/JFS	166.77

Dog Pound

Sugarcreek Vet Clinic	Medical Care	100.00
Kimble	Service	104.30
NP Water Dept	Water	118.78

Water & Sewer

City of Dover	County Share of OM & R	6,951.79
Kimble	Rental & Pick up	40.00
Fitzpatrick Zimmerman & Rose	Legal Services	130.00
Cintas	Uniform Rental	313.14
Standard Plumbing	Emergency Repair	102.29
HD Supply	Materials	2,116.97
Frontier	Service	47.10
Frontier	Service	172.74
Columbia Gas	Utility	215.89
Holmes Wayne Electric	Electric	1,055.00
American Electric Power	Electric	32.79
Fitzpatrick Zimmerman & Rose	Legal Services	366.38
American Electric Power	Electric	3,997.41
Kimble	Sludge Disposal	1,206.86
Kimble	Hopper Rental	103.39
Kimble	Sludge Disposal	419.62
Fitzpatrick Zimmerman & Rose	Legal Services	200.00
Fitzpatrick Zimmerman & Rose	Legal Services	200.00
John Deere Financial	Materials	139.98
Fastenal	Supplies	52.44

Community Corrections

Secured Monitoring Systems	House Arrest Monitoring	505.00
Patrick Maculitis	Offender Housing	450.00
Tusc Co Health Dept	Treatment Services	6,422.52
Comdoc	Maintenance/Repairs	552.00
Tusc Co Sheriff's Reserves	Security	724.50

Information Technology

Provantage	Supplies	466.81
Provantage	Supplies	137.88
Horizon	Internet Connection	395.00

Juvenile/Probate

Independence Business Supply	Supplies	32.99
Times Reporter	Legal Ad	159.65

Sheriff

Zashin & Rich	Legal Counsel	1,757.20
Fenton Brothers	Supplies	28.34
Verizon Wireless	Cell Phone Service	527.44
Galls	Battery	115.65
Meat Packers Outlet	Inmate Meat	1,304.68
Avalon	Food	6,266.21
Dutch Creek Foods	Inmate Food	1,178.24
Dutch Creek Foods	Inmate Food	1,975.78
Terminix	Insect Treatment	118.00
Staley Technologies	Service Contract	326.00
Ziegler Oil Co	Repairs	5,150.22
Tusc Co Health Dept	Inmate Dental Treatment	188.00
Union Hospital	Inmate Medical Treatment	779.75

Walter Wilson	Petty Cash	250.00
Union Hospital Workwell	Pre-Employment Drug Screening	58.75
Ohio BCI & I	CCW Background Checks	1,978.00
Union Hospital	Inmate Medical Treatment	781.46
New Phila Water Dept	Water	2,305.56
Diamond Drugs	Inmate Meds	6,090.13
Tri-State Canine Services	K9 Training	4,400.00
First National Bank of Dennison	Travel & Training/Investigations	186.50
First National Bank of Dennison	Transportation of Prisoners	1,396.72
911		
Staley Technologies	Maintenance Contract	660.00
Motorola Solutions	Maintenance Agreement	114,029.64
MNJ Technologies	Supplies	284.00
Staples	Supplies	275.45
American Electric Power	Tower Electric	246.93
Ohio Highway Patrol	LEADS Services	747.00
Child Support		
Tusc Co JFS	IT Services	41.71
Pitney Bowes	Postage	10,000.00
Southern Court		
Dominion East Ohio Gas	Service	82.00
Emergency Management		
Emergency Management Assoc of OH	Registration	325.00
Community & Economic Development		
CIC of Tuscarawas County	Operation/Marketing Expenses	25,000.00
Staples Advantage	Supplies	55.50
Tusc Co Recorder	Recording Fee/B-C-12-1CT-1	52.00
Common Pleas		
Comdoc	Service Charge	27.00
Veterans		
Xerox	Lease Maintenance	193.65
Finishing Touch Carpet Cleaning	Office Cleaning	435.00
Tusc Co Senior Center	Transportation	160.00
Debra Cook	Travel/Client Home Visit	20.70
Tusc Co JFS	Building Maintenance	84.71
Midas Auto Service	Oil Change/Maintenance	27.38
Time Warner Cable	Cable & Internet	208.27
Engineer		
RJ Wright & Sons	Gas & Fuel Oil	27,208.63
Ziegler Bolt & Nut House	Bridge & Culvert Supplies	181.32
Kuester Implement	Repairs/Parts	37.10
Joe Bachman	Travel & Misc Expenses	728.64
Yoder Small Engines	Repairs/Parts	106.10
Kimble Clay & Limestone	Materials per bid	300.24
Tusc Construction Supply	Bridge & Culvert Supplies	135.00
Kimble Recycling	Trash Dumpster/Port & NP	102.08
Geo Shack Ohio	Supplies	401.25
Cross Truck Equipment	Repairs/Parts	199.49
JW Cookson	Repairs/Parts	753.62
National Lime & Stone	Materials	544.51
Ace Truck Equipment	Repairs/Parts	32.96
Holmes Wayne Electric	Service	46.29
Fastenal	Bridge & Culvert Supplies	781.08
Ziegler Tire	Repairs/Parts	705.50
Liniform	Uniform Rental	177.17
Fishel Haas Kim Albrecht	Legal Fees	43.75
Martin Mobile Glass	Repairs/Parts	175.98
WE Quicksall & Associates	TUS-CR 62.00.79 Bridge Rehab	6,998.60
SEI	Office Cleaning	424.00
Ohio Bridge Corp	Project #5-2014	3,767.00

Independence Business Supply	Supplies	28.00
Russell Standard	Materials	89,238.39
Martin Quarry	Materials	1,244.42
Lowe's Business Account	Bridge & Culvert Supplies	532.39
Advance Auto	Repairs/Parts	33.64
Airgas USA	Bridge & Culvert Supplies	399.03
Galicks	Bridge & Culvert Supplies	64.50
Centre Supply	Parts	43.35
Larry Hoagland	Repairs/Parts	1,300.00
Snyder Brothers Sales & Service	Repairs/Parts	582.85
Staley Technologies	Repairs/Parts	170.00
Stony Point Supply	Bridge & Culvert Supplies	216.05
Truck Sales & Service	Repairs/Parts	671.85
Tailored Trim	Seat Repair	90.00
Southeastern Equipment Co	Repairs/Parts	2,231.02

Job & Family Services

Vincent & Dana Beachy et al	Boarding Home Payroll	12,534.00
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Treasurer

US Bank Finance	Copier Lease	82.00
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VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, absent;

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (750-2014) ADJOURN

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to adjourn at 1:27 p.m. to meet in Regular Session, Thursday, the 14th day of August, 2014.

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, absent;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.





Commissioner Metzger, absent;

Attest: 

 Clerk of the Board