

January 12, 2015

Agenda

Pledge of Allegiance

Approve Minutes

RE-ORGANIZATION

Nominate President of the Board

Nominate Vice President of the Board

Set Meeting Days

Set Holidays

Equal Employment Opportunity Notice

Affirmative Action Plan

Appoint Representatives

Designate Official Representative & Alternate CCAO 2015

Before/after Expenditures

Interfund Transfer/Advance

Travel – EMA

Declare Items Obsolete – CSEA (Calculators)

Agreement – WSOS – RCAP Cooperative GIS Service (W/S)

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, MONDAY, THE 12TH DAY OF JANUARY, 2015, WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl
Belle Everett
Kerry Metzger

Commissioner Abbuhl presiding.

The Lord's Prayer was said.

The Pledge of Allegiance was said.

RESOLUTION (036-2015) APPROVE MINUTES

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the minutes of the previous meeting as written.

VOTE: Chris Abbuhl, yes;
Belle Everett, abstain;
Kerry Metzger, yes;

RESOLUTION (037-2015) NOMINATE PRESIDENT OF THE BOARD

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to nominate Ms. Everett as the President of the Board.

VOTE: Chris Abbuhl, yes;
Belle Everett, yes;
Kerry Metzger, yes;

RESOLUTION (038-2015) NOMINATE VICE PRESIDENT OF THE BOARD

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to nominate Mr. Metzger as Vice President of the Board.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

RESOLUTION (039-2015) SET MEETING DAYS FOR 2015

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, hereby resolve the following:

The laws of Ohio provide that there shall be fifty (50) Regular Sessions of the Board of County Commissioners each year in accordance with Section 305.06 of the Ohio Revised Code. This Board establishes Monday and Thursday of each month as Regular Session days, with the following day set aside as a Regular Session when any Monday or Thursday is a legal holiday with the exception of Thanksgiving. There will only be one Regular Session (Monday) during the week of Thanksgiving since the building is closed Thursday and Friday. Under ordinary circumstances a quorum of this Board is present at their office at the county seat on Monday and Thursday to conduct business as may come before it. The Regular Session meetings are to be held in the William E. Winters Board Room, 125 E. High Avenue, New Philadelphia, Ohio.

Monday meetings will commence at 1:00 p.m. and Thursday meetings will commence at 9:00 a.m.

Any information or items for review or consideration by the Board of Commissioners shall be submitted to the clerk of the Board by 12:00 noon on Friday for Monday's meeting and by 12:00 noon on Wednesday for Thursday's meeting.

The Board establishes that an evening meeting will be held if a citizen of Tuscarawas County has any business that needs attention, if he/she can not possibly be present at a Regular Session. Prior arrangements by appointment must be made one week in advance.

The processing of Animal Claims will be transacted at the next Regular Session after the presentation of the animal claims.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

RESOLUTION (040-2015) EQUAL EMPLOYMENT OPPORTUNITY NOTICE AND POLICY

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following:

I. SCOPE

This policy applies to all employees under the appointing authority of the Board of Tuscarawas County Commissioners, as well as applicants for employment in positions to be filled under the appointing authority of the Board of Tuscarawas County Commissioners.

II. PURPOSE

This Equal Employment Opportunity Policy communicates the commitment of the Board of Tuscarawas County Commissioners to be an Equal Opportunity Employer and to comply with all federal and state equal employment laws and requirements, as well as to take the measures necessary to attract and retain a workforce as diverse as the population we serve.

III. POLICY

In order to provide equal employment and advancement opportunities to all individuals, employment decisions regarding selection/hiring, promotion, job assignment, rate of compensation, layoff, transfer, discipline, demotion, termination, access to benefits (subject to the "Tuscarawas County Employee Health Benefit Plan" plan document and eligibility rules, as amended from time to time) and participation in training will be based upon merit, qualifications and abilities, and will not be influenced by or affected by an employee's or applicant's race, color, religion, sex or gender identity, national origin, age, marital status, disability, pregnancy, military/veteran status, or sexual orientation. Any discrimination which violates federal or state law, or this policy, is strictly prohibited and employees who engage in such discrimination will be subject to disciplinary action up to and including removal.

The affirmative action provisions of the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (VEVRAA) prohibits job discrimination and requires federal contractors and subcontractors to take affirmative action to employ and advance in employment qualified Vietnam era veterans, special disabled veterans, recently separated veterans, and veterans who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized. This law is enforced by the Veterans' Employment and Training Service (VETS).

