

# March 26, 2015

## Agenda

- 9:05 David Haverfield TCJFS-PRC Plan
- 9:15 Natalie Lupi TCBDD-DD Awareness Month Proclamation
- 9:30 Bid Openings County Engineer-Bituminous Asphalt
- 9:40 Joe Bachman Tuscarawas County Engineer-Annual Report

### *Pledge of Allegiance*

- Approve Minutes March 12, 2015
- Approve Minutes March 23, 2015

Before/after Expenditures

Supplemental Appropriation

Transfer of Funds

Release Senior Levy Funds

Travel Requests April 2015-JFS

Disposal of Items-JFS (misc items)

ADAMHS Board Vacancy

Resolution-Repay Cash Advance-Regional Planning

Resolution-Prohibiting Through Truck Traffic CR 37 & CR 76

Pay Bills

### *Other Business*

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, THURSDAY THE 26<sup>TH</sup> DAY OF MARCH, 2015, WITH THE FOLLOWING MEMBERS PRESENT:

- Belle Everett
- Kerry Metzger
- Chris Abbuhl

Commissioner Everett presiding.

*The Lord's Prayer was said.*  
*The Pledge of Allegiance was said.*

### **RESOLUTION (277-2015) APPROVE MINUTES**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the minutes of the meeting held March 12, 2015 meeting as written.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

### **RESOLUTION (278-2015) APPROVE MINUTES**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the minutes of the previous meeting as written.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**DISCUSSION:** David Haverfield, Director Job & Family Services presented the PRC plan which has been in existence since 2001. It has gone through numerous changes. He stated the services were scaled back 3 years ago during budget cuts and additional services were never put into place. They have money now to use for the PRC plan. If this money is not used it will have to be returned to the State of Ohio. These services are geared toward job readiness, as well as the diversion program for short term situations to keep them off public assistance by using this plan.

**RESOLUTION (279-2015) APPROVE PRC PLAN-JOB & FAMILY SERVICES**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the Prevention, Retention, and Contingency Plan as submitted.



**Prevention, Retention, and Contingency (PRC)**

Prepared By Tuscarawas County Job & Family Services  
11-01-99

Revised 05/01/2014

Revised 04/01/2015

The Prevention, Retention, Contingency (PRC) program is designed to provide benefits and services to needy families and low income, employed families who are in need of help with central supports to move out of poverty and become self-sufficient. These supports include non-recurrent, short-term, crisis-oriented benefits that are directly related to the four purposes of the TANF program and do not meet the definition of federal assistance. Non-recurrent, short-term assistance addresses crisis situations and does not provide for needs extending beyond four consecutive months. These non-recurrent benefits and services may encompass more than one payment, but not more than four, in a calendar year, as long as the payment provides short-term relief and addresses a crisis situation, rather than meeting ongoing or recurrent needs. The 12-month time period begins on the date of the approval for the emergency assistance. For example, a PRC application is approved on 02-01-15, then the 12-month period will end on 02-01-16. When a new PRC application is approved during that time, the 12 months for the second PRC application will also end on 02-01-16. These benefits and services are consistent with the federal definition of "non-assistance" as found in Ohio Revised Code. The definition of non-assistance includes:

1. Non-recurrent short-term benefits that:
  - A. Are designed to deal with a specific crisis situation or episode of need.
  - B. Are not intended to meet recurrent or ongoing needs.
  - C. Will not extend beyond four months.
2. Supportive services, such as child care and transportation provided to families who are employed.
3. Services such as counseling, case management, peer support, child care information and referral, transitional services, job retention, job advancement, and other employment related services that do not provide basic income or support.
4. Transportation benefits provided under a job access or reverse commute project to an individual who is not otherwise receiving assistance.

### **Assistance Group Composition**

PRC benefits and services are available to a family assistance group which includes a pregnant individual (in at least the 6<sup>th</sup> month of pregnancy) or a minor child or children who reside with a parent, specified relative, legal guardian, or legal custodian. A minor child is defined as an individual who is under 18 years of age (in school or not) or an individual who is 18 years of age but not yet 19, and is a full-time student in a secondary school (or in the equivalent level of vocational or technical training). A non-custodial parent may receive PRC if he/she has been employed for at least 6 of the past 12 months, has established a court-ordered child support obligation, and has made demonstrated efforts to comply with any court-orders relative to their child support obligation. Demonstrated efforts are defined as the ordered amount of support paid, in at least the last 4 of 6 months. For non-custodial parents, the service requested must be in the name of the person who is the non-custodial parent.

A minor child may be "temporarily absent" from the home and the assistance group may still qualify for PRC. During this temporary period, the child is considered to be residing with the parent, specified relative, legal guardian, or legal custodian. "Temporary absence" has the same meaning for PRC as it does for OWF, in accordance with ORC section 5107.10 and OAC 5101:1-3-04. The absence of a member of the assistance group is temporary when the following criteria are met:

- The AG member has been absent for no longer than 45 consecutive days (see next paragraph if the child has been removed by PCSA).
- The location of the AG member is known.
- There is a definite plan set for the return of the absent AG member to the home.
- The absent child shared the home with the assistance group before the onset of the absence.

Rule 5101:1-3-04 also sets forth exception to the requirement that the assistance group member be absent for no longer than 45 consecutive days. Most relevant to PRC is the situation where a child is removed from the home by the public children services agency (PCSA), if the agency indicated that there is a reunification plan to return the child to the home within six months.

There may be other members in the household who may or may not be related to the minor child/pregnant individual who significantly enhance the assistance group's ability to achieve economic self-sufficiency. These other members may affect the eligibility of the assistance group. This is determined on an individual case basis as TCJFS' PRC benefits and services are customized to serve the individual assistance group.

### **Eligibility**

In order to receive PRC benefits and services, a member of the assistance group must be a citizen of the United States or qualified alien. Eligibility for PRC is based on the assistance group demonstration and verification (when available) of the need for financial assistance and/or services. The assistance group's net income, as defined under the income section of the PRC plan, must be less than or equal to the economic needs standard established for the benefit and service requested. The economic need standards are based on federal poverty guideline measures which shall be updated annually, when the federal poverty guidelines are increased. Eligibility for contracted services through PRC funds will not be subject to all eligibility factors listed in this plan. The differences include, but are not limited to, payment on current overpayments and sanctions.

Any service which will extend past 12 months will require a new application to be filed and eligibility determined before services may continue past the 12<sup>th</sup> month.

### **Income**

The combined net income, both earned and unearned, for all members in the PRC assistance group shall be counted, with the exception of earnings of a minor child. In addition, income listed in OAC 5101:1-24-20 is excluded from the income calculation. All income, which is received or expected to be received, during a 30-day budget period is considered when determining financial need. The 30-day budget period begins from the date of the PRC application unless the time period does not accurately reflect the expected income. In that instance, the income received in the 30 days prior to the date of application may be used.

Net income is defined as the gross income minus the following deductions:

- 25% standard deduction from earnings only (50% standard deduction if self-employed)
- Court-ordered child and spousal support payments
- Child care expenses
- Health care costs
- Garnishments, including automatic overpayment deductions from non-public assistance programs such as: social security or unemployment.

If an applicant has been known to a JFS program eligibility system and has verified income within the past 12 months, such verification may serve as verification for PRC, if the client attests that no change has occurred.

When the income source is new, including self-employment, and no verification is yet available to client, self-attestation may be acceptable. Availability and necessity of verifications will be determined by the TCJFS worker, on a case-by-case basis. The worker will document the rationale for accepting self-attestation.

For established employment/income, written (e.g., paystubs, employer statement, etc.) or verbal verification of the income is required, unless previously verified, as noted above. For any verification that is obtained by telephone, there must be clear documentation in the PRC assistance group record regarding: the name and position of the supplier of the information, the date the information/verification was obtained, the amount of the verified income, and the name of the individual who obtained the information. A signed ODHS 7341 application/recipient authorization for release of information should be obtained from the applicant for the inquiry.

### **Unearned Income**

Examples of unearned income are, but not limited to:

RSDI Benefits	Alimony and Child Support
VA Benefits	Worker's Comp Benefits
Unemployment Benefits	Pension and Retirement Benefits
Investment Income	Rental Income
OWF, DA, SSI Payments	Lump Sum(s) / Lottery winnings
Money from other individual(s)	

### **Earned Income**

Earned income is income in which an assistance group member must perform some type of labor or service to be able to receive cash. The following examples are earned income. This, too, is not intended to be an all-inclusive list.

- Earnings from work as an employee
- Earnings from self-employment
- Training allowances
- Commissions

### **Resources**

Any liquid resources readily available to meet the presenting need; Including, but not limited to: checking, savings, and cash on hand that exceeds \$1,500, must be used before PRC can be authorized. If verification of resources is not easily obtainable, resources may be verified by self-attestation. Worker must clearly document the rationale for accepting self-attestation as verification.

### **Residence**

PRC benefits and services are available to residents of Tuscarawas County. Residence is established by living in Tuscarawas County voluntarily with the intent to remain. Applicants without an established residence in Tuscarawas County must file an application in their county of residence.

### **Ineligible Family Assistance Groups**

According to state and federal law, the following are not eligible for PRC:

1. Families without a minor child.
2. A single individual, unless that individual is at least six months pregnant.
3. An individual who is not a citizen of the United States.
4. Families that have been court convicted or signed an IPV for fraudulently receiving assistance under TANF/ PRC are ineligible until repaid in full.
5. Fugitive felons.

In addition, the following are not eligible per the Tuscarawas County PRC Plan:

6. Families with outstanding overpayment(s), unless a signed repayment agreement exists and the family is current with the repayment plan.
7. Families under an OWF sanction.
8. Individuals ineligible for other programs due to deliberate non-compliance with terms of assistance.
9. Any AG in which a required PRC assistance group member has received PRC within the last 12 months in another county, if that amount equals or exceeded Tuscarawas County's Plan cap. If any balance remains, that amount will be used in determination, pursuant to the Tuscarawas County PRC plan.

