

August 25, 2014

Agenda

Pledge of Allegiance

1:15	Michelle Tope	Personnel -Replacement Hire
1:30	State Auditors	Post Audit Conference

Approve Minutes August 18, 2014
 Approve Minutes August 21, 2014

Before/after Expenditures

Interfund Transfer/Advance

Supplemental Appropriations (2)

Travel – JFS

Declare Item Obsolete – Clerk of Courts (Desk Chair)

Declare Items Obsolete-JFS (misc. items)

Change Order –Project #3-2014 (PDK Construction)

MOU- Family & Children First Council

Designate Voting Representative –CCAO

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, MONDAY, THE 25TH DAY OF AUGUST, 2014, WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl
 Belle Everett
 Kerry Metzger

Commissioner Abbuhl presiding.

*The Lord's Prayer was said.
 The Pledge of Allegiance was said.*

RESOLUTION (787-2014) APPROVE MINUTES – August 18, 2014

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the minutes of the meeting held August 18, 2014 as written.

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (788-2014) APPROVE MINUTES

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the minutes of the previous meeting as amended (*Resolution (781-2014) Seconded by Commissioner Everett – not Commissioner Abbuhl*).

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (789-2014) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following before/after expenditures:

Thyssen Krupp Elevator (Maintenance)	\$496.86
Kimble Clay & Limestone (Engineer)	\$6176.34

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (790-2014) INTERFUND TRANSFER/ADVANCE

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following interfund transfer/advance as per State Auditor's recommendation:

Tusc. Co. Treasurer Reimb the PA fund for SS Recon/JFS \$300,000.00

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (791-2014) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Water/Sewer	O050-O04	O050-O02	\$151,470.57	Interest - Sandyville
" "	O050-O04	O050-O01	\$60,600.00	Bonds - Sandyville

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (792-2014) TRAVEL - JFS

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following state mandated travel request for Job & Family Services as recommended by Michelle Tope, Director:

DATE: 9/2/2014
TITLE: CANTON DISTRICT DIRECTOR'S MEETING / INCLUDES INCOME MAINTENANCE PERSONNEL
LOCATION: CANTON
ATTENDING: AMY DOTTS , AMY ADKINS, MICHELLE TOPE
ANTICIPATED EXPENSE: Mileage of approximately 29 miles equals \$13.34, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/3/2014
TITLE: OHIO ADOPTION PLANNING GROUP MEETING
LOCATION: WORTHINGTON
ATTENDING: GAYLE HAHN
ANTICIPATED EXPENSE: Mileage of approximately 214 miles equals \$98.44, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/4/2014
TITLE: NEW AGENCY/ ADMINISTRATOR ORIENTATION
LOCATION: COLUMBUS
ATTENDING: DAVID HAVERFIELD, JOE KROCKER
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/8/2014
TITLE: CW3: LEGAL ASPECTS OF FAMILY CENTERED CPS
 This two-day workshop addresses the legal base for child welfare practice. The trainer covers Federal legislation, Ohio's legal definitions of abuse, neglect, and dependency, and the Ohio Neglect/Abuse Reporting Statute, and also gives an overview of the juvenile court process. Also addressed are the permanent commitment process, what constitutes good testimony, and the caseworker's role and responsibilities in the courtroom (complete with mock-trial).
LOCATION: CAMBRIDGE

ATTENDING: ANGELA BARLOCK

ANTICIPATED EXPENSE: Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/9/2014

TITLE: CW3: LEGAL ASPECTS OF FAMILY CENTERED CPS

LOCATION: CAMBRIDGE

ATTENDING: ANGELA BARLOCK

ANTICIPATED EXPENSE: Mileage of approximately 0 miles equals \$0, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/10/2014