Military reservists and National Guard members called to active duty have rights and responsibilities under the Uniformed Services Employment and Reemployment Rights Act (USERRA).

IV. PROCEDURE

A. Covered employees or applicants are encouraged to immediately document their complaints of employment discrimination to the Board of Tuscarawas County Commissioners.

B. The complainant will give permission to the Board of Tuscarawas County Commissioners to share the complainant's name and the details of the complaint and alleged discrimination with others as necessary to investigate the complaint.

C. The Board of Tuscarawas County Commissioners will conduct a thorough investigation of the complaint and provide a written report of the findings and any recommendations to both the complainant and the Board of Tuscarawas County Commissioners within a reasonable period of time given the particulars of each complaint.

D. Employees or applicants who believe that they are victims of illegal employment discrimination may also file a charge directly with either the Ohio Civil Rights Commission (OCRC) and/or the federal Equal Employment Opportunity Commission (EEOC).

E. Retaliatory action of any kind taken by an employee of the Board of Tuscarawas County Commissioners against any other employee as a result of that person's filing of a charge or complaint, cooperating in an investigation or otherwise participating in any protected activity under this policy or federal or state law is expressly prohibited. Retaliatory acts are subject to a separate investigation and may result in disciplinary action, up to and including removal.

F. Falsification of testimony and/or evidence submitted in connection with the filing or a charge or complaint and/or investigation of a charge or complaint is expressly prohibited and may result in disciplinary action, up to and including removal.

If a program applicant, participant, or employee feels he or she has been discriminated against in employment, seeking employment, or training, he or she should immediately contact Jane Clay, Clerk of the Board of Tuscarawas County Commissioners at (330) 365-3240 to pursue the proper discrimination complaint procedure.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

RESOLUTION (041-2015 SET HOLIDAYS

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to set the following Holidays for 2015:

HOLIDAYS 2015

JANUARY 1	THURSDAY	NEW YEARS DAY
JANUARY 19	MONDAY	MARTIN LUTHER KING, JR.
FEBRUARY 16	MONDAY	PRESIDENTS DAY
MAY 25	MONDAY	MEMORIAL DAY
JULY 3	FRIDAY	INDEPENDENCE DAY
SEPTEMBER 7	MONDAY	LABOR DAY
OCTOBER 12	MONDAY	COLUMBUS DAY
NOVEMBER 11	WEDNESDAY	VETERANS DAY
NOVEMBER 26	THURSDAY	THANKSGIVING
NOVEMBER 27	FRIDAY	THANKSGIVING
DECEMBER 24	THURSDAY	1/2 DAY (AFTERNOON)
DECEMBER 25	FRIDAY	CHRISTMAS DAY
JANUARY 1	FRIDAY	NEW YEAR'S DAY

VOTE: Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, yes;

RESOLUTION (042-2015) AFFIRMATIVE ACTION PLAN 2015

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following:

The Tuscarawas County Commissioners are committed to hire qualified applicants and treat employees during their employment without regard to race, religion, color, sex, age, national origin or disability status. In carrying out this responsibility:

1. We will recruit, hire and promote for all job classifications without regard to race, religion, color, sex, age, national origin or disability status except where age or sex is a bona fide occupational qualification and we will recruit, hire and promote disabled veterans and Viet Nam Era veterans for all job classifications who qualify and/or are qualified for said positions.
2. We will base decisions on employment solely upon an individual's qualifications for the position available.
3. We will make promotional decisions based on the individual's qualifications as related to the position for which he or she is being considered.
4. We will insure that all other personnel actions such as compensations and benefits will be administered without regard to race, religion, color, sex, age, national origin or disability status.

The successful achievement of a nondiscriminatory employment program requires a maximum of cooperation between employer and employees. In fulfilling its part in this cooperative effort, employer is obligated to lead the way by establishing and implementing affirmative procedure and practices which will insure our objective, namely, equitable employment opportunity for all.

