

## January 11, 2016

### Agenda

*Pledge of Allegiance*

1:15	Kris Lowdermilk-HR	Update Tusc. Co. Healthcare Consortium
1:30	David Haverfield-JFS	Review Union Contract

Approve Minutes

*Re-Organization*

*Nominate President of the Board*  
*Nominate Vice President of the Board*  
*Set Meeting Days 2016*  
*Set Holidays 2016*

*Equal Employment Opportunity Notice and Policy*  
*Affirmative Action Plan 2016*  
*Appoint Representatives*

Interfund Transfer/Advance

Before/After Expenditures

Temporary Appropriation 2016

Approval Non-General Budgets 2016

Treasurer's Report December 2015

Out of County Travel - JFS

Dog & Kennel Monthly Report December 2015

Dog & Kennel Yearly Report 2015

Approve Advertisement for Bids – Water & Sewer

Pay Bills

*Other Business*

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, MONDAY THE 11<sup>th</sup> DAY OF JANUARY, 2016, WITH THE FOLLOWING MEMBERS PRESENT:

Belle Everett  
 Kerry Metzger  
 Chris Abbuhl

Commissioner Everett presiding.

*The Lord's Prayer was said.*  
*The Pledge of Allegiance was said.*

**RESOLUTION (020-2016) AMEND AGENDA**

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to amend the agenda to remove David Haverfield appointment at 1:30 p.m.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (021-2016) APPROVE MINUTES**

It was moved by Commissioner Abbuhl, seconded by Commissioner Metzger, to approve the minutes of the previous meeting as written.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

**RESOLUTION (022-2016) NOMINATE PRESIDENT OF THE BOARD**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to nominate Mr. Metzger as the President of the Board.

VOTE: Belle Everett, yes;  
Kerry Metzger, yes;  
Chris Abbuhl, yes;

*Commissioner Metzger presiding.*

**RESOLUTION (023-2016) NOMINATE VICE PRESIDENT OF THE BOARD**

It was moved by Commissioner Everett, seconded by Commissioner Metzger to nominate Mr. Abbuhl as Vice President of the Board.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (024-2016) SET MEETING DAYS FOR 2016**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, hereby resolve the following:

The laws of Ohio provide that there shall be fifty (50) Regular Sessions of the Board of County Commissioners each year in accordance with Section 305.06 of the Ohio Revised Code. This Board establishes Monday and Thursday of each month as Regular Session days, with the following day set aside as a Regular Session when any Monday or Thursday is a legal holiday with the exception of Thanksgiving. There will only be one Regular Session (Monday) during the week of Thanksgiving since the building is closed Thursday and Friday. Under ordinary circumstances a quorum of this Board is present at their office at the county seat on Monday and Thursday to conduct business as may come before it. The Regular Session meetings are to be held in the William E. Winters Board Room, 125 E. High Avenue, New Philadelphia, Ohio.

Monday meetings will commence at 1:00 p.m. and Thursday meetings will commence at 9:00 a.m.

Any information or items for review or consideration by the Board of Commissioners shall be submitted to the Clerk of the Board by 12:00 noon on Friday for Monday's meeting and by 12:00 noon on Wednesday for Thursday's meeting.

The Board establishes that an evening meeting will be held if a citizen of Tuscarawas County has any business that needs attention, if he/she cannot possibly be present at a Regular Session. Prior arrangements by appointment must be made one week in advance.

The processing of Animal Claims will be transacted at the next Regular Session after the presentation and verification of the animal claims.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (025-2016) SET HOLIDAYS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to set the following Holidays for 2016:

# HOLIDAYS 2016

JANUARY 1	FRIDAY	NEW YEARS DAY
JANUARY 18	MONDAY	MARTIN LUTHER KING, JR.
FEBRUARY 15	MONDAY	PRESIDENTS DAY
MAY 30	MONDAY	MEMORIAL DAY
JULY 4	MONDAY	INDEPENDENCE DAY
SEPTEMBER 5	MONDAY	LABOR DAY
OCTOBER 10	MONDAY	COLUMBUS DAY
NOVEMBER 11	FRIDAY	VETERANS DAY
NOVEMBER 24	THURSDAY	THANKSGIVING
NOVEMBER 25	FRIDAY	THANKSGIVING
DECEMBER 23	FRIDAY	CLOSE @ NOON
DECEMBER 26	MONDAY	CHRISTMAS DAY
JANUARY 2	MONDAY	NEW YEAR'S DAY

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

Note: Commissioner Metzger pointed out the only change from the 2015 Holidays is close @ noon on Christmas Eve will be recognized on Friday December 23, 2015 since Christmas Eve is on a Saturday.