### **Program Operation**

To ensure fair and equitable treatment, the families applying for PRC shall be considered according to the standards of policy and procedures set forth within this document. The covered benefits and services, or amount specified for the benefits and services listed in the section detailing the scope of coverage, may not be reduced, limited, or restricted, unless the program is amended. Such amendment must be the result of a public hearing or through recommendation of the Planning Committee and approved by ODJFS. Any other expense or service which Tuscarawas County JFS believes will help the PRC assistance group obtain long-term self-sufficiency will be considered through the requisite Planning Committee or public hearing process, or by referral to non-PRC sources of assistance. Eligibility will be carefully evaluated on a case-by-case basis.

### **Scope of Benefits/Services**

The attached chart lists the scope of benefits and services provided by the Tuscarawas County Job & Family Services PRC program. The chart also lists assistance groups served, economic need standards for a particular benefit/service, caps on benefits/services, and targeted groups. The targeted groups are used to customize service delivery specific to a family's circumstances.

### **Standard of Promptness**

The intent of this program is to provide and authorize benefits and services within ten business days of the receipt of the signed application. In some instances, the time frames may not be met, due to unavoidable delays on the part of the applicant or the agency.

The ten-day standard of promptness is a suggested time frame that is intended to stress the importance of dealing with PRC applications in an appropriately efficient manner. The denial of a PRC application due only to the expiration of the ten-day period is not cause for denial of the application. When this time limit cannot be met, the AG record should include sufficient documentation of case activity, including an explanation of expected and unavoidable delays in the application process.

### **Community Resources**

The availability of resources within a local community shall be explored prior to the authorization of PRC. The PRC assistance group shall apply for and utilize any program, benefit, or support system which may reduce or eliminate their presenting need. An example of this would be the HEAP program. Personnel authorizing PRC are to be aware of the community resources that could assist a family in need of immediate services. Attempts to locate community resources and arrangements made with other service providers will be documented in the PRC application.

### **Applicant Responsibility**

An applicant for PRC is responsible for completing all necessary documents, furnishing all required information and cooperating with the eligibility determination process. This may include ongoing assistance programs, such as OWF, DA, SSI, food assistance, unemployment compensation, social security, and special energy programs. There will be no PRC eligibility when the AG fails to make use of available income or community resources available sufficient to meet all or part of their emergent need. (This would encompass any community resources available, such as Harcatus and other community agencies that work in collaboration with the PRC program.) If no payments on recurring monthly expenses have been made since the last PRC, or any other community agency's payment, then the AG may not be eligible for further PRC payments on those recurring monthly expenses. PRC eligibility must be determined prior to service delivery to be eligible. PRC applied for on an annual basis or applications which exhibit a pattern of use, may be required to attend money management classes, if available. TCJFS reserves the right to deny PRC benefits and services to any applicant who has demonstrated a pattern of PRC actual or attempted misuse or abuse.

### **Summer Youth Employment Program (SYEP)**

The following assistance group, residence, resource, and eligibility information pertains to youth applying for the SYEP.

A TANF-eligible family (aka needy family) is defined as including a minor child (as noted above) who resides with a parent, specified relative, legal guardian, or legal custodian whose income is below the 200% Federal Poverty Level. Youth must register on the Ohio Means Jobs web site in order to be enrolled in SYEP.

Youth who may be eligible for the SYEP must meet one of the following descriptions:

- Youth ages 15-17 years considered a minor child in a needy family and who attends school (youth may be 18 years if they are full time students in a secondary school);
- Youth ages 18-24 years who are members of a needy family that also includes a minor child as defined above;
- Youth ages 18-24 years that have a minor child and are considered needy; or
- Youth ages 15-17 years, or 18 years if a full time student in a secondary school, who are in the temporary or permanent custody of a Public Children Services Agency and are living in a foster care placement setting in Tuscarawas County.

Resources are not a factor in determining eligibility for the SYEP.

The listing of ineligible family assistance groups (numbers 4 -8), noted on page seven of the PRC plan, do not pertain to youth applying for the SYEP.

### **Benefit Recovery**

Any member of a PRC assistance group, and/or member of household having an overpayment, will not be eligible for PRC benefits until a payment plan is in place. If payments are not maintained, any subsequent PRC requests will be denied. Families that fraudulently received assistance (IPV/court-convicted) under TANF/ PRC/Food Assistance/Daycare/Medicaid programs will not be eligible for PRC benefits until repaid in full. An exception to this policy is for applicants of the Summer Youth Employment Program and families referred by child protective services.

Any applicant giving false or misleading information in order to obtain PRC benefits may have their application denied. If it is discovered, after authorization of benefits, that information was falsified, the applicant will be subject to repayment of any overpayment and the recovery procedures by the Benefit Recovery Unit. (See rules in OAC 5101:1-23-75.) If a PRC applicant has an overpayment, a repayment agreement will be required for PRC eligibility and mutually agreed upon monthly payments maintained. Failure to maintain scheduled payments will result in ineligibility for any further PRC service until payments are brought current. Any PRC benefit paid to an educational institution will be subject to benefit recovery if the student for whom the tuition is paid fails to successfully complete the program or the course.



SERVICE OR BENEFIT	CAP	ASSISTANCE GROUP	ECONOMIC NEED STANDARD	TARGETED GROUP
<p><b><u>Tuscarawas County Summer Youth Employment Program (SYEP)</u></b>                      For full or part time positions.                      100% of youth wages and all applicable fringes paid directly by subgrantee.</p>	<p>Dependent upon available funds</p> <p>\$10 per hour wage maximum.                      No bonuses or lump sum payments.</p>	<p>TANF Eligible Family – Youth ages 15-17 as long as the youth is a minor child in a needy family and is in school (youth may be age 18 if they are a full-time student in a secondary school)                      -Youth ages 18-24, as long as they are in a needy family that also has a minor child; or                      -Youth ages 18-24 that have a minor child and are considered needy                      -Youth in Foster Care ages 15-17 (youth may be 18 if they are a full-time student in secondary school)</p>	<p>200% Federal Poverty Level (FPL) or determined eligible for OWF, Food Assistance, or a Medicaid program with income limit of 200% FPL or lower</p> <p>Once eligibility is determined, youth will remain eligible through the program. A new application is required at the beginning of each new program year.</p>	<p>Youth ages 15 to 24 in low income, TANF eligible households</p> <p>Youth in Foster Care</p> <p>This service promotes TANF purpose #2</p>
<p><b><u>Work Support/Retention Services and Benefits</u></b>                      Supplies for new job (mechanics, tools, beautician equipment, etc.)</p> <p>Suitable attire/uniforms for employment (and/or training)</p>	<p>Supplies/tools/ equipment limited to \$500 in a 12 month period</p> <p>Attire/uniforms limited to \$100 in a 12 month period</p>	<p>Parents with minor children</p> <p>Specified relatives with minor children</p> <p>Non-custodial parents</p>	<p>200% Federal Poverty Level (FPL) or determined eligible for OWF, Food Assistance, or a Medicaid program with income limit of 200% FPL or lower</p>	<p>Newly-employed individuals, scheduled to work 20 hours a week or more</p> <p>Under employed individuals; must be employed 20 hours or more per week or in a WEP site</p> <p>This service promotes TANF purpose #2</p>
<p><b><u>Job Preparation Services and Benefits</u></b>                      Pre-employment testing (physical, psychological, drug screen, etc.)</p> <p>Testing for state licenses, board certification, commercial driver’s license, GED etc.</p> <p>Short term, occupational training/supplies, including driver education training.                      (books, manuals, tuition expenses)</p>	<p>Non-recurrent, short term benefits; amount needed up to \$3,000 per 12 month period</p> <p>Attire limited to \$500 per</p>	<p>Parents with minor children</p> <p>Specified relatives with minor children</p> <p>Non-custodial parents</p>	<p>200% Federal Poverty Level (FPL) or determined eligible for OWF, Food Assistance, or a Medicaid program with income limit of 200% FPL or lower</p>	<p>Newly-employed individuals, scheduled to work 20 hours a week or more</p> <p>Unemployed individuals in education or training 20 hours or more per week</p> <p>This service</p>

Suitable attire for job interview (after referral to Goodwill)	12 month period			promotes TANF purpose #2
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SERVICE OR BENEFIT	CAP	ASSISTANCE GROUP	ECONOMIC NEED STANDARD	TARGETED GROUP
<p><b><u>Transportation Services &amp; Benefits</u></b>                      Vehicle repairs</p>	<p>Lowest of two estimates not to exceed \$1,500 in a 12 month period</p>	<p>Parents with minor children</p> <p>Specified relatives with minor children</p> <p>Non-custodial parents</p>	<p>200% Federal Poverty Level (FPL) or determined eligible for OWF, Food Assistance, or a Medicaid program with income limit of 200% FPL or lower</p>	<p>Employed individuals. Must be employed at least 20 hours per week at minimum wage or, if new employment, promise of at least 20 hours at minimum wage</p> <p>Unemployed individuals in education or training 20 hours or more per week or unemployed and required to care for a disabled child(ren) in the home.</p> <p>This service promotes TANF purpose #2</p>
<p><b><u>Transportation Services &amp; Benefits</u></b>                      Gasoline Voucher</p> <p>Driver's license reinstatement (excluding DUI or child support situations)</p> <p>Automobile liability insurance (up to four months of coverage)</p>	<p>\$50/month maximum, not to exceed \$200 in a 12 month period</p> <p>Actual expense determined pursuant the transportation policy</p> <p>No cap, once per lifetime limit.</p>	<p>Parents with minor children</p> <p>Specified relatives with minor children</p> <p>Non-custodial parents</p>	<p>200% Federal Poverty Level (FPL) or determined eligible for OWF, Food Assistance, or a Medicaid program with income limit of 200% FPL or lower</p>	<p>Employed individuals. Must be employed at least 20 hours per week at minimum wage or, if new employment, promise of at least 20 hours at minimum wage</p> <p>Unemployed individuals in education or training 20 hours or more per week</p> <p>Families and children at risk of abuse/neglect with referral from Children Services                      This service</p>

