

# March 9, 2015

## Agenda

### *Pledge of Allegiance*

9:15 David Haverfield Replacement Hire

Approve Minutes

Before/after Expenditures

Interfund Transfer/Advance

Supplemental Appropriation (1)

Transfer of Funds (1)

Change Order #1 – Project #6-2014 Vehicle Storage Building with Washbay

Treasurer’s Investments – February 2015

Appoint Clerk of the Board

Pay Bills

*Other Business*

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, MONDAY, THE 9<sup>TH</sup> DAY OF MARCH, 2015, WITH THE FOLLOWING MEMBERS PRESENT:

Belle Everett  
Kerry Metzger  
Chris Abbuhl

Commissioner Everett presiding.

*The Lord’s Prayer was said.  
The Pledge of Allegiance was said.*

### **RESOLUTION (234-2015) APPROVE MINUTES**

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the minutes of the previous meeting.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

### **RESOLUTION (235-2015) BEFORE/AFTER EXPENDITURES**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following before/after expenditures:

Zashin & Rich (Sheriff)	1584.90
Federal Express (Sheriff)	104.88
Gor-Con Construction (Capital Projects)	1027.00
Mary Sherer (Insurance Trust)	446.51
Joe Bachman (Engineer)	320.16

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (236-2015) INTERFUND TRANSFER/ADVANCE**

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following interfund transfer/advance as per State Auditor's recommendation:

Treasurer, Tusc. Co.                      General to Children Services                      \$179,117.19

VOTE:                                              Belle Everett, yes;  
                                                          Kerry Metzger, yes;  
                                                          Chris Abbuhl, yes;

**RESOLUTION (237-2015) SUPPLEMENTAL APPROPRIATIONS**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Apiary	A018-A00	A007-A04	\$107.00	Apiary ID Signs

VOTE:                                              Belle Everett, yes;  
                                                          Kerry Metzger, yes;  
                                                          Chris Abbuhl, yes;

**RESOLUTION (238-2015) TRANSFER OF FUNDS**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Auditor	1180-K200-K02	1190-K200-K02	\$200.00	Employee Longevity

VOTE:                                              Belle Everett, yes;  
                                                          Kerry Metzger, yes;  
                                                          Chris Abbuhl, yes;

**RESOLUTION (239-2015) CHANGE ORDER – PROJECT #6-2014 Vehicle Storage Building with Wash Bay**

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following change order as recommended by the County Engineer:

**Tuscarawas County  
 Project #6-2014  
 Vehicle Storage Building with Washbay**

**CHANGE ORDER NO. 1 (Final)**

February 24, 2015

**1. Concrete Work:**

a.     Modify approach slabs from plan to provide full coverage of building length to include additional preparation work. Modify washbay pre-fabricated trench drains and basin (per plan) to a poured concrete trench and chassis wash pit as required by Washbay equipment supplier. This revision required extensive preparation work, forming and several pours of small quantities to complete.

Total Add                      \$ 4,500.00

b.     Delete 18' x 88' area of concrete slab at North end of building at County's request. County will address concrete in this area at a later date.

Total Deduct                      (\$ 4,000.00)

Net Total Add                      \$ 500.00



4. Change Order Request/Approval:

Change Order Requested by: *Robert M. Miller* 2-27-15  
 Robert M. Miller Date  
 R & S Builders of Ohio, LLC

Recommended by: *Joseph S. Bachman* 3/2/15  
 Joseph S. Bachman, PE, PS Date  
 Tuscarawas County Engineer

Approved by: Tuscarawas County Commissioners

*Belle Everett* 3-9-15  
 Belle Everett, Chairman Date

*Kerry Metzger* 3/9/15  
 Kerry Metzger Date

*Chris Abbuhl* 3/9/15  
 Chris Abbuhl Date

VOTE: Belle Everett, yes;  
 Kerry Metzger, yes;  
 Chris Abbuhl, yes;

RESOLUTION (240-2015) TREASURER'S INVESTMENTS – February 2015

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following Treasurer's Investments for February, 2015:

As provided by Section 132.21 of the Ohio Revised Code, please be advised of the investments made by the Tuscarawas County Treasurer's Office during the month of **February, 2015:**

See attached Monthly Portfolio Report for individual purchases, sales/maturities.

CIC Interest payment of \$69,915.19 via Pay In 84721 on 02/26/15

End of month interest amount to credit to March, 2015 report is \$692.74

Monthly Investment Total \$51,674,604.44 Balance in Checking Acct. Chase \$26,050,509.52  
 (leaving large balance to offset bank charges/advances) Huntington \$998,081.00 (Month End)

**Total cumulative interest through February, 2015 is: Co. Gen. \$79,990.14**

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (241-2015) APPOINT CLERK OF THE BOARD**

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following:

The Board of Commissioners of Tuscarawas County has established a Clerk of the Board position and recently updated the Position Description for this position.

The Board of Commissioners of Tuscarawas County designates the Clerk of the Board position as fulltime, at 28 hours per week. This designation is strictly for the Clerk of the Board position and shall not be used to determine fulltime eligibility for any other position within Tuscarawas County.

The Board of Commissioners of Tuscarawas County has determined that Maria Lautenschleger meets the minimum qualifications to execute the duties of Clerk of the Board under R.C. 305.10 and 305.11.

Therefore, the Board of Commissioners of Tuscarawas County appoints Maria Lautenschleger as Clerk of the Board as provide under R.C. 305.13 effective, March 16, 2015 contingent upon completion of pre-employment screening.

The Executive Assistant or Administrative Assistant will be Acting Clerk in the absence of the Clerk of the Board.

