

June 29, 2015

Agenda

Pledge of Allegiance

Approve Minutes

Interfund/transfer

Transfer of Funds (2)

Supplemental Appropriation (6)

Before/after

Appoint Human Resource Manager

Request Auditor-Certify Valuation/Revenue Tax levy (ADAMHS)

Agreement Water/Sewer Test Hole Well #3 Dundee

Authorize Release/Re-Recording Lake Property (FY-2008 Chip)

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, THURSDAY THE 25TH DAY OF JUNE, 2015, WITH THE FOLLOWING MEMBERS PRESENT:

Belle Everett
Kerry Metzger
Chris Abbuhl

Commissioner Everett presiding.

*The Lord's Prayer was said.
The Pledge of Allegiance was said.*

RESOLUTION (581-2015) APPROVE MINUTES

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the minutes of the previous meeting as written.

VOTE: Belle Everett, yes;
Kerry Metzger, abstain;
Chris Abbuhl, yes;

RESOLUTION (582-2015) INTERFUND TRANSFER/ADVANCE

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following interfund transfer/advance as per State Auditor's recommendation:

Treasurer, Tusc. Co.	April/May Co. General Reimb-JFS	\$404,457.11
Treasurer, Tusc. Co.	Clerk of Courts Title to Co. General (Title Division Excess)	\$300,000.00

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

RESOLUTION (583-2015) TRANSFER OF FUNDS

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Sheriff	B55-B07	B55-B08	\$350.00	Travel
Sheriff	A06-A09	A06-A2	\$23,000.00	Clothing Allowance
Sheriff	B55-B09	B55-B02	\$23,000.00	Clothing Allowance
Sheriff	S80-S09	S80-S02	\$6,300.00	Clothing Allowance
Sheriff	X32-X09	X32-X02	\$800.00	Clothing Allowance
Sheriff	X432-X09	X432-X02	\$800.00	Clothing Allowance

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

RESOLUTION (584-2015) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Probate/Juvenile	M51-M11	M51-M04	\$3,000.00	Attorney Fees
Commissioners	A18-A00	A09-D14	\$13,019.98	Veterans Cap Projects
Sheriff	A18-A00	A06-A30	\$9,610.64	Leave Payouts
Sheriff	A18-A00	A06-A24	\$675.38	Bd of Elections Detail
Sheriff	X32-X20	X932-X03	\$150.00	Supplies
Sheriff	X32-X20	X932-X04	\$45,000.00	Equipment
Sheriff	X32-X20	X932-X07	\$1,250.00	Training
Sheriff	X32-X20	X932-X22	\$5,000.00	Confidential Funds
Sheriff	X32-X20	X932-X02	\$8,035.00	Salaries
Auditor	Y27-Y99	Y27-Y01	\$14,800.00	Distribution
Auditor	Y27-Y99	Y27-Y02	\$1,200.00	Contract Services

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

RESOLUTION (585-2015) BEFORE/AFTER EXPENDITURE

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following

Tusc Co Health (Commissioners)	4600.00
Widder Architectural Services (Commissioners)	376.13
Independence Business Supply (Commissioners)	880.00

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

RESOLUTION (586-2015) APPOINT HUMAN RESOURCE MANAGER - LOWDERMILK

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following:

The Board of Commissioners of Tuscarawas County has established a Human Resource Manager position and recently updated the Position Description for this position. This position is unclassified and exempt from civil service law

The Board of Commissioners of Tuscarawas County has determined that Kris Lowdermilk meets the minimum qualifications to execute the duties of Human Resource Manager and has confirmed that he can perform he essential functions and duties outlined in the position description.

Therefore, the Board of Commissioners of Tuscarawas County appoints Kris Lowdermilk as Human Resource Manager effective, July 1, 2015 contingent upon completion of pre-employment screening.

ROLL CALL: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

Note: Commissioner Abbuhl stated both the background check and drug test came back clear.

RESOLUTION (587-2014) DECLARE ITEMS OBSOLETE FOR USE –COMMISSIONERS

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to declare, as obsolete for the use for which it was acquired in accordance to Ohio Revised Code 307.12 (B).