VOTE: Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, yes;

RESOLUTION (043-2015) APPOINT REPRESENTATIVES

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to appoint the following:

2015

THE FOLLOWING WILL REPRESENT THE BOARD OF COMMISSIONERS ON VARIOUS COMMITTEES

Board of Revision	Belle Everett
Alternate #1	Chris Abbuhl
Alternate #2	Kerry Metzger
Alternate #3	Jane Clay
Alternate #4	Crystal DiGenova
Harcatus	Belle Everett
Alternates	Kerry Metzger & Chris Abbuhl
MCJAS	Kerry Metzger
Alternate	Belle Everett
WIB/LEO	Kerry Metzger
Alternate	Chris Abbuhl
OMEGA	Chris Abbuhl
Alternate	Belle Everett
Data Board	Kerry Metzger
Alternate	Chris Abbuhl
Children & Family First	Chris Abbuhl
Alternate	Belle Everett
Community Corrections	Belle Everett
Alternate #1	Chris Abbuhl
Alternate #2	Kerry Metzger
Airport Committee	Belle Everett
Alternate	Kerry Metzger
Community Improvement Corp (CIC)	Kerry Metzger/Chris Abbuhl/Belle Everett
Alternate #1	Scott Reynolds
*all commissioners are voting members	
Stark-Tuscarawas-Wayne Solid	All Commissioners
Waste Management District	
Budget Committee	Chris Abbuhl
Personnel Committee	Belle Everett
Landfill Committee	Kerry Metzger
Convention & Visitors Bureau	Chris Abbuhl
Norma Johnson Center	Chris Abbuhl
PERC	Kerry Metzger
Tuscarawas Co. Chamber of Commerce	Kerry Metzger
Dog Pound Supervisor	Belle Everett
EODA	Chris Abbuhl

VOTE: Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, yes;

RESOLUTION (044-2015) DESIGNATE THE OFFICIAL REPRESENTATIVE AND ALTERNATE FOR THE PURPOSE OF VOTING AT THE ANNUAL MEETING OF THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO IN 2015

Commissioner Metzger moved the adoption of the following resolution:

WHEREAS, Article IV, Section 6, of the Code of Regulations of the County Commissioners' Association of Ohio requires each member county to, for the purpose of voting at any annual or special meeting of the Association, designate an Official Representative and Alternate; and

WHEREAS, the designation of the Official Representative and Alternate for a county organized under the statutory form of county government shall be by resolution of the board of county commissioners; and

WHEREAS, in designating the Official Representative and Alternate only a member of the board of county commissioners is eligible to be designated as the Official Representative and Alternate;

NOW THEREFORE BE IT RESOLVED that Commissioner Kerry Metzger is designated as the Official Voting Representative) of Tuscarawas County.

BE IT FURTHER RESOLVED that Commissioner Chris Abbuhl is designated as the Alternate Voting Representative of Tuscarawas County.

The motion was seconded by Commissioner Abbuhl.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

RESOLUTION (045-2015) BEFORE/AFTER EXPENDITURES

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following before/after expenditures:

Firelands Supply (Engineer)	10575.00
Lowe's Business Account (Engineer)	145.38
Liniform (Engineer)	179.16
Twin City Automotive (Engineer)	217.77
Centre Supply Co. (Engineer)	175.79
Dover Brake (Engineer)	105.50
Allstate Sales of Eastern Ohio (Engineer)	164.75
RTY Inc. (Engineer)	342.00
CEAO (Engineer)	4647.70
AEP (Engineer)	665.71
Trackside Overhead Doors (Engineer)	820.00
National Lime & Stone (Engineer)	551.99
Avalon (Sheriff)	6708.87
Tommy Cannon (JFS)	442.98

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

RESOLUTION (046-2015) INTERFUND TRANSFER/ADVANCE

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following interfund transfer/advance as per State Auditor's recommendation:

Tusc. Co. Treasurer	OCED 1 st Quarter	\$11,250.00
“ “	Co. General to Gasoline Internal Fund	\$45,000.00

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

RESOLUTION (047-2015) OUT OF COUNTY TRAVEL – EMA

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following travel request as submitted by Patty Levensgood, Director:

DATE: January 30, 2015
 LOCATION: Stark County EMA
 ATTEND: Patty Levensgood
 EXPENSE: Use of county vehicle
 REASON: North East Association Meeting

VOTE: Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, yes;

RESOLUTION (048-2015) DECLARE ITEMS OBSOLETE – CSEA (Calculators)

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to declare the following items as obsolete for the use for which it was acquired in accordance to Ohio Revised Code 307.12 (B) and to authorize the disposal of the property:

Child Support Enforcement Agency

Victor Calculator 1260-2 0877 (Broken)
 Victor Calculator 1260-2 0872 (Broken)
 Casio Calculator PR-420A 0311(Broken)

VOTE: Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, yes;

RESOLUTION (049-2015) AGREEMENT – WSOS – RCAP GIS SERVICE (W/S)

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to authorize Michael Jones, Sanitary Engineer/Director of Water & Sewer, to enter into a cooperative agreement with the WSOS Community Action Commission, Inc. for the Ohio Rural Community Assistance Program (RCAP) Cooperating GIS Service.

