

August 31, 2015

Agenda

Pledge of Allegiance

Approve Minutes

Transfer of Funds (1)

Supplemental Appropriation (1)

Interfund Transfer/Advance

Before/after Expenditures

Declare Items Obsolete-JFS
Declare Items Obsolete-Sheriff

Approve Tuscarawas County Commissioners Cell Phone Policy

Award Bid-Engineer Project #4-2015 Roadway Resurfacing CR105 Dueber Road

Accept Proposal-Maintenance Blasenbauer Plumbing & Heating LLC

Declare September 2015 National Preparedness Month

Travel – JFS (2)

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION,
MONDAY THE 31ST DAY OF AUGUST, 2015, WITH THE FOLLOWING MEMBERS PRESENT:

Belle Everett
Kerry Metzger

Commissioner Everett presiding.
Commissioner Abbuhl absent-training (Lean Ohio Six Sigma)

The Lord's Prayer was said.
The Pledge of Allegiance was said.

RESOLUTION (796-2015) APPROVE MINUTES

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the minutes of the previous meeting as written.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (797-2015) TRANSFER OF FUNDS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Engineer	K00-K26	K00-K13	\$26,000.00	Equipment

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (798-2015) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Sheriff	X32-X20	X932-X08	\$6,000.00	Travel

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (799-2015) INTERFUND TRANSFER/ADVANCE

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following interfund transfer/advance as per State Auditor's recommendation:

Treasurer, Tusc. Co. Co. General (A00) to Capital Projects (U40) \$6,000.00

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (800-2015) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following before/after expenditures:

Mr. Trailer (Sheriff)	136.79
Tusc. Co. Health (Community Corrections)	15064.00

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (801-2015) DISPOSAL OBSOLETE ITEMS-JFS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to declare, as obsolete for the use for which it was acquired in accordance to Ohio Revised Code 307.12 (B).

INTEROFFICE MEMORANDUM

TO: TUSCARAWAS COUNTY COMMISSIONERS
FROM: JOE KROCKER, TUSCARAWAS COUNTY JOB AND FAMILY SERVICES
SUBJECT: DISPOSAL OF ITEMS
DATE: AUGUST 24, 2015

I would like to request permission to dispose of the items on the list below. As required by the Ohio Revised Code section 307.12, we need a resolution to be passed in order to dispose of this property.

Thank You!!!

cc: David Haverfield

Inven #	Qty	Description	Reason	Proposed disposal method
No #	1	Black chair	Broke	Trash
1258	1	Lamp	Broke	Trash
1656	1	Lamp	Broke	Trash
0742	1	Corner table-top	Broke	Trash
2317	1	Office partition	Broke	Trash
1713	1	Corner computer stand	Broke	Trash
3219	1	Chair	Broke	Trash
471	1	Lathem Time Clock Control	No value - Broke	Trash
4029	1	19" TV Tube-Type	No value - Broke	Trash or recycle
875	1	Canon Camera	No value	Trash
4465	1	Chair	Broke	Trash
2833	1	Panasonic Transcriber	No value	Trash or recycle
3525	1	Envelope feeder	Broke	Trash or recycle
3547	1	Duplexer for printer	Broke	Trash or recycle
4401	1	HP Printer	Broke	Trash or recycle
1963	1	Pressed-wood computer desk	Broke	Trash
1641	1	Brother Typewriter	Broke	Trash or recycle
No #	1	Smoker's Outpost	Broke	Trash
2029	1	Baby Changing Station	Broke	Trash
No #	1	Baby Changing Station	Broke	Trash

VOTE: Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, absent;

RESOLUTION (802-2015) DISPOSAL OBSOLETE ITEMS-SHERIFF

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to declare, as obsolete for the use for which it was acquired in accordance to Ohio Revised Code 307.12 (B).

Sheriff	Shredder	Model#22305	Broken
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VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent

RESOLUTION (803-2015) CELLPHONE POLICY-TUSCARAWAS COUNTY COMMISSIONERS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following cell phone policy for the Tuscarawas County Commissioner’s Office employees.