**RESOLUTION (026-2016) EQUAL EMPLOYMENT OPPORTUNITY NOTICE AND POLICY**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following:

**I. SCOPE**

This policy applies to all employees under the appointing authority of the Board of Tuscarawas County Commissioners, as well as applicants for employment in positions to be filled under the appointing authority of the Board of Tuscarawas County Commissioners.

**II. PURPOSE**

This Equal Employment Opportunity Policy communicates the commitment of the Board of Tuscarawas County Commissioners to be an Equal Opportunity Employer and to comply with all federal and state equal employment laws and requirements, as well as to take the measures necessary to attract and retain a workforce as diverse as the population we serve.

**III. POLICY**

In order to provide equal employment and advancement opportunities to all individuals, employment decisions regarding selection/hiring, promotion, job assignment, rate of compensation, layoff, transfer, discipline, demotion, termination, access to benefits (subject to the "Tuscarawas County Employee Health Benefit Plan" plan document and eligibility rules, as amended from time to time) and participation in training will be based upon merit, qualifications and abilities, and will not be influenced by or affected by an employee's or applicant's race, color, religion, sex or gender identity, national origin, age, marital status, disability, pregnancy, military/veteran status, or sexual orientation. Any discrimination which violates federal or state law, or this policy, is strictly prohibited and employees who engage in such discrimination will be subject to disciplinary action up to and including removal.

The affirmative action provisions of the Vietnam Era Veterans' Readjustment Assistance Act of 1974 (VEVRAA) prohibits job discrimination and requires federal contractors and subcontractors to take

affirmative action to employ and advance in employment qualified Vietnam era veterans, special disabled veterans, recently separated veterans, and veterans who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized. This law is enforced by the Veterans' Employment and Training Service (VETS).

Military reservists and National Guard members called to active duty have rights and responsibilities under the Uniformed Services Employment and Reemployment Rights Act (USERRA).

IV. PROCEDURE

- A. Covered employees or applicants are encouraged to immediately document their complaints of employment discrimination to the Human Resource Manager *or designee*.
- B. The complainant will give permission to the Human Resource Manager *or designee* to share the complainant's name and the details of the complaint and alleged discrimination with others as necessary to investigate the complaint.
- C. The Human Resource Manager *or designee* will conduct a thorough investigation of the complaint and provide a written report of the findings and any recommendations to both the complainant and the Board of Tuscarawas County Commissioners within a reasonable period of time given the particulars of each complaint.
- D. Employees or applicants who believe that they are victims of illegal employment discrimination may also file a charge directly with either the Ohio Civil Rights Commission (OCRC) and/or the federal Equal Employment Opportunity Commission (EEOC).
- E. Retaliatory action of any kind taken by an employee of the Board of Tuscarawas County Commissioners against any other employee as a result of that person's filing of a charge or complaint, cooperating in an investigation or otherwise participating in any protected activity under this policy or federal or state law is expressly prohibited. Retaliatory acts are subject to a separate investigation and may result in disciplinary action, up to and including removal.
- F. Falsification of testimony and/or evidence submitted in connection with the filing or a charge or complaint and/or investigation of a charge or complaint is expressly prohibited and may result in disciplinary action, up to and including removal.

If a program applicant, participant, or employee feels he or she has been discriminated against in employment, seeking employment, or training, he or she should immediately contact Human Resource Manager at (330) 365-3204 *or designee* to pursue the proper discrimination complaint procedure.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (027-2016) AFFIRMATIVE ACTION PLAN 2016**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following:

The Tuscarawas County Commissioners are committed to hire qualified applicants and treat employees during their employment without regard to race, religion, color, sex, age, national origin or disability status. In carrying out this responsibility:

- 1. We will recruit, hire and promote for all job classifications without regard to race, religion, color, sex, age, national origin or disability status except where age or sex is a bona fide occupational qualification and we will recruit, hire and promote disabled veterans and Viet Nam Era veterans for all job classifications who qualify and/or are qualified for said positions.
- 2. We will base decisions on employment solely upon an individual's qualifications for the position available.
- 3. We will make promotional decisions based on the individual's qualifications as related to the position for which he or she is being considered.
- 4. We will insure that all other personnel actions such as compensations and benefits will be administered without regard to race, religion, color, sex, age, national origin or disability status.

The successful achievement of a nondiscriminatory employment program requires a maximum of cooperation between employer and employees. In fulfilling its part in this cooperative effort, employer is obligated to lead the way by establishing and implementing affirmative procedure and practices which will insure our objective, namely, equitable employment opportunity for all.

