

June 26, 2014

Agenda

9:15 Michelle Tope Personnel Action – Replacement Hire
 9:30 BIDS: Project #5-2014 CR 99

Approve Minutes June 19, 2014
 Approve Minutes June 23, 2014

Cancel Meeting – Monday June 30, 2014

Before/after Expenditures

Supplemental Appropriations (1)

Equipment Request – Maintenance (Vacuum)

Award Bid/Contract – CDBG Activities 1 (Port Washington) & 2 (Salem Twp)

Gardiner HVAC Maintenance Agreement

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, THURSDAY, THE 26TH DAY OF JUNE, 2014, WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl
 Kerry Metzger

Commissioner Abbuhl presiding.
 Commissioner Everett absent.

*The Lord's Prayer was said.
 The Pledge of Allegiance was said.*

RESOLUTION (611-2014) APPROVE MINUTES – June 19, 2014

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the minutes of the meeting held June 19, 2014 as written.

VOTE: Chris Abbuhl, yes;
 Belle Everett, absent;
 Kerry Metzger, yes;

RESOLUTION (612-2014) APPROVE MINUTES – June 23, 2014

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the minutes of the previous meeting (June 23, 2014) as written.

VOTE: Chris Abbuhl, yes;
 Belle Everett, absent;
 Kerry Metzger, yes;

RESOLUTION (613-2014) CANCEL MEETING – MONDAY, JUNE 30, 2014

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to cancel the meeting to be held Monday, June 30, 2014 due to lack of quorum.

VOTE: Chris Abbuhl, yes;
 Belle Everett, absent;
 Kerry Metzger, yes;

NOTED: Commissioner Metzger noted that he will be attending the Ohio Judicial Symposium on Monday along with Tuscarawas County Judges, Probation Officers and Law Enforcement Officials regarding opiate addiction.

RESOLUTION (614-2014) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following before/after expenditures:

Comdoc (Capital Projects)	3838.38
Catherine Clarke (Coroner)	342.37
Radiology Association of Canton (Sheriff)	102.00
Bridges Excavating (W/S)	2744.00
Stark Co Coroner Office (Coroner)	15580.50
Tolloti Pipe (Engineer)	592.79

VOTE: Chris Abbuhl, yes;
 Belle Everett, absent;
 Kerry Metzger, yes;

RESOLUTION (615-2014) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Capital Projects	U40-U20	U40-U15	\$1800.00	Mediation Project

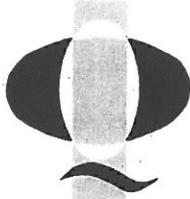
VOTE: Chris Abbuhl, yes;
 Belle Everett, absent;
 Kerry Metzger, yes;

RESOLUTION (616-2014) EQUIPMENT REQUEST – Maintenance (Vacuum)

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the equipment request for the Maintenance Department to purchase a Hoover Vacuum in the amount of \$155.00 from A004-B12. This will replace current older model that has had numerous repairs and is no longer functional.

VOTE: Chris Abbuhl, yes;
 Belle Everett, absent;
 Kerry Metzger, yes;

Communication:



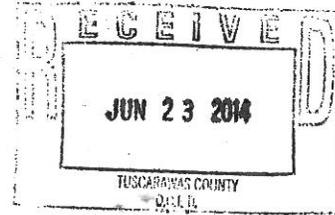
W. E. Quicksall and Associates, Inc.

554 West High Avenue
 P.O. Box 646
 New Philadelphia, Ohio 44663

Civil Engineers

June 18, 2014

Mr. Chris Abbuhl, President
 Tuscarawas County Board of Commissioners
 125 East High Avenue, Room 212
 New Philadelphia, Ohio 44663



Re: Tuscarawas County FY-2013 Formula CDBG Projects

Dear Mr. Abbuhl:

On June 16, 2014 the Tuscarawas County Commissioners opened bids for the FY-2013 Formula CDBG Projects:

- Activity #1 Village of Port Washington, Arch Street Paving Project
- Activity #2 Salem Township, Glasgow Road Paving Project

At your request, we have reviewed the bids submitted for the contract on the above referenced projects, and we recommend that the projects be awarded as follows:

Newton Asphalt Paving, Inc. in the amount of One Hundred, Twenty-Nine Thousand, Eight Hundred Forty-Two Dollars and 00/100 (\$129,842.00) for Activities #1 and #2.

All figures were checked for each bidder and bid result remain unchanged.

Bidding documents from Newton Asphalt Paving, Inc. were in general conformance with the bidding requirements.

Ohio Revised Code Section 9.24 prohibits a political subdivision from awarding a contract to any person against whom a finding for recovery has been issued by the Auditor of State. We have searched the State Auditor's database and the recommended contractor does not have an unresolved finding and does not appear on US Treasury's Excluded Parties Listing. A copy of the documentation for these searches are attached.

We have checked the references from Newton Asphalt Paving, Inc. and have verified the Contractor has the resources to complete this project by the substantial completion date. We found no other dissatisfied parties or unresolved issues. We have no reason to believe that they will not be able to complete the Project.