<p><b><u>Child Welfare Services-TANF</u></b></p> <p>Family Preservation Activities – screening/ assessment of services, information and referral</p> <p>Family Preservation – Custody – Case Management – to reunite child with family within six months</p> <p>Non-Custody Case Management – prevent removal of child, support maintenance of adoptions, prevent disruption of adoptions</p> <p>Monitor visitation</p>	<p>No cap on services (as needed)</p>	<p>Parents with minor children; Kinship families with children</p>	<p>200% Federal Poverty Level (FPL) or determined eligible for OWF, Food Assistance, or a Medicaid program with income limit of 200% FPL or lower</p>	<p>No in-home case plan; no custody established</p> <p>Court involved reunification plan</p> <p>In-home case established</p> <p>Child Welfare only</p> <p>This service promotes TANF purpose #1</p>
<p><b><u>Respite Services</u></b></p> <p>To provide assistance to families with minor children who are behaviorally or developmentally challenged/delayed</p>	<p>\$2,000/year dependent upon available funding. Must use certified child care provider or foster parent.</p>	<p>Families or specified relatives with minor children who are developmentally challenged/delayed</p>	<p>200% Federal Poverty Level (FPL) or determined eligible for OWF, Food Assistance, or a Medicaid program with income limit of 200% FPL or lower</p>	<p>Families or specified relatives with minor children who are developmentally challenged/delayed</p> <p>This service promotes TANF purpose #1</p>
<p><b><u>Family Disaster Services</u></b></p> <p>Provides benefits to assist with damage or loss sustained as a result of a natural disaster upon declaration by the Governor of Ohio. This service would be after all other resources of disaster relief have been exhausted.</p>	<p>Actual cost – up to \$1,500 dependent upon available funding</p>	<p>Parents with minor children</p> <p>Specified relatives with minor children</p> <p>Non-custodial parents</p> <p>Legal guardians/legal custodians with minor children</p>	<p>200% Federal Poverty Level (FPL) or determined eligible for OWF, Food Assistance, or a Medicaid program with income limit of 200% FPL or lower</p>	<p>Families needing services to maintain basic needs</p> <p>This service promotes TANF purpose #1</p>

<p><b><u>OWF Family Diversion Services</u></b></p> <p>To divert eligible assistance groups from receiving OWF payments to meet short term, targeted needs such as: maternity leave assistance, medical emergency situations resulting in time off work without disability payments and interim assistance for pending unemployment compensation/workers compensation or disability/sick pay benefits.</p>	<p>Actual payment amount pursuant to the OWF payment standard for the assistance group household size</p>	<p>Parents with minor children</p> <p>Specified relatives with minor children</p> <p>Legal guardians/legal custodians with minor children</p>	<p>200% Federal Poverty Level (FPL) or determined eligible for OWF, Food Assistance, or a Medicaid program with income limit of 200% FPL or lower</p>	<p>Parents and specified relatives with a minor child in the home which would otherwise qualify for the OWF program and associated participation requirements</p> <p>This service promotes TANF purposes #1 and #2</p>
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SERVICE OR BENEFIT	CAP	ASSISTANCE GROUP	ECONOMIC NEED STANDARD	TARGETED GROUP
<p><b><u>Contingency Services (An emergent need that threatens the health, safety, or decent living arrangement to the extent that it prohibits children from being cared for in their own home or inhibits job preparation, work and family life.)</u></b></p> <p><b>**Repair or purchase of appliances (for maximum per item amounts refer to vendor quotes as listed on the Innerweb and updated annually). (Only if a Children Services case and the purchase would prevent the removal or promote the return of the children.)</b></p> <p><b>**Personal expenses (clothing, child restraint seats, diapers, toiletries, etc.)</b></p> <p><b>**Home furnishings (beds, mattress &amp; box springs, kitchen table, chairs, etc., with request from Child Protective Services only). (For maximum per item amounts refer to vendor quotes as listed on the Innerweb and updated annually.) (Only if a Children Services case and the purchase would prevent the removal or promote the return of the children.)</b></p> <p><b>**Treatment, relocation, and education due to infestation of pest(s) including but not limited to bed bugs, fleas, rodents, roaches.) (Only if a Children Services case and the service would prevent the removal or promote the return of the children.)</b></p>	<p>Furniture and appliances once in a lifetime per item</p> <p><b>For maximum per item amounts, refer to vendor quotes as listed on the Innerweb and updated annually.</b></p>	<p>Parents with minor children and all other household members</p> <p>Specified relatives with minor children and all other household members</p>	<p>200% Federal Poverty Level (FPL) or determined eligible for OWF, Food Assistance, or a Medicaid program with income limit of 200% FPL or lower</p>	<p>Must have referral from Children Services</p> <p>Unemployed individuals</p> <p>Under-employed individuals</p> <p>Families with children at risk of abuse or neglect</p> <p>Victims of domestic violence</p> <p>This service promotes TANF purpose #1</p>

**\*\* Items listed on vendor list will be purchased based on that list as per procurement policy. If the item is not on the list, client must provide three written statements on costs for all purchases (lowest or best will be used for PRC).**

pub/prc/PRC/04/15

**VOTE:** Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (280-2015) BEFORE/AFTER EXPENDITURES**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve the following before/after expenditures:

Rebecca Wood (Co.Court)	367.50
ISSG (Treasurer)	5437.50
Quill (Co. Court)	229.47
Summit Co. Probate (Juvenile/Probate)	137.00
Widder Architect Services (Commissioners)	1285.00
Stocker Concrete (Water/Sewer)	160.00
Treasurer, State of Ohio (Water/Sewer)	95,991.00
Summit Co. Probate (Juvenile/Probate)	110.00
Zashin & Rich	8114.90
Andrew & Kelli Miller	720.00

**VOTE:** Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (281-2015) SUPPLEMENTAL APPROPRIATIONS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Probate/Juvenile	S57-S10	S57-S01	\$3,653.98	Computers

**VOTE:** Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (282-2015) TRANSFER OF FUNDS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Job & Family	H00-H05	H00-H15	\$24,000	OTHER

**VOTE:** Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (283-2015) RELEASE SENIOR LEVY FUNDS**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to release all senior levy funds available to Tuscarawas County Committee on Aging, Inc/Senior Center.

**VOTE:** Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (284-2015) TRAVEL REQUEST JFS APRIL 2015**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve travel requests for Tuscarawas County Job & Family Services for April 2015.

**TO:** Tuscarawas County Commissioners  
**FROM:** David W. Haverfield, Director  
**SUBJECT:** Travel Request for APRIL 2015  
**DATE:** March 30, 2015

**DATE:** 4/1/2015  
**TITLE:** OHIO ADOPTION PLANNING GROUP  
**LOCATION:** WORTHINGTON, OHIO  
**ATTENDING:** GAYLE HAHN  
**ANTICIPATED EXPENSE:** Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/7/2015  
**TITLE:** CW-1 FAMILY CENTERED APPROACH TO CHILD PROTECTIVE SERVICES TRAINING  
**LOCATION:** AKRON, OHIO  
**ATTENDING:** RACHEL CATHEY  
**ANTICIPATED EXPENSE:** Mileage of approximately 122 miles equals \$56.12, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/8/2015  
**TITLE:** CW-1 FAMILY CENTERED APPROACH TO CHILD PROTECTIVE SERVICES TRAINING  
**LOCATION:** AKRON, OHIO  
**ATTENDING:** RACHEL CATHEY  
**ANTICIPATED EXPENSE:** Mileage of approximately 0 miles equals \$0, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/24/2015  
**TITLE:** NORTHEAST OHIO ADOPTION RESOURCE EXCHANGE TRAINING/ MEETING SPRING SESSION  
**LOCATION:** MASSILLON, OHIO  
**ATTENDING:** ROBB RECTANUS  
**ANTICIPATED EXPENSE:** Mileage of approximately 70 miles equals \$32.20, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/28/2015  
**TITLE:** OHSTS ADULT PROTECTIVE STEERING COMMITTEE MEETING  
**LOCATION:** COLUMBUS, OHIO  
**ATTENDING :** LISA WODKOWSKI  
**ANTICIPATED EXPENSE:** Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/7/2015  
**TITLE:** CANTON DISTRICT DIRECTOR'S MEETING  
**LOCATION:** CAMBRIDGE  
**ATTENDING:** DAVID HAVERFIELD  
**ANTICIPATED EXPENSE:** Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/8/2015  
**TITLE:** INTERPRETERS TRAINING-ODJFS BUREAU OF CIVIL RIGHTS TRAINING FOR BASIC INTERPRETRES TRAINING PROGRAM  
**LOCATION:** COLUMBUS  
**ATTENDING :** MALISSA CANTARERO  
**ANTICIPATED EXPENSE:** Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/8/2015

