

July 27, 2015

Agenda

Pledge of Allegiance

Approve Minutes

Transfer of Funds (2)

Supplemental Appropriation (2)

Before/after

Flood Hazard Mitigation Grant Request for Advance

Declare August Child Support Awareness Month

Approve Change Order-JFS Renovations

Out of County Travel-JFS August

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, THURSDAY THE 27TH DAY OF JULY, 2015, WITH THE FOLLOWING MEMBERS PRESENT:

Belle Everett
Kerry Metzger

Commissioner Everett presiding.
Commissioner Abbuhl was absent.

The Lord's Prayer was said.
The Pledge of Allegiance was said.

RESOLUTION (671-2015) APPROVE MINUTES

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the minutes of the previous meeting as written.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (672-2015) TRANSFER OF FUNDS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Muni Court	A00-G20	A00-G19	\$1000.00	Attorney Fees
Muni Court	A00-G17	A00-G16	\$800.00	Juror Fees
Sheriff	B55-B03	B55-B13	\$226.00	Other
Sheriff	S80-S06	S80-S07	\$2700.00	Training
Sheriff	S80-S06	S80-S08	\$300.00	Travel

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;



RESOLUTION (673-2015) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Sheriff	X32-X20	X932-X03	\$1500.00	Supplies
Sheriff	X32-X20	X392-X07	\$3200.00	Training
Park Department	S95-S20	S95-S13	\$86.45	Transfer

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (674-2015) BEFORE/AFTER EXPENDITURE

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following before/after expenditures:

Trinity Hospital Twin City (Public Defender)	45.00
Albers & Albers (Water & Sewer)	5520.00

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (675-2015) APPROVE FLOODPLAIN ADVANCE

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following advance request as submitted by Jill Lengler, Floodplain Coordinator.

July 23, 2015

Tuscarawas County Commissioners
125 E. High Ave., Suite 205
New Philadelphia, Ohio 44663

Re: Flood Hazard Mitigation Grant Request for Advance
Dear Commissioners:

We have scheduled the closing on the last property to be purchased under the FEMA flood hazard mitigation grant for August 6. Funds were requested from FEMA, OEMA, and MWCD on July 1. Unfortunately, we have just learned that the state controlling board has not approved the expenditure of state funds for fiscal year 2016 for OEMA. The next state controlling board meeting is August 3, 2015. For all draw requests that includes state funds they cannot be processed until the controlling board has approved the state's request. This would not be enough time to get the state and federal funds by the scheduled closing date of August 6.

Also, the state OAKS Financial system will be down from August 17 to September 7, 2015 for upgrades. The deadline for the end of the quarter will be September 11, 2015. This leaves only four days for OEMA to process fiscal requests in September. This has the potential of delaying our closing on the last property until October. I would like to complete this project sooner, rather than later, and get these properties transferred to the City of Dover and Dover Township as soon as possible.

Therefore, I am requesting an advance of funds to the Hazardous Mitigation Grant account T38 as shown below:

Activity	Amount
Property Acquisition (Steele Property)	\$244,735.83
Legal Fees (Tuscarawas Title Co.)	\$ 1,838.50
Project Management (OMEGA)	\$ 1,200.30
Demolition (Kraiger Const/ LTD.)	\$ 5,320.00
Totals	\$253,094.63
Minus funds received from MWCD	815.04
Total Advance Request:	\$252,279.59

Jill P. Lengler, Floodplain Coordinator

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

Note: Commissioner Metzger verified with Ms. Lengler the advance would be repaid in FY-2015.

RESOLUTION (676-2015) DECLARE AUGUST CHILD SUPPORT AWARENESS MONTH

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to declare August as Child Support Awareness Month, as requested by Traci Berry, Director CSEA.

**TUSCARAWAS COUNTY
CHILD SUPPORT ENFORCEMENT AGENCY**



154 Second Street NE, New Philadelphia, OH 44663
Phone: (330)343-0099 • (800)685-CSEA(2732) • Fax (330)364-4854
www.co.tuscarawas.oh.us/csea

Traci A. Berry, Director

Ryan Styer, Prosecutor

July 23, 2015

Tuscarawas County Commissioners
125 East High Avenue, Annex Building
New Philadelphia, Ohio 44663

Re: Child Support Awareness Month August 2015
Theme: ***Support is Key***

Dear Commissioners:

The Tuscarawas County Child Support Enforcement Agency is requesting passage of a resolution declaring August as Child Support Awareness Month.