The annual cost for this service is based upon the total number of water and sewer connections. The annual cost for the water department is estimated to be \$4,108.50 and the annual cost for the sewer department is estimated to be \$4,833.27.

The work to be performed under this contract includes the following:

- Assist the County in maintaining its current GIS datasets for the public water and sanitary sewer assets.
- Host GIS data using the RCAP's GIS Server to make data available via the Internet using GIS applications.
- Provide training to the County's staff to use GIS internet and software applications.
- Conduct multiple on-site visits during the contract period to capture the GPS coordinates of new utility assets, provide on-site training and install any software updates.
- Add GPS data collected by Participant's staff to the GIS program.
- Provide technical support by telephone, email, and remotely accessing computers as needed.
- Scan up to 200 large-format as-built drawing sheets or other maps up to 36 inches in width.
- Prepare GIS data reports and finished map products at the County's request.

The agreement has been reviewed and approved as to form by Attorney Brad Zimmerman.

VOTE: Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, yes;

RESOLUTION (050-2015)**PAY BILLS**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve for payment the following bills:

Commissioners

Lowe's Business Account	Supplies	169.10
NP Postmaster	Business Reply Mail	500.00
Hilscher Clarke Electric	Touchscreen Lock System Upgrade/Jail	3,000.00
Kent State University Tuscarawas	EODA Registration/Everett	20.00

Public Defender

Mark Perlaky	Travel	35.03
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Common Pleas

OH Common Pleas Judges Assoc	Annual Dues	400.00
Marcia Loebick	Interpreter	100.00

Sheriff

RJ Wright & Sons	Gas	3,080.00
RJ Wright & Sons	Gas	6,113.71
G & L Supply	Supplies	688.21

Veterans

Senior Center of Tuscarawas County	Transport Veterans	190.00
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Job & Family Services

Occupational Medicine Center	Drug Screens	98.00
Triad Deaf Services	Interpreter Services	99.00
Bytescribe Inc	Dictation Equipment	226.35
Ziegler Tire	Oil Changes	38.26
Simpson Heating & Cooling	Maintenance	474.00
Best Copier Technologies	Copier Contracts	455.96

Community Corrections

Robert Gerber	Offender Housing Assistance	550.00
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Community & Economic Development

East Central Ohio Building Authority	Small Business Plan Approval Fee	495.19
Jeff Brown	Professional Services	100.00

Engineer

Rick Watson Trucking	Material Hauling per bid	3,678.40
National Lime & Stone	Mat'l per bid	551.99
US Post Office	Postage Stamps	559.00
Starlight Enterprises	Office Cleaning	424.00
Helblings Supply	Office Supplies	19.19
Snyder Brothers Sales & Service	Repairs/Parts	1,183.27
Allstate Sales of Eastern OH	Repairs/Parts	71.41
Advance Auto Parts	Repairs/Parts	27.99
Southeastern Equipment	Repairs/Parts	337.74
Ziegler Tire	Repairs/Parts	3,201.04
Triple R Trailer Sales	Repairs/Parts	1,675.00
Soehnlén Sand & Gravel	Mat'l per bid	321.68
Holmes Wayne Electric Coop	Electric Service	11.75
Kimble Clay & Limestone	Mat'l per bid	230.80

Child Support

Jeffrey Mamarella	Assessment Fee	6.00
Traci Berry	Travel	62.50
Tusc Co Sheriff's Dept	IV-D Contract	2,996.80
Melissa Uebel	Reimb Membership Fee	40.00
Dominion East Ohio Gas	Service	18.49
Dominion East Ohio Gas	Service	454.64

Clerk of Courts

Staples	Supplies	183.96
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Emergency Management

Tusc Co Sheriff's Office	Supplies	61.98
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Southern Court

Dominion East Ohio Gas	Service	82.00
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VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (051-2015) ADJOURN

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to adjourn at 1:11 p.m. to meet in Regular Session, Thursday, the 15th day of January, 2015.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Belle Everett

Kerry Metzger

Chris Abbuhl

Attest: Gene G. Clay
Clerk of the Board