DISPOSAL OF OBSOLETE ITEMS

DEPARTMENT	Commissioner's Office
PERSON REQUESTING	Jane E. Clay, Executive Assistant/Park Coordinator
DATE	June 25, 2015

I/we are hereby requesting the Board of Commissioner to declare, as obsolete for the use for which it was acquired in accordance to Ohio Revised Code 307.12 (B) the following item(s) which will be disposed of in accordance to ORC:

Quantity	ID #	Description	Reason	Offered Inter-Office	Gov Deals	Proposed Disposal Method
1	03121	Blue Cabinet on rollers	Donated to PD but cannot be used.	yes	no	Recycle
1		Chair (blue/gray)	Unsafe	no	no	Recycle/Dipose

For Commissioner's Office Use

Date Received: 6/25/15	Date of Action: 6/29/15
Commissioner Abbuhl	Approved/Denied
Commissioner Everett	Approved/Denied
Commissioner Metzger	Approved/Denied

VOTE:

Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, yes;

RESOLUTION (588-2015) REQUEST AUDITOR TO CERTIFY VALUATION/REVENUE FOR TAX LEVY (ADAMHS)

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following request:

A Resolution requesting the Tuscarawas County Auditor to certify the total current valuation of the taxing district and the dollar amount of revenue to be generated by a tax of 0.5 mills

Whereas, the Tuscarawas County Board of Commissioners has determined that a tax levy of 0.5 mills is necessary for the benefit of the Alcohol, Drug Addiction and Mental Health Services Board for the purpose of operation of alcohol and drug addiction programs and mental health programs and the acquisition, construction, renovation, financing, maintenance and operation of alcohol and drug addiction facilities and mental health facilities for the citizens of Tuscarawas County for a five (5) year period pursuant to Ohio Revised Code Section 5705.221 and;

Whereas, this is a renewal levy and is to be placed on the ballot at the November 3, 2015 General Election.

Now, Therefore, Be it Resolved, that the Tuscarawas County Board of Commissioners, pursuant to Ohio Revised Code Section 5705.03, as taxing authority hereby requests the Tuscarawas County Auditor to certify the total current valuation of the taxing district and the dollar amount of revenue that would be generated by said levy.

Passed this 29th day of June, 2015

ROLL CALL:

Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

RESOLUTION (589-2015) AGREEMENT WATER/SEWER TEST HOLE WELL #3 DUNDEE

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following agreement between the Board of Commissioners, Tuscarawas County, Ohio and Layne Christensen Company of Middletown, Ohio as recommended by Mike Jones, P.E., Director Tuscarawas County Metropolitan Sewer District.

**TUSCARAWAS COUNTY METROPOLITAN SEWER DISTRICT
WATER AND SEWER DEPARTMENT**

SANITARY ENGINEER
Michael Jones, P.E.
SUPERINTENDENT
Justin Angel

COMMISSIONERS
Chris Abbuhl
Belle Everett
Kery Metzger

June 16, 2015

To: Board of Commissioners

From: Mike Jones

Re: **Dundee Public Water System
Proposed Well #3 (Phase 1)**

Existing Facilities

- Well #1 50 gpm (72,000 gpd) (iron concentration >14 ppm)
- Well #2 20 gpm (28,800 gpd)
- Well #2 runs constantly and Well #1 is used to supplement.
- Capacity with Well #1 out of service = 0.0288 MGD

Capacity Requirements (based upon 2014 data)

- Average Day Demand = 0.0546 MGD (this includes significant unaccounted water...i.e. leaks, theft, etc)
- Average Daily Backwash Water Requirements = 0.006 MGD; however, this amount is approaching 0.010 MGD due to iron loading on filter media
- Total Production Requirement to meet Average Day Demand = 0.0646 MGD

Problem Statement

- Unable to meet demand with largest well (Well #1) out of service
- Well #1 has unacceptably high levels of iron. We are able to treat this through filtration; however, due to high loading rate of iron, filter media is failing prematurely.
- In early 2015, we commissioned Layne to conduct a water quality analysis of Well #1 the results of which are summarized as follows:
 - Oxidized form of iron & manganese is produced under corrosive conditions. With a negative saturation index and an ORP of less than 150 mV, the water in Well #1 is considered corrosive and iron/manganese accumulations result.
 - Fouling of well can occur as the result of accumulation of iron/slime forming bacteria...controlling these bacterial populations can help reduce the amount of biofilm being produced.
 - The study recommended the following:
 - Pull pump and mechanically scrub the interior of the well with a surge block or brush to remove loose scales, rust deposits, and biofilm which can provide a protective environment for biofilms
 - Once completed, bail the well to remove loosened material from the well
 - Once the bailing process has been completed, a combined chemical/mechanical treatment should be used
 - Inspect then disinfect pump and reinstall
 - Due to the corrosive nature of the water, this procedure may need to be repeated periodically (possibly 5 year cycles)
- As discussed in the recommendations from Layne, water quality improvements can be made to Well #1; however, the well must be taken out of service to accomplish this.