TITLE: CHALLENGES IN SUPERVISION: A PROBLEM SOLVING SESSION

LOCATION: COLUMBUS/ PCSAO

ATTENDING: GAYLE HAHN

ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/10/2014

TITLE: A CULTURE OF LEARNING: ENHANCING THE LEARNING ENVIRONMENT OF YOUR ORGANIZATION

LOCATION: COLUMBUS/ PCSAO

ATTENDING: LISA WODKOWSKI

ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/10/2014

TITLE: OHIO CASE LAW AND LEGISLATIVE UPDATE

LOCATION: COLUMBUS/PCSAO

ATTENDING: JEFF KIGGANS-CANCELLED

ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/10/2014

TITLE: ETHICS, PROFESSIONALISM AND SUBSTANCE ABUSE

LOCATION: COLUMBUS

ATTENDING: JEFF KIGGANS-CANCELLED

ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/10/2014

TITLE: BREAKING THROUGH THE NOISE: BEING A DYNAMIC COMMUNICATOR IN A COMPLEX WORLD

LOCATION: COLUMBUS/ PCSAO

ATTENDING: LISA WODKOWSKI, GAYLE HAHN

ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/11/2014

TITLE: OJFSDA GENERAL SESSION

LOCATION: COLUMBUS

ATTENDING: MICHELLE TOPE

ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/11/2014

TITLE: PSYCHOTROPIC MEDICATIONS AND CHILDREN, JUST WHAT THE DR. ORDERED

LOCATION: COLUMBUS/ PCSAO

ATTENDING: TOMMY CANNON, LISA WODKOWSKI, JEFF KIGGANS

ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/11/2014

TITLE: SPICE AND BATH SALTS, WHAT ARE SYNTHETIC DRUGS?

LOCATION: COLUMBUS/ PCSAO

ATTENDING: TOMMY CANNON, LISA WODKOWSKI

ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/11/2014

TITLE: HELPING FOSTER YOUTH OVERCOME IDENTITY THEFT

LOCATION: COLUMBUS/ PCSAO

ATTENDING: BETH KIGGANS

ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/11/2014
TITLE: OHIO'S NEW ADOPTION RECORDS LAW: ADULT ADOPTEE ACCESS
LOCATION: COLUMBUS/ PCSAO
ATTENDING: BETH KIGGANS, JEFF KIGGANS
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/12/2014
TITLE: OJFSDA GENERAL SESSION
LOCATION: COLUMBUS
ATTENDING: MICHELLE TOPE
ANTICIPATED EXPENSE: Mileage of approximately 0 miles equals \$0, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/12/2014
TITLE: ETHICAL ISSUES IN CULTURAL AND DIVERSITY CHILD WELFARE PRACTICE
LOCATION: COLUMBUS/ PCSAO
ATTENDING: BETH KIGGANS, LISA WODKOWSKI,
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/12/2014
TITLE: HUMAN TRAFFICKING: PCSAO'S ROLES AND RESPONSIBILITIES
LOCATION: COLUMBUS/ PCSAO
ATTENDING: TOMMY CANNON
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/12/2014
TITLE: IMPROVING CONFIDENCE AND COMMUNICATION IN JUVENILE COURT
LOCATION: COLUMBUS/PCSAO
ATTENDING: JEFF KIGGANS
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/12/2014
TITLE: COMMUNITY CONTEXT OF CHILD MALTREATMENT; OPPORTUNITIES FOR PREVENTION
LOCATION: COLUMBUS/ PCSAO
ATTENDING: BETH KIGGANS, JEFF KIGGANS
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/12/2014
TITLE: THE POWER OF CONNECTING
LOCATION: COLUMBUS/ PCSAO
ATTENDING: LISA WODKOWSKI
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/15/2014
TITLE: PCSAO LEGISLATIVE COMMITTEE MEETING
LOCATION: COLUMBUS
ATTENDING: DAVID HAVERFIELD
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/15/2014
TITLE: MEETING WITH DAVID REICHER AT MULTI-COUNTY
LOCATION: CANTON
ATTENDING: MICHELLE TOPE
ANTICIPATED EXPENSE: Mileage of approximately 29 miles equals \$13.34, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/16/2014
TITLE: TIER 1 SERVICES FOR BIRTH PARENTS
This one-day module includes information regarding counseling issues and strategies in permanency planning with birth parents and their families. For cases involving voluntary adoption, information will be given on how to foster responsible birth parenting in decision making, birth planning, choosing adoption options, and following through on adoption planning. For cases involving involuntary termination of parental rights, strategies will be provided on how to increase engagement of birth families in making decisions in the best interests of their children. The workshop will help define the importance of grief work for all birth parents, the phases of grieving, and how to best support birth parents and their families as they cope with their losses. The workshop will acquaint trainees with methods for gathering and recording social and medical histories of birth parents, Ohio rules/laws regarding open records and open adoptions, the Putative Father Registry, and the Ohio Voluntary Surrender form. Finally, information will be