**TITLE:** JFSHRA BOOTCAMP--FOUR TRAININGS IN ONE DAY: Labor Relations/  
Position Descriptions and Job Analysis/ Employment Law/ and The Transition to Supervisor  
**LOCATION:** MARYSVILLE  
**ATTENDING :** JOYCE BARKER  
**ANTICIPATED EXPENSE:** Mileage of approximately 218 miles equals \$100.28, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/9/2015  
**TITLE:** INTERPRETERS TRAINING  
**LOCATION:** COLUMBUS  
**ATTENDING:** MALISSA CANTARERO  
**ANTICIPATED EXPENSE:** Mileage of approximately 0 miles equals \$0, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/14/2015  
**TITLE:** AN OVERVIEW OF INHALANT ABUSE  
(CW 6 hr) An Overview of Inhalant Abuse: Don't Get Yourself in a Huff Tragically, "huffing" has become a common occurrence for adolescents in our society. Although the abuse of inhalants is widespread across the United States, it remains under-reported due to the easy accessibility of chemicals and lack of awareness of parents, educators, and professionals. Inhalant abuse can have devastating consequences, including a variety of physical effects, as well as irreversible neurological changes. This training will highlight the current trends of inhalant abuse and addiction. Additionally, participants will be offered a variety of strategies and evidenced-based treatment methods for working with individuals who engage in inhalant abuse.  
**LOCATION:** CAMBRIDGE  
**ATTENDING:** SHANNON WEEKLEY  
**ANTICIPATED EXPENSE:** Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/14/2015  
**TITLE:** CW2 ENGAGING FAMILIES IN FAMILIES CENTERED CHILD PROTECTIVE SERVICES-- 112-8-CW2-S  
Core(Module II) Engaging Families in Family Centered Child Protective Services  
\*Updated Curriculum  
Janie Rhoads Tuesday, April 14, 2015 NEORTC  
**LOCATION:** AKRON  
**ATTENDING:** RACHEL CATHEY  
**ANTICIPATED EXPENSE:** Mileage of approximately 122 miles equals \$56.12, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/15/2015  
**TITLE:** CW2 ENGAGING FAMILIES IN FAMILIES CENTERED CHILD PROTECTIVE SERVICES-- 112-8-CW2-S  
Core(Module II) Engaging Families in Family Centered Child Protective Services  
\*Updated Curriculum  
Janie Rhoads Tuesday, April 14, 2015 NEORTC  
**LOCATION:** AKRON  
**ATTENDING:** RACHEL CATHEY  
**ANTICIPATED EXPENSE:** Mileage of approximately 122 miles equals \$56.12, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/15/2014  
**TITLE:** SAFETY AWARENESS AND SELF PROTECTION  
(CW 6 hr) Safety Awareness and Self Protection: Working with Angry and Irate People It may seem there is little one can do to defuse the anger and hostility of others. Sometimes it seems to be set off by the smallest things; and above all, it seems to be unpredictable. Even so, workers can do things to defuse the anger and reduce abusive behavior. People can learn to act in ways that reduce this kind of behavior and ensure that they don't do anything that will result in an unpleasant situation deteriorating even further. This training not only covers early recognition and de-escalation of anger in others, but also explores our own triggers in dealing with anger and conflict management.  
**LOCATION:** CAMBRIDGE  
**ATTENDING:** SANDY BURRIER, MANDY PROSSER  
**ANTICIPATED EXPENSE:** Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/20/2015  
**TITLE:** PCSAO LEGISLATIVE COMMITTEE

**LOCATION:** COLUMBUS  
**ATTENDING:** DAVID HAVERFIELD  
**ANTICIPATED EXPENSE:** Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/22/2015  
**TITLE:** MOOD DISORDERS AMONG CHILDREN AND ADOLESCENTS  
 (CW 6 hr) Mood Disorders among Children and Adolescents: Recognition and Interventions  
 The objective of this course is to educate child protective workers on the diagnosis and treatment of child and adolescent mood disorders. Diagnostic and Statistical Manual-Fourth Edition (DSM-IV) diagnostic criteria and evidence-based treatment practices will be of primary focus.

**LOCATION:** CAMBRIDGE  
**ATTENDING :** CINDY MCGUIRE, SHANNON WEEKLEY  
**ANTICIPATED EXPENSE:** Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/23/2015  
**TITLE:** OPENNESS IN ADOPTION - ASSESSOR TIER 2  
 This two-day workshop will examine the continuum of openness and the various styles of adoption occurring along that continuum. The historical perspective of openness will be presented, as well as reasons supporting openness within current adoption practice. Trainees will learn about the advantages and liabilities of openness and will learn strategies to maximize the advantages while minimizing the liabilities. Participants will also learn techniques to open adoptions that finalized as closed adoptions. Finally, techniques for managing conflict within open adoption relationships will be presented.

**LOCATION:** CAMBRIDGE  
**ATTENDING:** BETH KIGGANS  
**ANTICIPATED EXPENSE:** Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/24/2015  
**TITLE:** OPENNESS IN ADOPTION - ASSESSOR TIER 2  
**LOCATION:** CAMBRIDGE  
**ATTENDING:** BETH KIGGANS  
**ANTICIPATED EXPENSE:** Mileage of approximately 0 miles equals \$0, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/27/2015  
**TITLE:** CHILD DEATH INVESTIGATIONS TRAINING  
 Child Death Scene to Court. Sponsored by: Public Agency Training Council  
**LOCATION:** COLUMBUS  
**ATTENDING:** TOMMY CANNON AND JEFF KIGGANS  
**ANTICIPATED EXPENSE:** Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/28/2015  
**TITLE:** CHILD DEATH INVESTIGATIONS TRAINING  
**LOCATION:** COLUMBUS  
**ATTENDING:** TOMMY CANNON AND JEFF KIGGANS  
**ANTICIPATED EXPENSE:** Mileage of approximately 0 miles equals \$0, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/28/2015  
**TITLE:** AUTISM SPECT DISORDER: PRACTICAL HELP FOR THE CHILD DIAGNOSED WITH AUTISM  
 (CW 6 hr) Autism Spectrum Disorders: Practical Help for the Child Diagnosed with Autism, Asperger's, or Other Pervasive Developmental Disorders Caseworkers will enter the world experienced daily by the child diagnosed with autism, Asperger's syndrome, or one of the other pervasive developmental disorders. Participants will understand the symptoms of the various disorders making up the spectrum, and become more familiar with the most effective therapeutic treatments currently available. Caseworkers will have the opportunity to consider the world of autism from the child's perspective, and be reminded that the child is a child -- not a diagnosis. Participants will come to understand the importance of self-soothing and other strategies, including how to recognize triggers leading to explosive responses, and how to de-escalate a meltdown. They will consider helpful school-related information related to autism found in the Individuals with Disabilities Act. Practical techniques, helpful websites, and other resources will be identified to further inform participants beyond the training event.  
**LOCATION:** CAMBRIDGE  
**ATTENDING:** SHANNON WEEKLEY

**ANTICIPATED EXPENSE:** Mileage of approximately 84 miles equals \$38.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/28/2015

**TITLE:** CW3- LEGA ASPECTS OF FAMILY CENTERED CHILD PROTECTIVE SERVICES

113-CW3-S Core (Module III) Legal Aspects of Family centered Child Protective Services  
Victoria Solomon Tuesday, April 28 and Wednesday, April 29, 2015 NEORTC

**LOCATION:** AKRON

**ATTENDING:** RACHEL CATHEY

**ANTICIPATED EXPENSE:** Mileage of approximately 122 miles equals \$56.12, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 4/29/2015

**TITLE:** CW3- LEGA ASPECTS OF FAMILY CENTERED CHILD PROTECTIVE SERVICES

113-CW3-S Core (Module III) Legal Aspects of Family centered Child Protective Services  
Victoria Solomon Tuesday, April 28 and Wednesday, April 29, 2015 NEORTC

**LOCATION:** AKRON

**ATTENDING:** RACHEL CATHEY

**ANTICIPATED EXPENSE:** Mileage of approximately 0 miles equals \$0, or an agency van will be utilized, if available, and meals at \$15.00.

A copy of the Commissioners' resolution is requested.

Employees encumber for anticipated expenses for lodging with an allowed maximum of \$100.00 (plus tax) for bargaining unit members per day, or at the usual and customary charge for non-bargaining unit members per day; \$.46 per mile, \$15.00 per day for meals, and a maximum of \$4.00 for long distance phone calls when overnight lodging is required.

**VOTE:** Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (285-2015) DISPOSAL OF ITEMS JFS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the disposal of miscellaneous items.

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**INTEROFFICE MEMORANDUM**

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**TO:** TUSCARAWAS COUNTY COMMISSIONERS  
**FROM:** JOE KROCKER, TUSCARAWAS COUNTY JOB AND FAMILY SERVICES  
**SUBJECT:** DISPOSAL OF ITEMS  
**DATE:** MARCH 25, 2015

I would like to request permission to dispose of the items on the list below. As required by the Ohio Revised Code section 307.12, we need a resolution to be passed in order to dispose of this property.

Thank You!!!

cc: David Haverfield

Inven #	Qty	Description	Reason	Proposed disposal method
3676	1	Chair	Broke	Trash or recycle
2718	1	Folding chair	Broke	Trash or recycle
No #	1	Smokers' Outpost	Broke	Trash or recycle
No #	1	Chair	Broke	Trash or recycle
3423	1	Cordless Drill	Broke	Trash or recycle
3584	1	Pencil sharpener	Broke	Trash
2862	1	Chair	Broke	Trash or recycle
3438	1	Chair	Broke	Trash or recycle
3636	1	Chair	Broke	Trash or recycle
3564	1	Chair	Broke	Trash or recycle
4376	1	APC battery backup	Broke	Recycle
4416	1	Duplexer unit	Broke	Trash or recycle
4284	1	Weather Radio	Broke	Trash or recycle
1081	1	Fire Extinguisher	Expired	Recycle
0577	1	Fire Extinguisher	Expired	Recycle
3921	1	Fire Extinguisher	Expired	Recycle
2350	1	Fire Extinguisher	Expired	Recycle
1082	1	Fire Extinguisher	Expired	Recycle
2352	1	Fire Extinguisher	Expired	Recycle
2353	1	Fire Extinguisher	Expired	Recycle
2351	1	Fire Extinguisher	Expired	Recycle
996	1	Fire Extinguisher	Expired	Recycle
1091	1	Fire Extinguisher	Expired	Recycle
1080	1	Fire Extinguisher	Expired	Recycle
1348	1	Fire Extinguisher	Expired	Recycle
4499	1	TV tube-type	Broke	Recycle

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (286-2015) APPOINTMENT MICHAEL ZIMMERMAN ADAMHS BOARD**

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to appoint Mr. Michael Zimmerman to the Alcohol, Drug Addiction and Mental Health Services Board of Tuscarawas and Carroll Counties.