We are an equal opportunity provider and employer

9944 Wilshire Boulevard NE • Bolivar, Ohio 44612 • (330) 874-3262 • Fax (330) 874-4203

Proposed Solution

- The best short-term and long-term solution at this facility is to develop a new well(s).
- Steps needed
 - Well site acceptance from OEPA (completed)
 - Phase 1
 - Obtain proposals for drilling a test well (completed – see attached “Summary of Proposals”)
 - Drill test well to determine water quality & quantity
 - Since well will be small, the test well will be large enough that it can be developed as a permanent well
 - Plastic casing pipe, stainless steel pump, etc. will be used to reduce potential for iron/iron bacteria formation
 - Phase 2
 - If test well yields acceptable results, prepare plans/specifications for OEPA plan approval.
 - Upon receipt of OEPA plan approval, obtain proposals for work necessary for installation of new well
 - Install new well – includes installation of new transmission line to WTP building, well site development (grading, fencing, etc), electrical & controls

Summary of Project Funding (Phase 1)

I am proposing that we fund this project using remaining funds available from OWDA Loan #6435 with the balance of the costs being paid using available cash reserve in our Water Capital Improvement Fund.

- Project Cost = \$44,016.00
- OWDA Loan Remaining Balance = \$31,428.11
- Water Capital Improvement Fund = \$12,587.89

**Well #3 - Dundee Public Water System
Summary of Proposals**

Item	Quantity	Unit	Layne Christensen Company		Frontz Drilling		Moody's of Daytor Inc.	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
Site Clearing	1	Lump Sum		\$1,260.00		\$2,500.00		
8" PVC Casing Pipe	275	Vertical Feet	\$23.11	\$6,355.25	\$35.00	\$9,625.00		
Well Drilling (12" Borehole)	275	Vertical Feet	\$52.09	\$14,324.75	\$60.00	\$16,500.00		
Well Drilling (7-1/2" Borehole)	100	Vertical Feet	\$50.40	\$5,040.00	\$35.00	\$3,500.00		
Test Pumping	1	Lump Sum		\$11,700.00		\$8,750.00		
Lab Analysis	1	Lump Sum		\$1,436.00		\$2,000.00		
Report	1	Lump Sum		\$3,900.00		\$7,000.00		
Grand Total				\$44,016.00		\$49,875.00		

Did not submit proposal

VOTE: Belle Everett, yes;
Kerry Metzger, yes;
Chris Abbuhl, yes;

Note: Layne Christiansen Company was the best of the 3 proposals received.

RESOLUTION (590-2015) AUTHORIZE RELEASE & RE-RECORDING LAKE MORTGAGE (FY-2008 CHIP)

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the release and re-recording of the Mortgage for the Nancy Lake Property. Ms. Lake was a participant in the FY-2008 Tuscarawas County CHIP Program, re: originally recorded in Mortgage Book Volume 1328. Pages 1650-1654. This will accomplish the same thing as a subordination agreement as approved in Commissioners Resolution 555-2015, but will follow a different process. The new mortgage for Ms. Lake will only be for the \$2,419.80 *deferred recaptured loan*, which is the only remaining amount due from the original mortgage.

This agreement to release and re-record is conditional upon review of the final documents: Settlement Statement, Note, Truth & Lending Statement, and Monthly payments including Escrow by the Tuscarawas Office of Community and Economic Development before they are signed by the homeowner.

VOTE:

Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, yes;

RESOLUTION (591-2015) PAYMENT OF BILLS

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve for payment the following bills.