presented on how to empower birth parents who are experiencing termination of parental rights, including permission messages, entrustment ceremonies, and closure.

LOCATION: CAMBRIDGE

ATTENDING: ELIZABETH BENEDETTO

ANTICIPATED EXPENSE: Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/17/2014

TITLE: CW4: ASSESSMENT IN FAMILY CENTERED CPS

Caseworker Core Module IV is a two-day workshop that establishes the child protective services process of assessment as the fundamental and critical prerequisite for all case decision-making. Seven steps of critical thinking are applied to assessments at the point of referral, intake, family services, placement planning, and reunification. Participants learn the complexity of conducting thorough and accurate assessments and the factors that impact that process. Participants receive instruction on the purpose, factors to consider, and information-gathering strategies for safety, risk, and family assessments.

LOCATION: CAMBRIDGE

ATTENDING: ANGELA BARLOCK

ANTICIPATED EXPENSE: Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/18/2014

TITLE: CW4: ASSESSMENT IN FAMILY CENTERED CPS

LOCATION: CAMBRIDGE

ATTENDING: ANGELA BARLOCK

ANTICIPATED EXPENSE: Mileage of approximately 0 miles equals \$0, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/18/2014

TITLE: MAKING THE TRANSITION FROM WORKER TO SUPERVISOR TRAINING / ESSENTIALS OF TRAINING: -communication strategies /- avoid common mistakes / - manage former co-workers / -motivation techniques / - resolve conflicts, etc.

LOCATION: AKRON

ATTENDING: AMY ADKINS, AMY DOTTS, NATALIE STEPHEN, DEBBIE WHITNEY

ANTICIPATED EXPENSE: Mileage of approximately 58 miles equals \$26.68, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/19/2014

TITLE: CW4: INTERVIEWING SKILLS FOR ASSESSMENT

This one-day skill-building learning lab provides opportunity to practice interviewing strategies and techniques with families to gather information for safety, risk, and family assessments. It is based on the concepts presented in Caseworker Core Module IV - Assessment in Family-Centered Child Protective Services.

LOCATION: CAMBRIDGE

ATTENDING: ANGELA BARLOCK

ANTICIPATED EXPENSE: Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/22/2014

TITLE: FOR BETTER OR WORSE, HOW TO GET ALONG WITH THE SYSTEM

Frustration can lead to burnout, and burnout is one of the chief motivators of dissatisfaction. Effective caseworkers quit because they don't know how to handle the "system." Participants will learn ways of dealing with the "system" that will help them avoid burnout. This will be a fast-paced training, filled with lots of success-oriented strategies. There will be no time for complaining!

LOCATION: CAMBRIDGE

ATTENDING: ELIZABETH BENEDETTO, JOYCE VOLZER, and MAGGIE RENTSCH

ANTICIPATED EXPENSE: Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/23/2014

TITLE: County Readiness Managers Meeting

LOCATION: Marysville

ATTENDING: AMY DOTTS AND NATALIE STEPHEN

ANTICIPATED EXPENSE: Mileage of approximately 258 miles equals \$118.68, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/23/2014

TITLE: CANTON DISTRICT DIRECTOR'S MEETING

LOCATION: CAMBRIDGE

ATTENDING: MICHELLE TOPE

ANTICIPATED EXPENSE: Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/25/2014

TITLE: FRAUD CONTROL QUARTERLY MEETING

LOCATION: AKRON

ATTENDING: TIM HASWELL

ANTICIPATED EXPENSE: Mileage of approximately 100 miles equals \$46, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/30/2014

TITLE: OSHTS ADULT PROTECTIVE STEERING COMMITTEE MEETING

LOCATION: COLUMBUS

ATTENDING: LISA WODKOWSKI AND RYAN BENEDETTO

ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, yes;

RESOLUTION (793-2014) DECLARE ITEMS OBSOLETE FOR USE – chair:

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to declare, as obsolete for the use for which it was acquired in accordance to Ohio Revised Code 307.12 (B).