**DISCUSSION:** Commissioner Abbuhl spoke with him and believes he has a personal interest and passion to serve on this board. Commissioner Everett agreed with Commissioner Abbuhl.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (287-2015) REPAY CASH ADVANCE-REGIONAL PLANNING**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to repay the cash advance in the amount of \$247,077.91 from the Tuscarawas County Regional Planning Fund (T38) to the County General Fund. The original cash advance was approved on March 5, 2015.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (288-2015) PROHIBITING THROUGH TRUCK TRAFFIC CR37 & CR76**

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the resolution prohibiting through truck traffic on a portion of County Road 73 (Winklepleck Road) and on County Road 76 Barrs Mills Road.

WHEREAS, Section 4511.07 of the Revised Code of the State of Ohio provides for the “reasonable exercise of police power” in regulating vehicular traffic by local authorities; and

WHEREAS, the portion of County Road 73 (Winklepleck Road) from State Route 516 to County Road 76 (Barrs Mills Road) and all of County Road 76 (Barrs Mills Road) are not physically designed to accommodate truck traffic due to the narrow width of the pavement, narrow shoulders, and inadequate pavement thickness; and

WHEREAS, satisfactory alternate routes are available for through truck traffic;  
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF TUSCARAWAS COUNTY, OHIO;

RESOLVED: That through truck traffic be prohibited from entering or traveling the following Tuscarawas County Roads:  
1) Tuscarawas County Road 73 (Winklepleck Road) between State Route 516 and CR 76 (Barrs Mills Road).  
2) All of Tuscarawas County Road 76 (Barrs Mills Road).

FURTHER RESOLVED: That the Tuscarawas County Engineer is hereby authorized to cause the erection of the appropriate signs at the appropriate locations on County Road 73 (Winklepleck Road) and County Road 76 (Barrs Mills Road) in accordance with the current edition of the “Ohio Manual of Uniform Traffic Control Devices”

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (289-2015) PAYMENT OF BILLS**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to approve for payment the following bills.

<b>Commissioners</b>		
Frontier	Service/364.6784	199.74
Frontier	Service/339.1855	345.30
Staples	Supplies	33.98

Office Max	Supplies	555.40
Roofing Systems	Repairs @ CSEA	205.00
Total First Aid	Supplies	111.65
NP Postmaster	BRM Permit	220.00
Millers Clothing	Uniforms	151.76
Tuscora Electric	Supplies	135.22
<b>Dog Pound</b>		
Sifferlin Animal Clinic	Medical Care	124.24
Damon Industries	Supplies	83.05
Damon Industries	Supplies	116.75
Staples Business Advantage	Supplies	59.88
<b>Water &amp; Sewer</b>		
Travis Neff	Reimb Supplies	115.02
Water Environment Federation	Membership Dues	193.00
CSEAO	Membership Fee	250.00
Twin City Water & Sewer	Midvale/Barnhill Sewer Charges	9132.68
Dover Utilities	Utility	613.68
Fist Communications	Telephone Services	335.51
Frontier	Telephone Service	47.02
PetroLiance LLC	Materials	220.53
Coshocton Environmental Testing	Lab Services	180.00
Coshocton Environmental Testing	Lab Services	97.50
Zashin & Rich Co LPA	Consultant Services	185.00
Aquifix	Supplies	1155.79
Duane Immel	Right of Way Agreement	150.00
Frontier	Telephone Services	59.88
AT&T	Telephone Services	52.91
Cintas	Uniform Rental	382.16
<b>Community &amp; Economic Development</b>		
Ohio Development Services Agency	Return Unused Funds/B-F-12-1CT-1	.97
Scott Reynolds	Travel	33.43
<b>Coroner</b>		
Union Hospital Association	X-Rays	38.08
AIT Laboratories	Tox Screen	180.00
Summit IT Solutions	Online Computer Program	450.00
Stark County Coroner	Autopsies	2290.00
Ohio State Coroner's Association	Membership	2602.00
<b>Clerk of Courts</b>		
Independence Business Supply	Supplies	11.37
Independence Business Supply	Supplies	9.49
Jeanne Stephen	Travel	89.24
Iron Mountain	Source Code	245.00
Waltz	Certified Mailers	697.20
Frontier	Fax Service	48.81
<b>Southern Court</b>		
Quill	Supplies	229.47
<b>Common Pleas</b>		
RJ Beck Protective Systems	Security Coverage/Monitoring	345.00
<b>Engineer</b>		
First Communications	Long Distance	20.96
Peterman Plumbing	Plumbing	73.00
Hanna Campbell & Powell	Legal Fees/WC	782.90
Holmes Crane Repair	Crane Inspections	1250.00
Dover Brake Inc	Repairs/Parts	1220.68
Michael S Contrac dba Conrad Electric	Electrical Work/Vehicle Storage Bldg	9800.00
Master Mind	Maintenance Agreement	500.00
Fastenal	Bridge & Culvert Supplies	866.81
Rick Watson Trucking	Material Hauling per bid	897.75
Dover Tank & Plate	Bridge & Culvert Supplies	43.00
Snyder Brothers Sales & Service	Repairs/Parts	530.03

Allstate Sales of Eastern OH	Repairs/Parts	1650.26
Ace Truck Equipment	Repairs/Parts	299.45
JW Cookson	Repairs/Parts	2985.00
Airgas USA	Bridge & Culvert Supplies	41.59
Deems Auto Electric	Repairs/Parts	169.00
Helblings Supply	Supplies	48.00
Southeastern Equipment Co	Repairs/Parts	1461.27
Truck Sales & Service	Repairs/Parts	75.82
Triple R Trailer Sales	Repairs/Parts	65.50
Tusc Co Water & Sewer	Water & Sewer	36.20
Tatmans Excavating	Road Supplies	264.30
Newton Asphalt	Contract Snow & Ice Removal	1351.50
Cargill	Salt per bid	38811.73
Newton Asphalt	Materials per bid	5791.50
Clark Equipment	Auger Drive Unit	3190.07
Kimble Clay & Limestone	Material per bid	8555.40
Kimble Clay & Limestone	Materials	3010.15
<b>Juvenile/Probate</b>		
Deborah Greenham	Guardianship Fees	1352.24
Ziegler Tire	Auto Repairs	17.88
Staples	Supplies	86.93
Total First Aid	First Aid Supplies	80.05
<b>Community Corrections</b>		
Medtox Labs	Drug Tests/Supplies	162.18
First Communications	Long Distance	15.55
Cristal Studer	Travel	267.32
Steve Pompey	Travel	267.03
<b>Treasurer</b>		
Harris Computer Systems	Software Support	372.81
Tusc Co Commissioners	Central Services Cost	655.00
<b>Information Technology</b>		
Zashin & Rich	Legal Services	884.40
<b>Child Support Enforcement Agency</b>		
American Electric Power	Electricity Usage	1965.64
<b>Auditor</b>		
Harris Computer Systems	Financial Support	1283.38
<b>Public Defender</b>		
Staples	Supplies	138.14
Staples	Supplies	567.28
Frontier Communications	Phone Service	318.14
<b>Sheriff</b>		
Terminix	Pest Control	118.00
Frontier	Service	1708.51
Union Hospital Workwell	Pre-Employment Drug Screens	38.00
Chad's Towing	Cruiser Tow	75.00
Finlayson Towing	Cruiser Tow	60.00
Staley Technologies	Repairs	60.00
Chuck Nicholson	Cruiser Repairs	1528.45
Staley Technologies	Repairs of Radio	765.75
<b>911</b>		
Frontier	Wireless Tariff	544.32
Frontier	Service	216.01
American Electric Power	Tower Electric	263.01
<b>Job &amp; Family Services</b>		
Scott Vinci	Foster child Medical Supplies	169.06
American Electric Power	Prevention	255.84

Chrysalis Counseling Center	Prevention	321.00
Building Blocks Childcare Center	Prevention	288.00
Ohio CSPC	Overpayment of Child Support	95.86
Ohio CSPC	Overpayment of Child Support	541.84
Guidestone	Supervised Visits	2396.21
Dayna Lou Bayer	KPIP	600.00
Glimcher Properties	CAN Essay Contest Winners	424.00
The Bair Foundation	Adoption Incentive	9000.00
Treasurer, State of Ohio	Fingerprints	338.00
Tusc. Co. Health Department	Birth Certificates	75.00

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**DISCUSSION:** Natalie Lupi, Superintendent, Nate Kamban, Community Relations/Special Projects Coordinator, and Jeremy May, client were present. Natalie Lupi discussed Medicare and Medicaid changes and how it will affect the operations at Tuscarawas County Board of Developmental Disabilities. She also explained how they will be partnering with local public schools and recruiting providers to give clients an opportunity for choice. Jeremy May spoke about his experiences with the program and how it has benefited him. Commissioner Abbuhl commended Nate Kamban on the annual breakfast.

**RESOLUTION (290-2015) PROCLAIM MARCH 2015 AS DD AWARENESS MONTH**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl to proclaim March 2015 as Developmental Disabilities Awareness Month.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

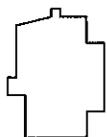
**RESOLUTION (291-2015) BID OPENINGS COUNTY ENGINEER-BITUMINOUS ASPHALT**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl to take under the following bids that were opened and publically read by Joe Bachman, Engineer.