In 1995, President Bill Clinton issued Proclamation 6814 declaring August as National Child Support Awareness Month. In issuing this proclamation he said, "Providing for our children is one of humanity's worthiest and most fundamental endeavors."

The Staff at Tuscarawas County CSEA embody this statement. They have been working diligently to assist parents, relatives and custodians of children. In FFY 2014, they increased current support collections to 72.59% from 71.94% in FFY 2013. This means that of every \$1.00 owed in current support, the CSEA collected and distributed \$0.7259 to families. Not only is the staff working hard to collect more support for families, they have been collaborating with community partners to assist newly paying parents, unemployed parents and incarcerated parents in an endeavor to engage these key parent groups in the support of their children.



**AUGUST IS CHILD SUPPORT AWARENESS MONTH
SUPPORT IS KEY**

**TUSCARAWAS COUNTY CSEA CHILD SUPPORT AWARENESS MONTH
SCHEDULE OF ACTIVITIES**

1. *August 3, 2015* Kick off breakfast for staff – sponsored by CSEA Management Team
2. *Wednesday, August 5th*, join the CSEA on for *Ohio's Wear Green to work Day* in Celebration of National Child Support Awareness Month
3. *Wednesday, August 5th*, join the CSEA at Tuscora Park's Nickel Day for family fun
4. Flags and banners displayed at New Philadelphia town square
5. Children's Coloring Contest the month of August
6. *Friday, August 14th at Noon* Employee Appreciation Picnic
7. *Monday, August 24th* A round table with state Office of Child Support staff
8. *September 21-27th* Booth with Sheriff's Office at Tuscarawas County Fair, with information and give away items

I would also like to invite you to the CSEA employee recognition picnic on Friday, August 14th from 12:00-3:00pm, during which time the Agency will be closed to the public. As always, thank you for your support and enthusiasm for the child support program in our county.

Please contact me should you require further information.

Very truly yours,

Traci A. Berry
Director, CSEA

cc: Prosecutor Ryan Styer



VOTE:

Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (677-2015) AMEND CHANGE ORDER-JFS RENOVATIONS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to amend the JFS Change Order, as submitted by B.A. Widder Architectural Services dated July 7, 2015 by deleting the reference to the \$10,000.00 contingency and the altered contract sum.

DISCUSSION: B.A. Widder Architects placed a handwritten \$10,000.00 contingency deduction and an altered contract amount on the JFS Change Order. Commissioner Metzger felt this was confusing since the contingency is already in the contract amount of \$181,132.00. Commissioner Metzger and Clerk, Maria Lautenschleger, both spoke with B.A. Widder Architectural Services regarding the reason for the changes to the Change Order. They were told it was put on at the request of Bruce Widder, Architect, to allow him to keep track of additions and deductions to the contract amount. Due to the hand written changes and possible discrepancy in the interpretation of the amounts Commissioner Metzger made a motion to amend the contract by deleting those altered amounts.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (678-2015) APPROVE CHANGE ORDER-JFS RENOVATIONS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the amended Change Order (RESOLUTION 677-2015) for the JFS office renovations as follows:

 **AIA Document G701™ – 2001**

Change Order

PROJECT (Name and address): Tuscarawas County Job and Family Services Office Renovation 389 16th Street SW New Philadelphia, Ohio 44663	CHANGE ORDER NUMBER: 002 DATE: July 7, 2015	OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR (Name and address): Haugh Construction, Inc. dba Benchmark Construction 2422 East High Avenue New Philadelphia, Ohio 44663	ARCHITECT'S PROJECT NUMBER: 14-1619 CONTRACT DATE: May 12, 2015 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

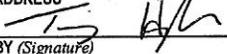
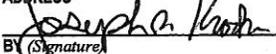
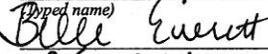
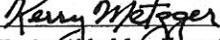
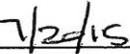
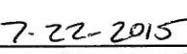
Remove asbestos floor	+ 1084.00	
Cap old boiler pipe in wall	+ 373.00	
Add urinal	+ 883.00	
Omit plumbing permit	- 600.00	
Omit toilet accessories	- 520.00	
		Total Add \$1220.00

The original Contract Sum was	\$ 180,512.00
The net change by previously authorized Change Orders	\$ -600.00
The Contract Sum prior to this Change Order was	\$ 179,912.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 1,220.00
The new Contract Sum including this Change Order will be	\$ 181,132.00