CLERK OF COURTS

1 chair that is in disrepair and obsolete.

This item will be disposed of in accordance to ORC.

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, yes;

RESOLUTION (794-2014) DECLARE ITEM OBSOLETE FOR USE – JFS (misc. items)

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to declare, as obsolete for the use for which it was acquired in accordance to Ohio Revised Code 307.12(B):

Item #	Qty	Description	Condition	Disposition
3010	1	Weather Radio	Broke	Trash or recycle
4041	1	Emergency Buzzer System	Broke	Trash or recycle
No Number	1	Computer workstation pressed-wood	Broke	Trash
4216	1	Salt Spreader	Broke	Trash
2661	1	Salt Spreader	Broke	Trash
3161	1	Office Chair	Broke	Trash
3746	1	Office Chair	Broke	Trash
1345	1	Microwave Cart	Broke	Trash
4499	1	RCA TV	Broke	Trash or Recycle
2276	1	Okidata Printer	Broke	Trash or Recycle
4348	1	Lexmark Printer	Broke	Trash or Recycle
4376	1	APC Battery Backup	Broke	Trash or Recycle
4152	1	Lindhaus Sweeper	Broke	Use as parts to repair other sweeper
562	1	Rolodex	Broke	Trash
1774	1	Letter Opener	Broke	Trash
4390	1	Fax Machine	Broke	Trash or Recycle
384	1	Calculator	Broke	Trash or Recycle
415	1	Calculator	Broke	Trash or Recycle
765	1	Calculator	Broke	Trash or Recycle
769	1	Calculator	Broke	Trash or Recycle
4469	1	Car Seat	Not safe	Trash
4403	1	Car Seat	Expired	Trash
4404	1	Car Seat	Expired	Trash
4372	1	Dodge Van	Wrecked and totaled	Totaled by insurance company

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, yes;

RESOLUTION (795-2014) CHANGE ORDER – PROJECT #3-2014 Guard Rail

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following as requested by the County Engineer:

Tuscarawas County- Project # 3-2014
 TUS-VAR-GR-Phase 3- TUS-CR 16 & 14
 PID # 95218
 CHANGE ORDER NO. 1 (Final)

August 14, 2014

PART 1 – Base Bid – CR 16 (River Road) – SR 258 to CR 14 (River Hill Road)

1a. Quantity adjustments to reflect “as built” conditions versus estimated plan quantities on the base bid.

Ref. No.	Item No.	As Built Quantity	Plan Quantity	Description	Unit Price	Total Add or (Deduct)
3	202	1,387.5 ft	1,450 ft	Guardrail removed for storage	.70	(43.75)
5	606	17,012.5 ft	17,025 ft	Guardrail, type 5	10.77	(134.62)
9	606	8,850 lf	17,700 lf	Reshaping Berm	0.02	(177.00)
10	Special	2 ea	4 ea	Mailbox Support System	60.00	(120.00)
11	626	168 ea	191 ea	Barrier Reflector, Type A2	5.20	(119.60)

Total Deduct (\$594.97)

PART 2 – Additive Alternate – CR 14 (River Hill Road) – Port Washington to CR 16 (River Road)

1b. Quantity adjustments to reflect “as built” conditions versus estimated plan quantities on the additive alternate.