ROLL CALL VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (242-2015) PAY BILLS**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve for payment the following bills:

<b>Commissioners</b>		
Zashin & Rich	Professional Services	194.00
Dominion East Ohio Gas	Service/JFS	2,080.88
Medicine Shoppe	TB Meds	56.44
McKeever Decorating	Painting Services	1,700.00
McKeever Decorating	Painting Services	516.00
Liberty Distributors	Supplies	330.72
Comdoc	Service	32.06
State Chemical	Supplies	75.19
<b>Dog Pound</b>		
Verizon Wireless	Service	61.10
Stutzman Lawn & Landscape	Plow & Salt	116.00
<b>Auditor</b>		
Harris Computer Systems	Monthly Payroll Support	1,283.38
Treasurer State of OH	GAAP Conversion Services	2,850.00
<b>Law Library</b>		
Tusc Co Clerk of Courts	Notary Fees	168.00
Independence Business Supply	Supplies	36.66
Frontier	Service	36.01
Frontier	Service	12.65
Frontier	Service	8.98
<b>Information Technology</b>		
Provantage	Supplies	125.48
Mancan	Background Checks	16.00
<b>Southern Court</b>		
Forensic Diagnostics	Evaluation	750.00
Pitney Bowes	Postage	12,000.00

**Veterans**

Time Warner Cable	Cable Service	208.27
Treasurer Tusc Co	Engineer/Gas	47.91

**Sheriff**

Cummins Bridgeway	Generator Maintenance	1,262.31
Gardiner	Annual Maintenance	12,272.00
Zashin & Rich	Legal Counsel	127.20
Union Hospital	Inmate Medical Treatment	234.96
Lowe's	Supplies	77.83
Staley Technologies	Service Contract	342.30
Chuck Nicholson	Cruiser Repair	29.82
Johnson Printing	Supplies	840.00
Staples	Supplies	144.44
Staley Technologies	Repairs	137.23
Frontier	Phone Maintenance	6,077.40
Staley Technologies	Repairs	813.55
Oak Shadows Kennel Plus	K9 Boarding	165.50
Union Hospital	Inmate Medical Treatment	739.10

**911**

American Electric Power	Tower Electric	226.21
Cummins Bridgeway	Generator Maintenance	4,926.95
Staley Technologies	Maint Contract	660.00

**Common Pleas**

MNJ Technologies	Transactional License Program	252.00
Elizabeth Stephenson	Travel	111.32

**Engineer**

Tusc Co Twp Association	Annual Engineer/Trustee Meeting	700.00
DS Brown	Bearing Pads	4,346.00
Pleasant Valley Ready Mix	Concrete per bid	908.00
Truck Sales & Service	Repairs/Parts	302.29
Cargill Inc	Salt per bid	21,479.23
Dover Brake	Repairs/Parts	74.56
Triple R Trailer Sales	Repairs/Parts	169.25
Twin City Automotive	Repairs/Parts	459.58
Ziegler Bolt & Nut House	Bridge & Culvert Supplies	237.57
Newton Asphalt	Materials per bid	7,659.00
Snyder Brothers Sales & Service	Repairs/Parts	821.38
Stocker Trucking	Contract Snow & Ice Control	560.00
Hoagland's Equipment Repair	Repairs/Parts	280.00
Newton Asphalt	Contract Snow & Ice Removal	1,031.25
Newton Asphalt Paving	Contract Snow & Ice Removal	4,843.75

**Public Defender**

Frank Bair	Rent	1,960.00
Dr Stephen Guertin	Expert	200.00
Dr Stephen Guertin	Expert	1,400.00
John Gartrell	Postage Reimb	45.80
Staples	Supplies	432.72

**Child Support**

The Ohio CSEA Director's Assoc	Registration	35.00
JFSHRA	Bootcamp for Supervisors	50.00
Dominion East Ohio Gas	Service	503.88

**VOTE:**

Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**OTHER BUSINESS:**

Commissioner Abbuhl noted the Commissioners will be attending a Legislative Briefing with area legislators today in Zanesville to discuss important issues facing counties.

Norwood Becker (a retired truck driver) was present to request Winklepleck Road (County Road 73) to be marked as "No Thru Trucks". He stated the trucks speed through there with Amish kids walking along road. He is concerned with their safety as well as the weight of the trucks tearing up the road. He said coal trucks were not allowed to use the road years ago and it is only 1 mile longer to go thru Sugarcreek or Winfield. He also stated that the County Engineer did not post the frost law. The Commissioners referred him to the County Engineer since he is the elected official responsible for county roads. Commissioner Everett stated she has heard complaints of heavy loads on the roads.

**Discussion:** David Haverfield (Director, Job & Family Services) requested the hiring of Barb Hunter. She will replace Wendy Azzardi in Case Management 2. Wendy has worked for JFS 12-13 years and was promoted so her position was vacant. Ms. Hunter is well qualified for this position. Commissioner Abbuhl noted Ms. Hunter's background and qualifications for the position as well as the fact that she speaks Spanish and has worked with interpreters.

**RESOLUTION (243-2015) PERSONNEL ACTION – HIRE B. HUNTER (JFS)**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the replacement hiring of Barbara Hunter as Social Service Worker 1. Barbara Hunter would replace Wendy Azzardi in Case Management 2. Wendy took the position of ESC in red bank effective 4/5/2015. David Haverfield, Director, Job & Family Services has conducted an independent assessment to determine that this applicant meets the minimum qualifications for the position.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**NO OTHER BUSINESS COMING BEFORE THE BOARD.**

**RESOLUTION (244-2015) ADJOURN**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to adjourn at 9:18 a.m. to meet in Regular Session, Thursday, the 12th day of March, 2015.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

*We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.*

*Belle Everett*

*Kerry Metzger*

*Chris Abbuhl*

Attest: *Jane E. Clay*  
Clerk of the Board