**TUSCARAWAS COUNTY COMMISSIONERS
CELL PHONE POLICY**

POLICY

The use of a cell phone by certain employees at the Tuscarawas County Commissioners is necessary and vital to the performance of their job duties and their safety in the field. For those employees so designated, the Tuscarawas County Commissioners will either supply a cell phone or pay a monthly stipend to cover the employee’s use of his/her own private cell phone in accordance with Tuscarawas Personnel Manual Policy 6.21. Cell phones must be carried and turned on while out of the building on County business.

PROCEDURE

- A. Employees who are designated by the Tuscarawas County Commissioners as needing to use a cell phone for County business have three options relative to the same and must indicate their election on the Cellular Phone Acquisition Form.
 - 1. Employees may elect to use a County-supplied cell phone. The cost of this phone will be borne by the County. Employees using a County-issued cell phone may only use this phone for business telephone calls. **No personal use of any type is permitted.** Any employee who elects to be issued a County telephone and uses the same for personal use is subject to disciplinary action. Any employee electing to use a County cell phone will be responsible for the replacement cost incurred by the County in the event that the cell phone is lost or destroyed. Where circumstances may exist that are of no fault or beyond the control of the employee, the County will not hold the employee responsible to repair or replace the device. An employee who loses or destroys a County-issued cell phone must immediately notify the Tuscarawas County Commissioners of the same.
 - 2. Employees who are designated by the Tuscarawas County Commissioners as needing to use a cell phone for County business may elect to use their own cell phone. Employees who make this election will be reimbursed a \$25.00 per month stipend regardless of the amount of business use. This stipend is taxable income to the employee and will be reported as the same on their year-end W-2 statement.
 - 3. Employees who are designated by the Tuscarawas County Commissioners as needing to use a cell phone for County business may use their own cell phone and decline the monthly stipend.
- B. Any employee who elects to be provided a County cell phone will be required to adhere to that election for a period of twelve (12) months.

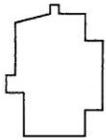
Commissioner

Effective Date

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent

RESOLUTION (804-2015) AWARD BID-ENGINEER Project#4-2015 CR105 Roadway Resurfacing

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to award the following bid as recommended by Joe Bachman, County Engineer.



Joseph S. Bachman, P.E., P.S. Tuscarawas County Engineer

832 Front Avenue SW, New Philadelphia, OH 44663

Phone: (330) 339-6648 Fax: (330) 339-6687 Email: engineer@co.tuscarawas.oh.us

August 31, 2015

Tuscarawas County Commissioners
125 East High Avenue
New Philadelphia, OH 44663

Re: Tuscarawas County
Project # 4-2015
Roadway Resurfacing-
CR 105 Dueber Road
Bid Awards

Commissioners;

We have reviewed the bids submitted on August 27, 2015 for the above referenced project and recommend the award of the bid to Newton Asphalt Paving, Inc. of Strasburg, OH with the low bid of \$ 72,455.00.

Bonds of all unsuccessful bidders for this project may be returned at your earliest convenience. Should you have any questions, please do not hesitate to let us know.

Sincerely,

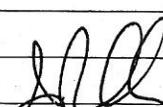
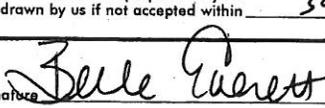
Joseph S. Bachman, PE, PS
Tuscarawas County Engineer

VOTE: Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, absent

Note: Stark-Tuscarawas-Wayne Solid Waste District funds will be used for this project.

RESOLUTION (805-2015) ACCEPT PROPOSAL BLASENHAUER-MAINTENANCE

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to accept the following proposal from Blasenbauer Plumbing & Heating, LLC and authorize the President of the Board of Tuscarawas County Commissioners to sign the following contract and proceed with the repairs at the proposed amount.