Ref. No.	Item No.	As Built Quantity	Plan Quantity	Description	Unit Price	Total Add or (Deduct)
5	606	1,875 ft	1,912.5 ft	Guardrail, type 5	10.77	(403.88)
9	Special	0 ft	2,012.5 ft	Reshaping Berm	0.02	(40.25)
11	626	23 ea	31 ea	Barrier reflector, type A2	5.20	(41.60)

Total Deduct (\$485.73)

2. Contract Recapitulation

a. Original Contract Amount	Part 1 – Base Bid	\$ 208,525.45
	Part 2 – Additive Alternate	\$ 57,866.58
	Total	\$ 266,392.03
b. Change Order #1 (Deduct)	Part 1 – Base Bid	(\$ 594.97)
	Part 2 – Additive Alternate	(\$ 485.73)
c. Revised Contract Amount	Part 1 – Base Bid	\$ 207,930.48
	Part 2 – Additive Alternate	\$ 57,380.85
	Total	\$ 265,311.33

3. Change Order Request/Approval

Change Order Requested by: Phillip R. Harrison 8-19-14
 Phillip R. Harrison, President Date
 PDK Construction, Inc.

Recommended by: Joe Bachman 8/20/14
 Joseph S. Bachman, PE, PS Date
 Tuscarawas County Engineer

Approved by: Tuscarawas County Commissioners

Chris Abbuhl 8/25/14
 Chris Abbuhl, Chairman Date

Belle Everett 8/25/14
 Belle Everett Date

Kerry Metzger 8/25/14
 Kerry Metzger Date

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (796-2014) MOU – Family & Children First Council

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following Memorandum of Understanding:

MEMORANDUM OF UNDERSTANDING (MOU)**Between**

**Members of
Tuscarawas County Family and Children First Council**

And

Tuscarawas County Family and Children First Council

This is an agreement between members of Tuscarawas County Family and Children First Council, hereinafter called members, and Tuscarawas County Family and Children First Council, hereinafter called Council.

I. Purpose and Scope

The purpose of this MOU is to identify roles and responsibilities of each party as they relate to strengthening the Council's ability to coordinate service interventions and develop programs and resources on behalf of multi-need children and families in accordance with Ohio Revised Code 121.37.

In particular this MOU is intended to:

- Enhance the collaborative relationship between Council members
- Clarify expectations of members in relationship to Council functions and service coordination (*mechanism and documents attached)
- Identify financial responsibilities of members as they relate to the purpose and growth of Council

II. Background

The Tuscarawas County Family and Children First Council adopted an organizational structure following an extensive series of planning meetings between child and family serving agencies beginning in May 2008, immediately following the Governor's Summit on Children.

This action was undertaken in an effort to strengthen the Council's ability to coordinate service interventions on behalf of multi-need children and families in accordance with Ohio Revised Code 121.37. Other significant changes that accompanied this "re-model" include changing administrative agent to the ADAMHS Board of Tuscarawas and Carroll Counties effective July 1, 2010, the addition of a full-time service coordinator to the Council staff and a streamlined committee structure.

Equally important is the belief that the following issues will also be positively impacted by these changes: Multi-system and agency interventions (school systems, Juvenile Court, mental health, substance abuse, Job and Family Services, private, non-profit); out-of-home/county placements; delinquent behaviors; increasing Federal and State resources supporting children and families with behavioral, developmental, and health disabilities.

III. Member Responsibilities Under this MOU

Members shall undertake the following activities as they relate to **general Council functioning**:

1. Participate in data collection efforts regarding children and families in Tuscarawas County

2. Take an active role in Council activities including the participation in committees designed to strengthen Council and its ability to impact the well-being of children and families in Tuscarawas County
3. Support Council functions with annual financial contributions to the extent possible
4. Adhere to attendance requirements per ORC 121.37. The following agencies are not permitted per ORC to send a designee: Tuscarawas County Job and Family Services, Tuscarawas County Board of Developmental Disability, Superintendent of New Philadelphia City Schools, and a superintendent representing all other school districts.