Three copies of the bid tabulations are enclosed for your use.

Thank you and if you have any questions or need additional information, please call me.

Respectfully,

W. E. QUICKSALL AND ASSOCIATES, INC.

[Signature]
 Creston C. Stephan, E.I.
 Construction Coordinator

Enclosures
 File: 1313; Reading

Phone: (330) 339-6676 Website: www.wequicksall.com Fax: (330) 339-2227

RESOLUTION (617-2014) AWARD BID/CONTRACT - NEWTON ASPHALT PAVING CDBG (GRANT #B-F-13-1CT-1, Activities #1 {Port Washington} & #2 (Salem Twp).

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to authorize a contract in the amount of \$129,842.00 with Newton Asphalt Paving, Inc. for the above referenced Village of Port Washington (Activity #1) and Salem Township (Activity #2) Street Improvements Community Development Block Grant activities (Grant #B-F-13-1CT-1). The President or Vice-president of the Board of Commissioners is also authorized to sign all documents relating to the awarding and execution of said contract with Newton Asphalt Paving, Inc. This action is taken upon the recommendations of the Project's Engineer W. E. Quicksall & Associates Inc. and the County Development Director, Scott Reynolds.

VOTE: Chris Abbuhl, yes;
 Belle Everett, absent;
 Kerry Metzger, yes;

RESOLUTION (618-2014) GARDINER HVAC MAINTENANCE AGREEMENT

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following agreement. There current agreement expires at the end of July. This is for routine preventative maintenance:



31200 Bainbridge Road
Solon, Ohio 44139
Tel: 440.349.5588
Fax: 440.349-3585
www.WHGardiner.com

June 11, 2014

Mr. Jack Hupp
Tuscarawas Commssioners Office
125 East High Street
New Philadelphia, Ohio 44663

**SUBJECT: MMA PROPOSAL – SCHEDULE NUMBER MMA7461
HVAC Scheduled Maintenance Agreement # 83534 - Renewal -August 1, 2014
Tuscarawas Annex - 125 East High Street, New Philadelphia, Ohio 44663**

Dear Mr. Hupp:

The maintenance agreement between **Tuscarawas Commssioners Office** and Gardiner is scheduled to renew August 1, 2014. To help make our process paperless, we are sending this email instead of a hard copy.

We recognize the downturn in the economy and will keep your agreement price the same as last year. Your contract amount will remain at **\$10,260.00** per year, payable in quarterly amounts of \$2,565.00 for the period from **August 1, 2014, through July 31, 2015.**

All repairs outside the scope of the agreement will be performed on a time and material basis at a rate of **\$85.00** per hour/normal business hours Any repairs provided outside the scope of the agreement will include a \$45.00 daily truck charge. These prices do not include applicable taxes, if any.

There are two phone numbers that connect you to us **24 hours a day.** The Gardiner Service number is **440/349-5588**, and the Gardiner line is **440/248-3400.** The following is a list of names and extension for your reference when calling for service, assistance or need a question answered:

Wendy Grau	Service Dispatch	Ext. 1495
Cam Bohnett	Service Dispatch	Ext. 1477
Annie Lembach	Service Dispatch	Ext. 1574
Michele Longstreet	Service Coordinator	Ext. 1478
Pam Findley	Service Contract Administrator	Ext. 1586
Rick Speck	Your Account Manager	Ext.1440
	Mobile Phone	440/539-1109
	E-mail	rspeck@whgardiner.com

Your purchase order # will expire July 31, 2014. Please acknowledge to Noelle Lipkowski via email at nlipkowski@whgardiner.com or 440/349-5588, extension 1586 and notify if a new purchase order number is required for the renewal.

Your business is always appreciated, and we thank you very much for it. We also look forward to continuing to service the needs of your facility.

Sincerely,

Rick Speck
Account Manager

Customer Acceptance:

Name Chris Abbuhl
Title Commissioner
Date 6/26/2014 PO# 81841

VOTE: Chris Abbuhl, yes;
Belle Everett, absent;
Kerry Metzger, yes;

RESOLUTION (619-2014)

PAY BILLS

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve for payment the following bills:

Commissioners

Comdoc	Copier	3,838.38
Frontier	Service/364.6784	192.16
American Electric Power	Electric/Veterans	224.65
American Electric Power	Electric/JFS	2,833.17
Tusc Co Chamber of Commerce	Safety Council/June	17.00
Office Max	Supplies	302.40
Pinnacle Sanitation Services	Port A John Rental/Canal Lands Park	75.00
State Chemical Solutions	Supplies	233.10
Go Shred	Shredding Services	150.00
MNJ Technologies	RMS/Sheriff's Office	18,164.00
TriTech Software Systems	RMS/Sheriff's Office	3,990.00
American Electric Power	Electric/NJNP	35.43

Dog Pound

Action Now Pest Control	Pest Control	30.00
Sifferlin Animal Clinic	Medical Care	36.00

Juvenile/Probate

Staples	Supplies	86.69
Walmart	Supplies	14.92

Public Defender

Frank Bair	Utilities	55.79
Frank Bair	Utilities	271.78
First Communications	Long Distance	23.42