<p>BLASENHAUER PLUMBING & HEATING, LLC 8638 N. High Street • P.O. Box 456 MINERAL CITY, OHIO 44656 Phone (330) 859-2112 Ohio License #26391 & #14810</p>		<p>PROPOSAL AND ACCEPTANCE</p>	
PROPOSAL SUBMITTED TO Tuscarawas County Commissioners		PHONE	DATE August 27, 2015
STREET 125 E. High Ave.		JOB NAME AC-17 outdoor unit replacement	
CITY, STATE AND ZIP CODE New Philadelphia, Ohio 44663		JOB LOCATION Phone room in courthouse	
ARCHITECT	DATE OF PLANS		JOB PHONE
<p>We hereby submit specifications and estimates for:</p> <p>Replacement of AC-17(phone room) outdoor unit at courthouse: System has been losing refrigerant steadily. After thorough examination, found a leaking section in outdoor coil. Coil cannot be reliably/feasibly repaired, new coil replacement more expensive than unit replacement, plus new unit has five year warranty and is more efficient. Indoor section appears to be in good condition. Will install new filter/drier and adjust system.</p> <p>WARRANTY: Five years on parts, compressor, one year on labor.</p> <p>* System is ten years old. Extended warranty expired 11/18/2010.</p>			
<p>We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:</p> <p>One thousand, one hundred eighty-four and-----no/100 dollars (\$ 1,184.00).</p> <p>Payment to be made as follows: Net 15 days from invoice date.</p>			
<p>All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.</p>		<p>Authorized Signature </p> <p>Jack Billow HVAC Manager</p>	<p>Note: This proposal may be withdrawn by us if not accepted within 30 days.</p>
<p>Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.</p>		<p>Signature </p>	
<p>Date of Acceptance 8-31-15</p>		<p>Signature _____</p>	

PACC-893-2
 PRINTED IN U.S.A.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent

RESOLUTION (806-2015) PROCLAIM SEPTEMBER 2015 NATIONAL PREPAREDNESS MONTH

It was moved by Commissioner Metzger, seconded by Commissioner Everett to proclaim September 2015 as National Preparedness Month.



**SEPTEMBER 2015
NATIONAL PREPAREDNESS MONTH

RESOLUTION**

WHEREAS, "National Preparedness Month" creates an important opportunity for every resident of Tuscarawas County to prepare their homes and businesses for any type of emergency including natural disasters and potential terrorist attacks; and

WHEREAS, investing in the preparedness of ourselves, our families and businesses can reduce fatalities and economic devastation in our county and in our nation; and

WHEREAS, the Federal Emergency Management Agency's Ready Campaign, Citizen Corps, and other federal, state, local, private and volunteer agencies are working to increase public activities in preparing for emergencies and to educate individuals on how to take action; and

WHEREAS, emergency preparedness is the responsibility of every Citizen of Tuscarawas County and all citizens are urged to make preparedness a priority and work together as a team to ensure that individuals, families and communities are prepared for disasters and emergencies of any type; and

WHEREAS all citizens of Tuscarawas County are encouraged to participate in citizen preparedness activities and asked to visit the websites of the Ready campaign at www.ready.ohio.gov, www.ready.gov, or www.co.tuscarawas.oh.us/EMA/Index.html and become more prepared.

NOW, THEREFORE, THE TUSCARAWAS COUNTY COMMISSIONERS,
do hereby proclaim September 2015 as

NATIONAL PREPAREDNESS MONTH

throughout Tuscarawas County and encourage all citizens to develop their own emergency preparedness plan and work together toward creating a more prepared society.

On this 31st day of August, 2015;

Belle Everett, Tuscarawas County Commissioner

Kerry Metzger, Tuscarawas County Commissioner

Chris Abbuhl, Tuscarawas County Commissioner



VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (807-2015) OUT OF COUNTY TRAVEL-JFS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following travel requests as submitted by David Haverfield, Director Job & Family Services.