**BITUMINOUS ASPHALT MATERIALS**

Bidders	CRS-2		HFRS-2		HFRS-2P		PERMACOAT 250	
	FOB Plant	FOB Tusc	FOB Plant	FOB Tusc	FOB Plant	FOB Tusc	FOB Plant	FOB Tusc
Russell Standard	1.833	1.833	1.833	1.833	2.273	2.273	-	-
Asphalt Materials	1.80	1.815	1.80	1.815	2.20	2.215	3.40	3.415

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;



**Joseph S. Bachman, P.E., P.S. Tuscarawas County Engineer**

832 Front Avenue SW, New Philadelphia, OH 44663

Phone: (330) 339-6648 Fax: (330) 339-6687 Email: tuscoeng@wilkshire.net

April 1, 2015

TO: Tuscarawas County Commissioners

Commissioners:

We have enclosed a copy of our annual report for 2014. We continue to fall further and further behind inflation; our income trails inflation by 43.6% in the years that I have been County Engineer (see pages 3 and 4 of the report). Costs continue to escalate while income remains stagnant, as illustrated below:

Item	Year 2006	Year 2014	% change
Asphalt	\$31.98/ton	\$58.84/ton	84% increase
Salt	\$37.08/ton	\$64.39/ton	74% increase
Concrete	\$90.75/yd.	\$106.67/yd.	18% increase
Emulsion	\$1.00/gal	\$1.90/gal	90% increase
Fuel	\$2.47/gal	\$3.28/gal	33% increase
Limestone	\$11.00/ton	\$15.50/ton	41% increase
<b>OUR INCOME</b>	<b>\$5,432,116</b>	<b>\$5,331,758</b>	<b>2% DECREASE</b>

As costs continue to escalate, services to the public continue to be scaled back, to the point of affecting traffic safety.

We are functioning on a budget of \$11,440 per mile of roadway. By comparison, ODOT's 2014 Annual Statement shows that they had income of \$3,313,000,000 and 19,227 miles of roadway, which translates to \$172,310 per mile. For every \$1.00 per mile that ODOT has to spend, Tuscarawas County has just under 7 cents per mile!

In the past several years, I have proposed several remedies to our financial situation, including:

- License fee increase on commercial and passenger vehicles
- Combining operations with the Water/Sewer Department to save costs for both departments
- Direct assistance from the General Fund, including use of unbudgeted (excess) funds
- Sales tax increase

I again challenge the Board of Commissioners to propose a plan of action to address this funding shortfall.

Thank you for your interest.

Sincerely,

Joseph S. Bachman, P.E., P.S.  
Tuscarawas County Engineer

TUSCARAWAS COUNTY  
 ROAD AND BRIDGE DEPARTMENT  
 2014 ANNUAL REPORT  
 APRIL 2015  
 Joseph S. Bachman, PE, PS  
 County Engineer  
 832 Front Avenue, SW  
 New Philadelphia, Ohio 44663

PURPOSE

The purpose of this annual report is to advise the County Commissioners on the condition of the county roads, bridges, and culverts and to estimate the funds needed for maintenance and construction of new roads, bridges, or culverts. This report is written to satisfy the requirements of Ohio Revised Code, Section 5543.02.

INTRODUCTION

The County Engineer, in cooperation with the County Commissioners, is responsible for all maintenance, repair, widening, resurfacing and reconstruction of roads, bridges, and related items on the county highway system. The Engineer serves as an advisor to the Township Trustees for the maintenance, repair, widening, resurfacing, and reconstruction of township highways.

The bridges on the township road system are the full responsibility of the County. The Engineer is also responsible for several bridges within municipalities, where the bridges are on an extension of a county or township road. The Engineer maintains a perpetual inventory of all these bridges, including an annual inspection of the condition and load capacity of each bridge.

The Tuscarawas County Engineer's Department is responsible for 465.92 miles of roadway, which is the seventh highest mileage of the 88 counties in the state. In addition, the Department has maintenance responsibility for approximately 273 bridges (spans ranging from 10' to 405'), 149 large culverts (diameters 48" and above), 2950 small culverts (diameters 12" to 48"), over 348,000 feet of guardrail, and numerous related items.

Tuscarawas County, due to its relatively large area (555 square miles), has a considerably higher road mileage than the average county in the State of Ohio. This is illustrated below:

System	Statewide	Average	Tuscarawas	
	Mileage		County	County
State Highway	19,256		219	214
County Highway	29,088		331*	466*
Township Road	41,194	468		607
<b>TOTAL</b>	<b>89,573</b>	<b>1018</b>	<b>1288</b>	

\*Note that Tuscarawas County has approximately 135 miles more roadway than the average County in the State; funding does not substantially increase proportionate to road mileage.

2014 INCOME

Actual 2014 income to the Tuscarawas County Road and Bridge Department, excluding grants and “pass-through” projects, was \$5,331,758. This income is compared to previous years’ income as follows:

Items	1989 Receipts	1990 Receipts	1991 Receipts	1992 Receipts	1993 Receipts	1994 Receipts	1995 Receipts
Gasoline Tax	891,344	1,005,044	1,066,408	1,119,375	1,157,378	1,239,660	1,264,522
License Fees	2,170,820	2,043,446	2,049,763	2,057,749	2,227,641	2,315,898	2,369,397
Fines	23,075	22,899	21,785	23,916	20,961	23,033	20,151
Permits/Misc.	73,730	63,067	5,592	3,628	4,366	4,366	19,340
<b>ACTUAL INCOME</b>	<b>3,158,969</b>	<b>3,134,456</b>	<b>3,143,548</b>	<b>3,204,668</b>	<b>3,410,346</b>	<b>3,582,957</b>	<b>3,673,410</b>
Non-Rev. Reimb.	52,085	116,572	318,675	170,100	143,849	193,118	191,173
<b>GROSS TOTAL</b>	<b>3,211,054</b>	<b>3,251,028</b>	<b>3,462,223</b>	<b>3,374,768</b>	<b>3,554,195</b>	<b>3,776,075</b>	<b>3,864,583</b>

Items	1996 Receipts	1997 Receipts	1998 Receipts	1999 Receipts	2000 Receipts	2001 Receipts	2002 Receipts
Gasoline Tax	1,283,138	1,313,675	1,348,239	1,390,485	1,378,130	1,385,531	1,387,402
License Fees	2,432,917	2,507,775	2,604,577	2,729,596	2,739,791	2,734,338	2,763,157
Fines	34,001	54,483	77,422	67,397	90,708	81,076	85,846
Permits/Misc.	7,068	47,822	40,401	45,904	46,225	65,736	80,114
<b>ACTUAL INCOME</b>	<b>3,757,124</b>	<b>3,923,755</b>	<b>4,070,639</b>	<b>4,233,382</b>	<b>4,254,854</b>	<b>295,269</b>	<b>24,104</b>
Non-Rev. Reimb.	231,770	226,329	347,020	274,705	243,819	4,561,950	4,340,623
<b>GROSS TOTAL</b>	<b>3,988,894</b>	<b>4,150,084</b>	<b>4,417,659</b>	<b>4,508,087</b>	<b>4,498,673</b>	<b>345,130</b>	<b>945,232</b>
						<b>4,908,080</b>	<b>5,285,855</b>

Items	2003 Receipts	2004 Receipts	2005 Receipts	2006 Receipts	2007 Receipts	2008 Receipts	2009 Receipts
Gasoline Tax	1,524,662	1,867,716	2,098,616	2,322,445	2,396,839	2,415,819	2,331,703
License Fees	2,823,399	2,788,585	2,765,849	2,833,358	2,830,651	2,754,749	2,637,699
Fines	83,476	78,189	107,846	170,924	155,951	116,840	104,423
Permits/Misc.	20,748	51,346	38,675	45,968	81,739	68,247	70,322
Interest	10,659	7764	29,188	61,677	71,997	20,083	1,757
<b>ACTUAL INCOME</b>	<b>4,462,944</b>	<b>4,793,600</b>	<b>5,040,174</b>	<b>5,432,116</b>	<b>5,537,177</b>	<b>5,375,738</b>	<b>5,145,904</b>
Non-Rev. Reimb.	237,818	716,904	1,485,242	703,125	354,698	218,669	229,397
<b>GROSS TOTAL</b>	<b>4,700,763</b>	<b>5,510,504</b>	<b>6,525,416</b>	<b>6,137,496</b>	<b>5,891,875</b>	<b>5,594,407</b>	<b>5,375,301</b>

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Items	2010 Receipts	2011 Receipts	2012 Receipts	2013 Receipts	2014 Receipts
Gasoline Tax	2,366,745	2,310,207	2,290,681	2,229,886	2,334,894
License Fees	2,698,359	2,715,496	2,796,114	2,823,284	2,871,984
Fines	67,740	62,072	69,732	65,258	70,150
Permits/Misc.	84,132	74,864	99,252	51,243	54,313
Interest	1,456	145	187	633	417
<b>ACTUAL INCOME</b>	<b>5,218,482</b>	<b>5,162,784</b>	<b>5,255,969</b>	<b>5,240,304</b>	<b>5,331,758</b>
Non-Rev. Reimb.	331,270	222,578	789,387	242,997	413,579
<b>GROSS TOTAL</b>	<b>5,549,752</b>	<b>5,385,362</b>	<b>6,045,356</b>	<b>5,483,301</b>	<b>5,745,337</b>

The ACTUAL INCOME to the department, which is the money that we can count on year after year to perform our maintenance and construction activities, increased in 2014 by 1.8% to \$5,331,758 (still below our year 2006 annual income). This figure does not include “Non-Revenue Reimbursement” which is the repayment for materials sold and work done for other entities. Increase in costs due to inflation in the overall construction industry for 2014, as measured by the Construction Cost Index, was 2.8%, so we continued to fall further behind economically – we lost an additional 1.0% of purchasing power in 2014.