Members shall undertake the following activities as they relate to **service coordination**:

1. Incorporate service coordination into agency policies and procedures
2. Refer children to the service coordination process who have indicators of placement risk or court involvement, e.g. truancy, running away from home, drug/alcohol/inhalant abuse, expulsion for violating a school disciplinary code, history of physical violence against parents, multiple child abuse and neglect reports, history of poor peer relationships including physical aggression with peers, potential placement at STAR alternative school.
3. Be mindful of referring children and families as an early intervention option in the attempt to reduce the likelihood of more intensive system involvement as the child ages
4. Prioritize the scheduling of children involved in the service coordination process. The expedited service delivery is often necessary to maintain the family unit and prevent placement disruption or court involvement.
5. Make available staff for family team meetings to facilitate the creation of service coordination plans.
6. Authorize the service coordinator and family team to create a plan to meet the family needs. The members of the family team will collaboratively address child and family needs through their respective disciplines and scopes of practice.
7. Communicate with the service coordinator regarding any child involved in service coordination *prior* to an out-of-home placement or *immediately* regarding any child involved in the service coordination process who is placed outside the home on an emergency basis. This will allow for scheduling of a service coordination meeting as required by ORC 121.37.
8. Commit to developing a service financing plan when possible and appropriate based on agency and system resources.

IV. Council Responsibilities Under this MOU

Council shall undertake the following activities:

1. Streamline and coordinate services for families seeking assistance for their children
2. Schedule meetings at such times and places to minimally impact member agency business
3. Develop programs and projects to encourage coordinated efforts to improve the local service delivery system
4. Evaluate the effectiveness of the service coordination process and revise the mechanism as needed
5. Collect information and data regarding Tuscarawas County children and families and the impact of Council initiatives related to child well-being,
6. Develop and implement a process that annually evaluates and prioritizes services, fills service gaps where possible, and invents new approaches to achieve better results for families and children
7. Create an annual plan that identifies the county's interagency efforts to increase child well-being
8. Increase awareness community wide regarding Council role and function

V. Terms of Understanding

The term of this MOU is for a period of 24 months from the effective date of this agreement and may be extended upon written mutual agreement. It shall be reviewed 6 months after the effective date and each July thereafter to ensure that it is fulfilling its purpose and to make any necessary revisions.

Authorization

The signing of this MOU is not a formal undertaking. It implies that signatories will strive to reach, to the best of their ability, the objectives stated in the MOU.

Name: CHRIS ABBUHL
 Title: PRES, TUSC CO COMMISSIONERS
 Signature:
 Date: 08/25,2014

Name:
 Title: TCFCFC Chair
 Signature:
 Date:

Name: Robin Bowdish
 Title: Council Manager
 Signature:
 Date:

Name: Rindy Brace
 Title: Service Coordinator
 Signature:
 Date:

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

Discussion: Commissioner Abbuhl discussed the designation of the official representative and alternate for County Commissioner’s Association of Ohio (CCAO) membership meetings. He explained that Commissioner Metzger sits on the CCAO Board of Trustees and Commissioner Abbuhl is President of the Board and is Chair of the Agricultural and Rural Affairs Committee which is why Commissioner Metzger is the official representative with Commissioner Abbuhl as the alternate.

RESOLUTION (797-2014) TO DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2014

Commissioner Everett moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners’ Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE BE IT RESOLVED that Commissioner Kerry Metzger is designated as the Official Voting Representative) of Tuscarawas County.

BE IT FURTHER RESOLVED that Commissioner Chris Abbuhl is designated as the Alternate Voting Representative of Tuscarawas County.

The motion was seconded by Commissioner Metzger.

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

RESOLUTION (798-2014)**PAY BILLS**

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve for payment the following bills:

Commissioners

Standard Plumbing	Mediation Project-HVAC/App #4	12,494.57
TASC-Client Invoices	Flex System Plan Admin	875.00

Engineer

National Lime & Stone	Materials	21,270.24
Rick Watson Trucking	Material Hauling per bid	1,579.76
First Communications	Long Distance	27.87
Fenton Brothers	Repairs/Parts	47.44
Kimble Clay & Limestone	Materials CR 21	22,641.93
Newton Asphalt Paving	Materials	454.36
Kimble Landfill	Disposal Fees	49.68

Treasurer

Staples	Supplies	171.36
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Law Library