DATE: 9/8/2015
TITLE: REGIONAL FISCAL QUARTERLY MEETING
LOCATION: CANTON
ATTENDING: ADAM WILSON, RACHEL CANNON, LISA WODKOWSKI, MANDY PROSSOR
ANTICIPATED EXPENSE: Mileage of approximately 60 miles equals \$27.60, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 9/2/2015
TITLE: OHIO ADOPTION PLANNING GROUP MEETING
LOCATION: WORTHINGTON
ATTENDING: GAYLE HAHN
ANTICIPATED EXPENSE: Mileage of approximately 214 miles equals \$98.44, or an agency van will be utilized, if available, and meals at \$15.00.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent

RESOLUTION (808-2015) PAYMENT OF BILLS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve for payment the following bills.

Clerk of Courts		
Lilienthal Southeastern	Case Files	552.00
Commissioners		
OMEGA	Registration/Everett	20.00
Independence Business Supply	Supplies	69.50
Dominion East Ohio Gas	Service/125 EH	112.04
Dominion East Ohio Gas	Service/107 EH	115.05
American Electric Power	Electric/Veterans	270.11
Accurate Auto	Repairs/Plow Truck	714.85
MNJ Technologies	(2) APC Back UPS	212.00
Treasurer Tusc Co	Housing RLF "bank" interest/First Half 2015	4.07
OMEGA	Registration/Abbuhl	20.00
Union Hospital	TB Testing	114.84
Union Hospital	TB Testing	114.84
Frontier	Service/364.1916	54.92
Frontier	Service/364.8811	865.57
Frontier	Service/343.3921	206.18
Community & Economic Development		
Tusc Co Community Improvement Corp	CIC Operating/Marketing Expenses	25,000.00
Community Corrections		
Buehler's	Pre-paid Visa for Offender Services	255.95
Comdoc	Annual Maintenance Contract	910.60
Dog Pound		
Scott's Lawn Care	Mowing Services	208.33

Town & Country Vet Care	Medical Care	32.62
Town & Country Vet Care	Medical Care	194.51
Engineer		
Fastenal	Bridge & Culvert Supplies	209.06
Yoder Small Engines	Repairs/Parts	184.18
Fenton Brothers	Repairs/Parts	210.68
Kimble Clay & Limestone	Materials	1,800.00
Softworks	Maintenance Agreement	1,195.00
Tusc Construction Supply	Bridge & Culvert Supplies	1,053.00
Davis Radiator	Repairs/Parts	775.00
Southeastern Equipment Co	Repairs/Parts	951.56
Helblings Supply	Supplies	169.65
Airgas USA	Bridge & Culvert Supplies	41.98
American Electric Power	Electric	1,488.03
Dominion East Ohio Gas	Service	64.69
Asphalt Materials	Mat'l per bid	9,917.16
Information Technology		
Mancan	Temporary Employee	291.60
Job & Family Services		
Heather Hodkinson	Diversion	473.00
Public Defender		
Frontier Communications	Service	328.83
Southern Court		
First Communications	Long Distance	19.61
Atty Doug Jackson	Contract Legal Services	162.00
Water & Sewer		
Frontier	Service	49.55
American Electric Power	Electric	1,565.04
Village of Tuscarawas	Wainwright Payment	1,145.44
Brechbuhler	Contract Services	104.05
State Electric	Materials	46.80
RJ Wright & Sons	Fuel	2,582.07
Frontier	Service	61.49
American Electric Power	Electric	103.73
Down Town Ford	Vehicle Service	22.54

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent

OTHER BUSINESS: Commissioner Everett explained there was an interfund transfer/advance submitted late for today's agenda by the Office of Economic Development and required today's approval for end of the month financials.

RESOLUTION (809-2015) INTERFUND FUND TRANSFER/ADVANCE

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following interfund transfer/advance as per State Auditor's recommendation:

Treasurer, Tusc. Co. Co. General (A00) to OCED 4TH Qtr. 2015 \$11,250.00

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

NO FURTHER BUSINESS COMING BEFORE THE BOARD

RESOLUTION (810-2015) ADJOURN

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to adjourn at 1:14 p.m. to meet in Regular Session, Thursday the 3rd day of September, 2015.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Belle Everett

Kerry Metzger

Chris Abbuhl, absent

Attest: Maria Lautenschlager
Clerk of the Board