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

B.A. Widder Architectural Services, LLC	Haugh Construction, Inc. dba Benchmark Construction	Tuscarawas County Job and Family Services
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
407 4 th Street NW Suite B New Philadelphia, Ohio 44663 ADDRESS	2422 East High Avenue New Philadelphia, Ohio 44663 ADDRESS	389 16 th Street SW New Philadelphia, Ohio 44663 ADDRESS
 BY (Signature)	 BY (Signature)	 BY (Signature)
Bruce A. Widder (Typed name)	Travis Haugh, Project Manager (Typed name)	Joe Klockner, MIS Supervisor Kerry Metzger, Commissioner Chris Abbuhl, Commissioner Belle Everett, Commissioner   Chris Abbuhl, Absent (Typed name)
		

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VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (679-2015) OUT OF COUNTY TRAVEL –JFS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve the following travel request as submitted by David Haverfield, Director:

DATE: 8/4/2015
TITLE: CANTON DISTRICT DIRECTOR'S MEETING
LOCATION: CAMBRIDGE
ATTENDING: DAVID HAVERFIELD
ANTICIPATED EXPENSE: Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 8/5/2015
TITLE: EMPLOYMENT SOURCE MEETING
LOCATION: CANTON
ATTENDING: DAVID HAVERFIELD
ANTICIPATED EXPENSE: Mileage of approximately 52 miles equals \$23.92, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 8/6/2015
TITLE: WORKING WITH YOUTH WITH SEXUALLY ABUSIVE BEHAVIORS-TRAINING
LOCATION: AKRON
ATTENDING: GEOFF GEERS
ANTICIPATED EXPENSE: Mileage of approximately 122 miles equals \$56.12, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 8/7/2015
TITLE: WORKING WITH YOUTH WITH SEXUALLY ABUSIVE BEHAVIORS--TRAINING
LOCATION: AKRON
ATTENDING: GEOFF GEERS
ANTICIPATED EXPENSE: Mileage of approximately 0 miles equals \$0, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 8/14/2015
TITLE: COMPUTERS, CHILDREN, AND SOLICITATION (PM) -- TRAINING
LOCATION: CAMBRIDGE
ATTENDING: BARB HUNTER, RACHEL CATHEY, GABBY WEINGARTH
ANTICIPATED EXPENSE: Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 8/14/2015
TITLE: FACEBOOK: FRIEND OR FOE (AM)-- TRAINING
LOCATION: CAMBRIDGE
ATTENDING: RACHEL CATHEY, BARB HUNTER, GABBY WEINGARTH
ANTICIPATED EXPENSE: Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 8/17/2015
TITLE: PCSAO LEGISLATIVE COMMITTEE MEETING
LOCATION: COLUMBUS

ATTENDING: DAVID HAVERFIELD
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 8/17/2015
TITLE: THE DAWNING OF A NEW ERA IN MENTAL HEALTH DISORDERS-TRAINING
LOCATION: CAMBRIDGE
ATTENDING: RACHEL CATHEY, CINDY MCGUIRE
ANTICIPATED EXPENSE: Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 8/18/2015
TITLE: FAMILY AND CHILD ASSESSMENT (ASSESSOR - Tier 1)-- TRAINING
LOCATION: CAMBRIDGE
ATTENDING: BETSY BENEDETTO
ANTICIPATED EXPENSE: Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 8/19/2015
TITLE: FAMILY AND CHILD ASSESSMENT (ASSESSOR - Tier 1) -- TRAINING
LOCATION: CAMBRIDGE
ATTENDING: BETSY BENEDETTO
ANTICIPATED EXPENSE: Mileage of approximately 0 miles equals \$0, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 8/25/2015
TITLE: COUNTY READINESS MANAGERS MEETING
LOCATION: MARYSVILLE
ATTENDING: AMY DOTTS AND MELISSA RAINSBURG
ANTICIPATED EXPENSE: Mileage of approximately 258 miles equals \$118.68, or an agency van will be utilized, if available, and meals at \$15.00.

Employees encumber for anticipated expenses for lodging with an allowed maximum of \$100.00 (plus tax) for bargaining unit members per day, or at the usual and customary charge for non-bargaining unit members per day; \$.46 per mile, \$15.00 per day for meals, and a maximum of \$4.00 for long distance phone calls when overnight lodging is required.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

RESOLUTION (680-2015) PAYMENT OF BILLS

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to approve for payment the following bills.