Information Technology

Century Link	T1	221.46
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Engineer

Pipelines Inc	Dual Wall Poly Pipe	24,879.00
Advanced Auto Parts	Repairs/Parts	32.99

Community Corrections

Steve Pompey	Travel	97.52
Mark Skoneiczny	Travel	23.24
Robert Fair	Travel	25.71
Staples	Supplies	506.76
Galls	Defense Spray	145.55
Ziegler Tire	Maintenance	187.78
Verizon Wireless	Cell Phone Service	150.84

Water & Sewer

Kuester Implement	Repairs/Parts	59.16
USA Bluebook	Materials	487.74
Midwest Sign Center	Signs	206.73
American Highway Products	Man Hole Risers	1,375.50
Provantage	Network Storage & Back Up	340.16
Northeast OH Natural Gas	Utility	13.22
AT & T	Service	53.72
American Electric Power	Electric	114.80
Michael Jones	Travel	270.60
American Electric Power	Electric	294.48
Dover Utilities	Utility	509.41
First Communications	Long Distance	324.53
Verizon Wireless	Cell Phone Service	318.59
Twin City Water & Sewer	Midvale/Barnhill Sewer Charges	5,938.82

Job & Family Services

Toni Anderson	Travel & Training	99.12
OH Treasurer of State	Driving Records	10.00
Michelle Tope	Travel & Training	213.22

USPS	Postage by Phone	2,500.00
Tommy Cannon	Travel	374.26
Office Max Inc	Supplies	84.60
T & T First Aid	Supplies	63.90
Glass Lumber	Building Maintenance	15.63
Midvale Truck Sales	Car Maintenance	373.68
AT & T Advertising	Advertising	4.44
Susan Legg	Travel & Training	115.18
Joseph Krockner	Travel & Training	99.36
Robb Rectanus	Travel & Training	281.22
Horizons of Tusc & Carroll	Transportation	22,279.40
Scott & Heather Auflick	Transportation	20.24
Guidestone	Supervised Visits	1,451.15
Chrysalis Counseling Center	Assessment	825.00
Art Lambert	Transportation	184.55
Discount Drug Mart	Lice Kits	155.88
Child Support		
Bloom's Printing	Voucher Forms	230.00
Office Max	Supplies	302.40
G & L Supply	Supplies	306.08
First Communications	Long Distance	49.44
Frontier	Service	924.04
Clerk of Courts		
Jeanne Stephen	Travel	122.36
Frontier	Service	48.04
Bloom's	Supplies	779.00

VOTE: Chris Abbuhl, yes;
 Belle Everett, absent;
 Kerry Metzger, yes;

Discussion: Michelle Tope (Director, Tusc. Co. JFS) was present to request hiring Kara Rufener as Social Service Worker 3. She will be replacing Crystal Van Curen who resigned from employment in April 2014. She lives in Akron and completed the program with a degree and has been participating in the University Partnership Program. As a part of this program, she has to complete 125 hours of child welfare training which completes most of the training needed for this position.

RESOLUTION (620-2014) PERSONNEL ACTION – HIRE K RUFENER SSW3

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the personnel action for the hiring of Kara L. Rufener, Social Services Worker 3. Kara replaces Crystal Van Curen who resigned from employment in April 2014. Michelle Tope has conducted an independent assessment to determine that this applicant meets the minimum qualifications for the position.

VOTE: Chris Abbuhl, yes;
 Belle Everett, absent;
 Kerry Metzger, yes;

OTHER BUSINESS:

Commissioner Abbuhl stated they had received a complaint regarding Economic Development and Finance Alliance and East Central Ohio Business Authority. He attended the EDFA meeting and that person that had the complaint was there and is satisfied with the information received at the meeting. She will also contact Mike Jones regarding water and sewer options. It is always best to go right to the source for information on business development requirements.

RESOLUTION (621-2014) RECESS

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to recess at 9:16 a.m. until 9:30 a.m. for the purpose of opening bids for Project #5-2014.

VOTE: Chris Abbuhl, yes;
 Belle Everett, absent;
 Kerry Metzger, yes;

Commissioner Abbuhl called the meeting out of recess and back into Regular Session at 9:30 a.m. for the purpose of opening bids for Project #5-2014.

RESOLUTION (622-2014) ADVISEMENT BIDS – PROJECT #5-2014

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to take under advisement the following bids opened and publicly read by Joe Bachman, County Engineer for Project #5-2014 CR 99 Slip Repair:

BIDDER	AMOUNT	BOND
U.S. Bridge, Cambridge, OH	\$106,878.90	X
Lockhart Concrete, Akron OH	\$149,951.00	x

VOTE: Chris Abbuhl, yes;
Belle Everett, absent;
Kerry Metzger, yes;

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (623-2014) ADJOURN

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to adjourn at 9:33 a.m. to meet in Regular Session, Thursday, the 3rd day of July, 2014.

VOTE: Chris Abbuhl, yes;
Belle Everett, absent;
Kerry Metzger, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.



Commissioner Everett, absent;



Attest: 
Clerk of the Board