The increase in income is compared to the rate of inflation as follows:

	1989-90	1990-1	1991-2	1992-3	1993-4	1994-5	1995-6	1996-7
	<u>change</u>							
Income	-0.8%	+0.3%	+1.9%	+6.4%	+5.6%	+2.3%	+2.0%	+4.4%
Inflation*	+1.9%	+2.5%	+3.5%	+5.0%	+2.4%	+1.6%	+3.7%	
	+2.2%							
	1997-8	1998-9	1999-2000	2000-1	2001-2	2002-3	2003-4	2004-5
	<u>change</u>							
Income	+3.7%	+4.0%	+0.5%	+7.2%	-5.7%	+2.8%	+7.4%	
Inflation*	+2.3%	+2.3%	+2.5%	+1.7%	+2.7%	+3.3%	+6.2%	+6.1%
	+5.1%							
	2005-6	2006-7	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13
	<u>Change</u>							
Income	+7.8%	+1.9%	-2.9%	-4.5%	+1.4%	-1.1%	+1.8%	
Inflation*	+3.1%	+2.6%	+5.7%	+1.1%	+3.6%	+2.5%	+2.6%	+2.7%
	-0.3%							
	2013-14	Overall						
	<u>Change</u>	<u>change</u>						
Income	+1.8%	+68.8%						
Inflation*	+2.8%	+112.4%						

\*Inflation figures are based on the Construction Cost Index (CCI) published by the Engineering News Record (December, 2014 value = 9936).

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Based on the above table, revenues to the department are 43.6% BELOW inflation since 1989. We anticipate that, unless the Commissioners take action, income in the next few years will remain about the same or even decrease slightly, while expenses will continue to increase very significantly. Services to the public will be curtailed further.

In order to maintain some services to the public while income decreases, it is important that outside sources of project funding be accessed. The Ohio Public Works Commission has been a reliable source of accessible funding for infrastructure repairs, but we cannot rely solely on this program. This program has benefited the county substantially over the years, and the procedures for grant application are relatively simple. This program is authorized through the year 2016 as long as funding is made available by the state legislature. When the OPWC program was re-authorized in 2006, we committed assistance to our 22 townships in lieu of direct OPWC funding. Due to our financial situation, we are no longer providing this assistance to townships.

Federal Highway Administration (FHWA) funding continues to be available for a limited number of projects in Tuscarawas County. Because the FHWA funding process is very expensive, paperwork intensive, and time consuming, this source of funds is practical only for a very limited number of larger construction projects. Construction projects currently programmed for the next six (6) years of FHWA funding include:

- Bridge #MIL-37-60 complete replacement (bids opened for 2015 construction)
- CR 16 – Guardrail construction (second phase – 2016 construction)
- Pavement marking upgrade (under contract for 2015 application)
- CR 21 safety upgrade project (currently scheduled for 2017 construction)
- Bridge #MIL-62-79 deck replacement (under contract for 2015 construction)

Both the OPWC and the FHWA programs are project specific funding mechanisms, and do not provide for maintenance of our facilities. We need to maintain the facilities we do have; funds at the local level are not adequate for proper maintenance of infrastructure.

The Road and Bridge Department received \$10,899.00 from the Amish Safety Committee Road Maintenance Fund to assist with the expense incurred in maintaining, repairing, or reconstructing

highways and roads upon which animal-drawn vehicles travel. We anticipate using this money to assist in maintaining chip/seal roads in Auburn, Sugarcreek, Bucks, and Washington townships, where the majority of the county's Amish population is located.

2014 EXPENDITURES

2014 expenditures, along with the previous twenty-five (25) years, are shown below:

Items	1989 Expenses	1990 Expenses	1991 Expenses	1992 Expenses	1993 Expenses	1994 Expenses	1995 Expenses
Wages/Fringes	1,148,775	1,059,941	1,149,207	1,289,097	1,293,339	1,272,470	1,325,389
Road Mat'l/Contracts	927,265	1,453,763	1,007,939	1,046,782	1,326,812	1,216,592	1,050,292
Bridge Mat'l/Contracts	397,228	154,035	398,656	209,709	215,301	289,886	389,058
New Equipment/Bldgs.	143,181	213,972	112,758	197,313	232,857	360,533	340,846
Equip Maintenance	126,180	114,456	156,183	158,994	171,819	211,963	198,650
Misc. Expenditures	43,834	76,058	38,475	47,003	57,698	36,574,	1,726
Issue II – Local Share	0	251,531	476,636	393,785	739,506	323,666	333,630
<b>GROSS TOTAL</b>	<b>2,786,463</b>	<b>3,323,756</b>	<b>3,339,854</b>	<b>3,342,683</b>	<b>4,037,332</b>	<b>3,711,684</b>	<b>3,639,591</b>

Items	1996 Expenses	1997 Expenses	1998 Expenses	1999 Expenses	2000 Expenses	2001 Expenses	2002 Expenses
Wages/Fringes	1,365,479	1,300,279	1,323,856	1,322,648	1,344,929	1,405,038	1,531,751
Road Mat'l/Contracts	1,524,219,	1,406,491	946,802	1,214,396	1,649,941	2,044,363	2,318,617
Bridge Mat'l/Contracts	373,733	476,443	283,980	211,931	508,748	604,632	994,479
New Equipment/Bldgs.	356,381	308,360	378,514	477,110	358,327	453,063	285,824
Equip Maintenance	208,268	212,034	233,985	288,740	248,494	354,998	343,200
Misc. Expenditures	21,688	22,218	11,534	26,260	50,490	52,026	34,269
Issue II – Local Share	251,744	814,084	239,535	510,833	436,994	169,992	314,644
<b>GROSS TOTAL</b>	<b>4,101,512</b>	<b>4,539,909</b>	<b>3,418,206</b>	<b>4,051,918</b>	<b>4,597,933</b>	<b>5,084,112</b>	<b>5,822,584</b>

Items	2003 Expenses	2004 Expenses	2005 Expenses	2006 Expenses	2007 Expenses	2008 Expenses	2009 Expenses
Wages/Fringes	1,657,846	1,684,343	1,725,243	1,705,186	1,796,601	1,778,583	1,834,288
Road Mat'l/Contracts	1,742,709	1,416,538	2,895,627	1,897,093	2,466,450	2,595,147	1,391,150
Bridge Mat'l/Contracts	677,161	765,107	463,176	737,606	700,606	709,522	633,509
New Equipment/Bldgs.	137,276	344,181	527,977	560,903	261,974	273,370	437,948
Equip Maintenance	345,760	364,165	477,253	290,106	393,545	503,803	366,736
Misc. Expenditures	1,047	45,597	16,495	9,487	14,976	23,034	5,429
Issue II – Local Share	719,696	417,304	267,052	721,521	706,529	161,397	769,349
<b>GROSS TOTAL</b>	<b>5,281,495</b>	<b>5,037,235</b>	<b>6,372,874</b>	<b>5,918,902</b>	<b>6,340,681</b>	<b>6,044,856</b>	<b>5,438,809</b>

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Items	2010 Expenses	2011 Expenses	2012 Expenses	2013 Expenses	2014 Expenses
Wages/Fringes	1,782,384	1,759,281	1,762,053	1,778,246	1,735,435
Road Mat'l/Contracts	1,418,664	1,767,850	1,801,737	1,956,166	2,077,633
Bridge Mat'l/Contracts	334,904	385,741	432,225	346,440	473,008
New Equipment/Bldgs.	353,638	342,616	477,069	468,920	702,702
Equip Maintenance	460,293	442,744	327,625	345,956	409,462
Misc. Expenditures	16,609	9,370	26,145	700	8,223
Issue II – Local Share	710,180	665,811	608,392	393,457	549,789
<b>GROSS TOTAL</b>	<b>5,076,672</b>	<b>5,373,413</b>	<b>5,435,246</b>	<b>5,289,884</b>	<b>5,956,252</b>

## 2014 ACCOMPLISHMENTS

1. Approximately 14.8 miles of County Roads were paved by the County in 2014 with a combination of local funding and Ohio Public Works Commission grants. Paving was completed on CR 74 (Columbia Road), CR 85 (Johnstown Road), CR 97 (Chestnut Ridge Road) from US 250 to Camp Road, CR 98 (Cherry Run Road) from SR 516 to Walnut Creek Bottom Road, CR 103 (North Orchard Road), CR 107 (Sandyville Road) from Dover Zoar Road to Stark County, and CR 108 (Crossroads Road) from Sandyville Road to SR 800. The Tri-County Solid Waste District provided for paving CR 107 and CR 108.

In addition to the above Chesapeake Energy paid for paving and structural upgrading on two County Roads. County Road 13 (Sandy Ridge Road) from SR 258 to the Dutch Valley well site (4.1 miles) was completely rebuilt using full depth reclamation. Cement base was added to the road and it was topped with 3" asphalt. CR 34 (Edie Hill Road) was repaved with 1.5" of asphalt from SR 258 to Newport Road (3.4 miles). In addition, Chesapeake rebuilt bridge #MIL-34-55 so that it is now capable of withstanding legal loads.

2. In 2013, we chip-sealed approximately 58 miles of County Roads. This chip-seal treatment is a preventative maintenance item which serves to extend the life of the asphalt by 3 to 5 years.

3. Major equipment purchased in 2014 includes:

- 2014 Ford F-250 Pickup
- 2012 Durapatch Machine
- 2000 East semi-dump trailer
- 2007 International/Roscoe 2000 gallon distributor truck
- 2015 Freightliner tandem truck with dump body
- 2014 Kobelco Excavator

4. Major equipment sold in 2014 includes:

- 1985 Ford 1500 gallon distributor truck
- 1994 Durapatch Machine
- 1996 Ford tandem dump
- 1998 Kobelco Excavator

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5. We sold about \$9300 in scrap materials in 2014, including bridge steel, culverts, aluminum signs, sandstone, etc. We also sold our Gilmore storage building, which had been used recently as an equipment storage building, for approximately \$10,000. This building had historically been used as an outpost used by employees as a work center, but had not been used in this capacity for at least 20 years.