Tusc Co Clerk of Courts	Notary Fees	147.00
Thomson Reuters West	Books	63.75
Legal Directories Publishing Co	Ohio Legal Directories	54.24
Independence Business Supply	Supplies	11.99
Columbus Bar Association	Notary Books	161.87

Common Pleas

RJ Beck Protective Systems	ID Card Photobadging System	2,850.00
RJ Beck Protective Systems	Panic Buttons and Parts/Installation	1,250.00
Environments 4 Business	Office Furniture/Mediation	1,291.68
Elizabeth Stephenson	Reimb/Supplies	26.50

Child Support

Treasurer Tusc Co	IV-D Contract/Juvenile Court Magistrate	9,838.58
American Electric Power	Electric	1,659.87
First Communications	Long Distance	42.89
Ohio Treasurer of State	Laptop	1,050.00

Sheriff

Diamond Medical Supply	Medical Supplies	644.28
G & L Supply	Supplies	469.51
Federal Express	Shipping	48.60
RJ Wright & Sons	Gasoline	14,971.07

911

Staley Technologies	Weatherproof Telephone Jack /New Meter	174.00
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Public Defender

First Communications	Long Distance	20.75
Akron Bar Association	Seminar	105.00
Quickprint Center	Supplies	315.00

Juvenile/Probate

Johnson Printing	Supplies	210.00
Johnson Printing	Supplies	391.75
Jane Gingrich	Investigation Fee	125.00
Jane Gingrich	Travel	16.20

Clerk of Courts

Jeanne Stephen	Travel	90.16
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Community & Economic Development

Leggett & Harr Siding	CHIP Home Repair	21,006.00
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Community Corrections

First Communications	Long Distance	15.72
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Verizon Wireless	Cell Phone Service	150.54
Tusc Co Health Dept	Treatment Services	6,310.75

Southern Court

Twin City Water & Sewer	Service	60.10
Atty Michael Cochran	Acting Judges Fees	262.50
Forensic Diagnostic Center	Evaluation	750.00

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

Discussion: Michelle Tope (Job & Family Services Director) was present to request the personnel action to hire Susan R. Archer as Income Maintenance Aide 2 effective September 15, 2014. Susan will be replacing Jan Porter who was promoted to a Clerical Specialist in a Case Management Unit within the Children Services Department following the resignation of Jennifer Cargnel who left to further her education. Susan has extensive experience with customer service, data entry, along with experience from Akron Children’s Hospital. Michelle has checked her references and completed a background check.

RESOLUTION (799-2014) PERSONNEL ACTION – HIRE – S. ARCHER (JFS)

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the replacement hiring of Susan R. Archer as Income Maintenance Aide 2 effective September 15, 2014. Susan Susan will be replacing Jan Porter who was promoted to a Clerical Specialist in a Case Management Unit within the Children Services Department following the resignation of Jennifer Cargnel. Michelle Tope, Director, has conducted an independent assessment to determine that this applicant meets the minimum qualifications for the position.

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

NOTE: Commissioner Metzger reminded the media that the meeting for Thursday has been cancelled.

RESOLUTION (800-2014) RECESS

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to recess at 1:16 p.m. until 1:30 p.m. for the purpose of the Post Audit Conference.

VOTE: Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

Commissioner Abbuhl called the meeting out of recess and back into Regular Session at 1:30 p.m. for the purpose of the Post Audit Conference.

RESOLUTION (801-2014) EXECUTIVE SESSION – STATE AUDITORS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to go into Executive Session with the State Auditors and various office holders for the purpose of the Post Audit Conference.

TIME: 1:30 p.m.

ROLL CALL VOTE & ATTENDANCE:
 Chris Abbuhl, yes;
 Belle Everett, yes;
 Kerry Metzger, yes;

Commissioner Abbuhl called the meeting out of Executive Session and back into Regular Session at 2:13 p.m.

No action taken.

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (802-2014) ADJOURN

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to adjourn at 2:13 p.m. to meet in Regular Session, Tuesday, the 2nd day of September, 2014.

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Chris Abbuhl
Belle Everett
Kerry Metzger

Attest: Jane E. Clay
Clerk of the Board