Commissioners

Patriot Industrial Technologies	Chemical Boiler Treatment/CH	1450.00
NP Postmaster	Business Reply Mail	1500.00

Dog Pound

Clum Tire	Tire Repair	10.00
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Public Defender

Frank Bair	Utilities	363.51
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Sheriff

Ziegler Oil	Repairs	2197.35
Parkway Auto Group	SWAT Van Repair	288.56
Staples	Supplies	169.80
Vance's Law Enforcement	Ammunition	1740.10
Total ID Solutions	CCW Supplies	664.00
American Electric Power	Electric	14443.25
Frontier	Service	1714.19
Helblings Supply	Dishwasher Repair	343.34
G & L Supplies	Maint/Cleaning Supplies	1267.22
Erwin Septic Service	Maintenance/Grease Trap	220.00
Moore Medical	Medical Supplies	34.79
Steel Valley Portable X Rays	Inmate X Rays	600.00
East Ohio Orthopaedics	Inmate Medical Treatment	489.38
Wayne Door Sales	Handicap Door Repair	258.50
Fenton Brothers	Supplies	123.75
Diamond Drugs	Inmate Medications	4928.56
Hilscher Clarke Electric Co	Touchscreen Repair	578.33
BLT, LLC	Mulch for Landscaping	200.00

911

Frontier	Service	218.89
American Electric Power	Tower Electric	239.48
American Electric Power	Tower Electric	217.14
Frontier	Wireless Tariff	544.32
Mercy Medical Center	CPR Certifications	5.00
Frontier Power Company	Tower Electricity	637.56

Prosecutor

Michael Ernest	Travel	33.12
Amanda Miller	Travel	150.14

Veterans

Staples Credit Plan	Supplies	142.92
Asland County VSO	Registration	200.00
Wayne Door	Repair to Handicap Door	171.00
The Pearl Coffee Co	Coffee for Transportation	54.00
VFW Post #3303	Memorial Day Expenses	500.00
RK Lindsey Funeral Home	Burial Benefit	1000.00

Water & Sewer

Gleason Reel	Repairs	1477.84
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Juvenile/Probate

Lexis Nexis Matthew Bender	Law Books	129.43
Lexis Nexis Matthew Bender	Law Books	129.43

Southern Court

First Communications	Service	17.41
Twin City Water & Sewer	Service	60.10
Law Library		
Independence Business Supply	Office Supplies	44.14
Information Technologies		
Manan Inc.	Computer Tech Services	466.56
Auditor		
Dayton Stencil	Vinyl Seals	214.27
Tusc. Co. Treasurer	Fuel	52.64

VOTE: Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, yes;

OTHER BUSINESS: Commissioner Abbuhl gave an update on his visit to Common Wealth Food Incubator in Youngstown, Ohio on Friday the 26th of June 2015. He said the model Tuscarawas County would be looking at is different than Common Wealth due to the fact they work off of a grant. He also said this is in a very preliminary stage and more research needs to be done. Kent State Tuscarawas will begin research to find if there are any interested parties in a local food incubator. Also, funding scenarios need researched and additional information needs presented.

Commissioner Metzger commented that the Indigent Defense Fund reimbursement rate will return to 50% in the new state budget. This additional funding will add approximately \$70,000.00 to \$80,000.00 to the County General budget. Also, there is reimbursement for capital cases included in the state budget. He also spoke of his attendance at the recent CCAO Symposium which he felt was very good. He attended the Economic Development seminar on "Economic Gardening". It is an interesting concept which Licking County is currently doing through their Economic Development team. The concept provides research, development and marketing tools through a national company. The resources are for second stage businesses (beyond entrepreneurship) that might not have the financial resources to obtain these services to grow their businesses.

Commissioner Everett spoke of the many calls she and the other Commissioners have received regarding the Tuscarawas County Board of Developmental Disabilities/ Starlight Enterprises Inc. situation. The Board of Commissioners has asked the Court of Common Pleas to use their Mediation Department to provide services to both Boards. Both judges agreed to allow these services to be used at no cost. The hope is a neutral party can help them work out their differences. Commissioner Abbuhl agreed and felt this is the best way so each board can have an understanding of the other and come to a resolution with a positive outcome. Commissioner Metzger said it's a very emotional issue and the board felt it was best to get the emotions out and try to work out the differences using a neutral party.

NO FURTHER BUSINESS COMING BEFORE THE BOARD

RESOLUTION (592-2015) ADJOURN

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to adjourn at 1:37 p.m. to meet in Regular Session, Thursday, the 2nd day of July, 2015.

VOTE: Belle Everett, yes;
 Kerry Metzger, yes;
 Chris Abbuhl, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Belle Everett

Kerry Metzger

Chris Abuhl

Attest: Marie A. Lautenschlager
Clerk of the Board