6. In 2014, we replaced 38 defective cross culverts with a total length of approximately 2240 feet with our crews. This includes the replacement a culvert on CR 103 (North Orchard Road) that involved raising and straightening the road in the backwater area of Bolivar Dam.

8. Bridge work by our crews in the year 2014 included:

- AUB-48-75 complete replacement with purchased beams
- WAY-73-102 complete replacement with county beams

Available budget for bridge construction is insufficient; replacing two (2) of our 273 bridges per year, if continued, would mean that the average bridge would be replaced every 136 years.

9. Approximately 66 miles of roadway centerline was applied in 2014. Available budget for striping on county roads continues to decline as funds become less available; this is an obvious safety concern for road users. We are fortunate to have a Federal grant for pavement marking upgrades in 2015 (delayed from 2014), but this does not provide for annual maintenance costs.

10. We bid and started construction on an equipment storage building with a vehicle wash bay. This facility replaces the Gilmore facility which was sold in 2014, and aligns our vehicle maintenance practices more closely with environmental requirements.

11. We again did all mowing with our own forces in 2014. Due to financial considerations, we shortened the mowing season for the berm mowers.

12. A sight distance improvement project was continued along CR 28 near the intersection with CR 30. This project, when completed, will provide for improved sight distance as well as increased berm area along portions of CR 28. This project has been an ongoing project that we work on as time permits; it should be completed in 2015.

13. We continued a concentrated effort at clearing brush and trees from the rights-of-way of County Roads.

14. We manufactured precast concrete beams for three Holmes County bridges. Since our bridge construction has been cut back radically due to lack of funds, this gives our bridge crew some winter time fabrication work, and we are able to recover costs and provide for an additional income source.

15. We constructed by contract the first phase of the CR 16 guardrail construction. This project was 100% funded with Federal Safety Funds.

16. We secured Federal grant commitments for the second phase of the CR 16 guardrail construction.

17. We prepared and bid the following Federal projects for construction in 2015:  
 MIL-62-79 bridge deck replacement  
 Pavement marking

18. We prepared plans, acquired right-of-way, and secured environmental clearance for the replacement of bridge #MIL-37-60, which is a major structure on Waterworks Hill Road near Newport.

19. We repaired a landslide on CR 56 (Kinsey Valley Road) with our own forces. We also received an emergency grant from the Ohio Public Works Commission for repair of a major landslide on CR 99 (Strasburg Bolivar Road); repair work was done by the Ohio Bridge Company because this project amount was above the Ohio Force Account limit and we were not allowed to do the work with our forces.

20. We prepared rough plans and assisted Franklin Township in securing an emergency grant from the Ohio Public Works Commission for repair of a landslide on Rock Hill Road.

21. County Road 5 (Gravel Lick Road) was repaired by Oxford Mining. A deteriorated portion of the road was ground up, additional stone base was added, the road was reggraded and compacted, and a double coat of chip seal was applied.

22. We waterproofed two existing bridges: SAL-19-30 and AUB-343-278.

23. We assisted Franklin Township in accessing emergency grant funds from OPWC for a major landslide on Rock Hill Road.

## 2015 PROJECTS

Major projects planned for 2015 include the following:

1. Repaving of the following County Roads:  
 CR 39 (Wolfes Crossing Road) from Gnadenhutzen to US 36  
 CR 62 (Tuscarawas Road ) from Tuscarawas to US 36  
 CR 82 (Dover Zoar Road) from Dover to Zoar

This planned paving program for 2015 – approximately 7.8 miles – is anticipated to be financed almost exclusively by Ohio Public Works Commission (OPWC) funding.

2. Replacement of the following bridges:  
 - WAS-357-209 county beams on existing abutments  
 - NPH-8<sup>th</sup>DR-520 complete replacement with purchased beams (this project includes a temporary bridge to serve residents on this “No Outlet” township road).  
 - BUC-49-72 complete replacement with 8 ft. diameter culvert pipe.

3. We intend to chip seal at least 40 miles of roadway during 2015 as a means of preserving our existing pavement. The exact number of miles to be chip sealed will be determined after bids for liquid asphalt emulsion are received.

4. Roadway centerline will be applied to approximately 148 miles of County Roads this construction season as a part of a Federally funded program (one-time grant). This project was intended to be done in late 2014 but was delayed due to an ODOT-mandated re-bid.

5. We intend to continue to pursue earthwork projects in 2015. These are projects that require very little purchase of raw materials; since we already have the equipment and the personnel on our payroll, our only additional expense is in purchasing fuel and additional maintenance for our equipment. These

projects will consist mainly of moving ditches and banks away from the travelled surface and extending berms to increase traffic safety. We have been working on CR 28 (Newport Road) in the area of Dutch Valley Road as time permits in 2013 and 2014; we intend to complete this area in 2015.

6. We plan to completely replace bridge #MIL-37-60, which is the 124 ft. long truss bridge on Waterworks Hill Road just east of Newport. This is a Federally financed project (80% Federal funds, 20% local funds); construction should be complete by December, 2015.

7. We have a contract signed for the renovation (deck replacement) for bridge #MIL-62-79 on Brightwood Road between Midvale and Uhrichsville. This is a bridge that has been directly affected by the oil and gas industry – it is on the route from the National Stone facility near Midvale to Harrison and Carroll Counties. This project should be complete by November 2015.

8. We are finishing construction of a truck wash facility in our New Philadelphia yard so that the wash water can be directed to sanitary sewer facilities. This project is dictated by environmental concerns. This project has been delayed slightly because of equipment delivery issues; it should be functional in early spring.

9. We will continue plan development on Phase II of the CR 16 guardrail project. Guardrail is not our highest priority, but we are taking advantage of Federal programming – this project will be 100% funded by a Federal safety grant. This project will probably be constructed in late 2015 or early 2016.

10. We will again mow with our own forces in 2015. Due to financial considerations, the berm mowing will be cut back somewhat this year – our goal will be to mow each roadway berm two times instead of three times.

11. We continue to do preparation work for safety upgrade/paving for the CR 21 (Stonecreek Road) between Stone Creek and New Philadelphia. The actual Federal project is scheduled for 2019; our crews will be continuing to remove banks, and move back guardrail and ditches in 2015. We anticipate being done with our preparation work in 2015; this may result in advancing the timing of the Federal portion of the project.

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12. We are making concrete beams for four (4) Holmes County bridges in 2015. This will enable us to recover costs and provide for an additional source of income.

### LONG TERM GOALS

The long term goal of this office is to construct and maintain a system of roads and bridges that will safely and efficiently serve the citizens of Tuscarawas County within our funding constraints. Generally, our long-term goals remain the same as last year, as follows:

1. We need to continue and increase our safety related projects in areas having high accident potential and high accident history. The accident rate on county roads is more than 3 times the rate of accidents on state routes; this is due in large part to the geometry problems on the county roads needing correction.
2. The county paving program needs to be at a minimum rate of 25 to 30 miles per year in order to build additional pavement strength and to maintain the integrity of the pavement. The average traffic counts continue to increase, and truck traffic in particular has increased recently because of the renewed coal mining and increased gas/oil activity in the county. Most of our current roadways are inadequate to handle the weight of modern traffic, and as a result we generally have considerable damage due to truck traffic. We plan to pave approximately 8 miles of roadway in 2015 if we are successful in obtaining OPWC grants; there is very little money available in our local budget for paving. At this rate of paving on our 466 miles of roadway, we will pave each roadway every 58 years on the average – this is obviously not sufficient to maintain a decent roadway system.
3. The bridge maintenance and replacement program needs to be maintained at the rate of 8 to 9 bridges per year in order to keep our inventory of load-limited bridges to a minimum. With current finances, we plan to replace 5 bridges in 2015 (this number is up because we have two major Federal projects pending in 2015).

RECOMMENDATIONS

The County does not currently have sufficient income to properly maintain our roads and bridges and to address the many safety problems. We recommend that the Commissioners take whatever steps they deem appropriate to provide additional funding to this Department.

**DISCUSSION:** Joe Bachman, County Engineer presented the Engineer's Annual Report which is due to the State of Ohio on April 1, 2015. He stated the need for additional funding for the Engineer's Office. He mentioned ways to increase funding for the department including a license fee increase, sales tax increase, additional funding from the County General Fund and combining services with Tuscarawas County Water and Sewer. The costs of asphalt, salt, concrete, emulsion, fuel and limestone have risen excessively over the past few years. He referenced the demand by the oil and gas industry for the rise in limestone costs. Also discussed were some of the roads in desperate need of paving. Commissioner Abbuhl stated that he is not opposed to looking into Mr. Bachman's request during midyear financial review of the budget. Commissioner Everett commended Mr. Bachman's effort in working with a reduced staff, yet still trying to provide safe roads for the public. She stated she will do what she can to help with the financial burden.

**OTHER BUSINESS:** Commissioner Abbuhl said the Appalachian regional conference went well. The funding for the year will be 95 million as opposed to last year's funding of 90 million for the entire Appalachian region. We are part of Appalachian region and it is beneficial to us to get dollars back to our county.

Commissioner Metzger stated Representative Al Landis signed the amendment to increase the Indigent Funding.

**RESOLUTION (292-2015) ADJOURN**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to adjourn at 10:06am to meet in Regular Session, Monday the 30th day of March, 2015.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

*We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.*





COMMISSIONER ABBUHL, ABSENT

Attest:   
Clerk of the Board