911		
American Electric Power	Tower Electric	206.42
MNJ Technologies	Server/Switch/Backup Device/Software	43,267.80
Auditor		
Government Finance Officers Assoc	Membership	640.00
Government Finance Officers Assoc	Filing Fee	505.00

Clerk of Courts

Frontier	Service	20.50
Frontier	Service	29.92
Independence Business Supply	Supplies	79.95

Commissioners

GovDeals	Internet Auction Fees	1,724.41
GovDeals	Internet Auction Fees	11.53
GovDeals	Auction Sale Fees	1,407.16
Tusc Co Health Dept	Employee Health Fair	21.50
Tusc Co Health Dept	Employee Health Fair	3,986.00
American Electric Power	Electric/JFS	3,112.15
American Electric Power	Electric/JFS light	75.22
American Electric Power	Electric/Veterans	273.16
Corrections Products	Locks/Parts-Locking System Upgrade/Jail	2,085.00

Common Pleas

Staples	Supplies	294.74
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Community & Economic Development

Maple & Sons Construction	CHIP Home Repair	429.00
Maple & Sons Construction	CHIP Home Repair	7,530.00

Engineer

Sidwell Materials	Material per bid	27,839.03
Hoagland's Equipment Repair	Repairs	140.00
First Communications	Long Distance	21.03
Asphalt Materials	HFRS2 per bid	131,511.30
Deems auto Electric	Repairs/Parts	723.54
Newton Asphalt	Mat'l per bid	1,205.31
Ace Truck Equipment	Dump/Hydraulics/Spreader	41,164.00

Information Technology

OARnet	Internet Connection	140.00
MNJ Technologies	Supplies	26.00
Knowledge Net	IT Training	1,990.00
Provantage	Supplies	66.54
MNJ Technologies	Supplies	130.00

Job & Family Services

G & L Supply	Supplies	878.08
Treasurer State of OH	Airwatch Service	84.00
Pitney Bowes Global Financial	Postage Meter Rental	489.00
Frontier	Service	571.50
Provantage	Scanners	4,534.23
George LeMay	Travel	97.58
Randy & Luella Miller	FP Training Stipend	300.00
Aden & Esther Miller	FP Training Stipend	300.00
Aaron & Chevelle Barger	FP Training Stipend	240.00
Nicholas & Christina Hostetler	FP Training Stipend	300.00
Dennis & Jeanne Hostetler	FP Training Stipend	70.00
Andrew & Kelli Miller	FP Training Stipend	400.00
Raymond & Laura Miller	FP Training Stipend	360.00
Mervin & Sarah Shetler	FP Training Stipend	420.00
Simon & Katie Yoder	FP Training Stipend	380.00
Larry & Susan Yoder	FP Training Stipend	300.00
Robert's Medical Uniforms	Kinship Grant/Uniforms	264.92

Juvenile/Probate

Times Reporter	Legal Advertising	144.15
Staples	Supplies	67.17
Staples	Supplies	49.99
Staples	Supplies	59.95

Law Library

Knowles Publishing	Books	310.66
Thomson West	Westlaw	3,100.88
Thomson Reuters West	Books	319.06

Thomson Reuters West	Books	1,884.30
Thomson West	Books on Subscription	1,877.89
Prosecutor		
Michael Ernest	Travel	122.36
Comdoc	Copy Charge	40.31
Comdoc Leasing	Copier Lease	416.53
Public Defender		
AVG Technologies	Renewal	492.79
Nicole Stephan	Travel	92.04
Gerald Latanich	Travel	11.44
Law Science Technologies	Expert	500.00
Staples	Supplies	306.80
Sheriff		
American Electric Power	Electric	17,910.01
First Communications	Long Distance	15.90
Ream & Haager	Water Sampling & Testing	125.00
G & L Supplies	Supplies	1,030.22
Stark Co Sheriff	Pre-Employment Polygraph	525.00
Staples	Shipping	29.63
Staples	Supplies	328.23
Union Hospital	Inmate Medical Treatment	796.61
Steel Valley Portable X Rays	Inmate X Rays	200.00
Radiology Assoc of Canton	Inmate Medical Treatment	108.00
Fenton Brothers	Supplies	85.44
Veterans		
Embassy Suites Hotels	Lodging	464.00
Military Times	Subscription	129.00
Water & Sewer		
Ream & Haager Lab	Lab Services	261.00
Ream & Haager Lab	Lab Services	257.50
Ream & Haager Lab	Lab Services	698.00
Pelton Environmental Products	Clarifier Brackets	4,520.00

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (681-2015) ADJOURN

It was moved by Commissioner Metzger, seconded by Commissioner Everett, to adjourn at 1:12 p.m. to meet in Regular Session, Thursday, the 30th day of July, 2015.

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, absent;



We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Belle Everett

Kerry Metzger

Chris Abbuhl, absent

Attest: Maria A. Lautenschlager
Clerk of the Board