Now, therefore, be it resolved, to appoint the Human Resource Manager, as Affirmative Action Coordinator.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (028-2016) APPOINT REPRESENTATIVES**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to appoint the following representatives.

**2016**

**THE FOLLOWING WILL REPRESENT THE BOARD OF COMMISSIONERS ON VARIOUS COMMITTEES**

<b>Board of Revision</b>		Belle Everett
Alternate #1		Chris Abbuhl
Alternate #2		Kerry Metzger
Alternate #3		Jane Clay
Alternate #4		Crystal DiGenova
<b>Harcatus</b>		Belle Everett
Alternates		Kerry Metzger & Chris Abbuhl
<b>MCJAS</b>		Kerry Metzger
Alternate		Belle Everett
<b>WIB/LEO</b>		Kerry Metzger
Alternate		Chris Abbuhl
<b>OMEGA</b>		Chris Abbuhl
Alternate		Belle Everett
<b>Data Board</b>		Kerry Metzger
Alternate		Chris Abbuhl
<b>Children &amp; Family First</b>		Chris Abbuhl
Alternate		Belle Everett
<b>Community Corrections</b>		Belle Everett
Alternate #1		Chris Abbuhl
Alternate #2		Kerry Metzger
<b>Airport Committee</b>		Belle Everett
Alternate		Kerry Metzger
<b>Community Improvement Corp (CIC)</b>	Kerry Metzger/Chris Abbuhl/Belle Everett	Scott Reynolds
Alternate #1		
*all commissioners are voting members		
<b>Stark-Tuscarawas-Wayne Solid Waste District Management</b>		All Commissioners
Budget Committee		Chris Abbuhl
Personnel Committee		Belle Everett
Landfill Committee		Kerry Metzger
<b>Convention &amp; Visitors Bureau</b>		Chris Abbuhl
<b>Norma Johnson Center</b>		Chris Abbuhl
<b>PERC</b>	Kerry Metzger	
<b>Tuscarawas Co. Chamber of Commerce</b>	Kerry Metzger	
<b>Dog Pound Supervisor</b>	Belle Everett	
<b>EODA</b>	Chris Abbuhl	

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (029-2016) INTERFUND TRANSFER/ADVANCE**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following interfund transfer/advance as per State Auditor's recommendation:

Treasurer, Tusc. Co. Co. General (Foster Care) to Children Services \$21,776.64  
 Treasurer, Tusc. Co. Co. General (Foster Care) to Children Services \$177,343.62

VOTE: Kerry Metzger, yes;  
 Chris Abbuhl, yes;  
 Belle Everett, yes;

**RESOLUTION (030-2016) BEFORE & AFTER EXPENDITURES**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following before/after expenditures:

Aeds Direct (Co. Court)	241.95
Fenton Brothers (Commissioners)	131.09
Chrysalis Counseling (Juvenile/Probate)	875.00
Maxwell Investigations (Juvenile/Probate)	102.00
Hilscher Clarke Electric (Sheriff)	1230.32
Abco Fire, LLC (Sheriff)	2601.20
Staples (Sheriff)	327.74
Zashin & Rich Co. (Sheriff)	3281.90
Village of Tuscarawas (Water & Sewer)	932.76
Quickprint (Common Pleas)	145.00
LexisNexis (Common Pleas)	1447.68

VOTE: Kerry Metzger, yes;  
 Chris Abbuhl, yes;  
 Belle Everett, yes;

**RESOLUTION (031-2016) TEMPORARY APPROPRIATIONS 2016**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following 2016 temporary appropriation:

**Commissioners A04-B12 Equipment \$1895.00**

VOTE: Kerry Metzger, yes;  
 Chris Abbuhl, yes;  
 Belle Everett, yes;

**RESOLUTION (032-2016) APPROVE NON-GENERAL BUDGETS 2016**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following Non-General Budgets for 2016:

NO.	FUND NAME	AMOUNT
B16	Enforcement & Education Fund	\$1,550.00
B17	County Court Interlock Alcohol	\$3,500.00
B18	Juvenile Interlock Alcohol Treatment	\$150.00
B53	EMA Special Projects	26,250.00
H01	Food Assistance Stimulus Activity	\$0.00
H02	Help Me Grow Stimulus	\$0.00
H03	Title IV-E Stimulus Fund	\$0.00
J12	Jury Administration Fund	\$1,413.00
M51	Indigent Guardianship Fund	\$11,050.00
O00	General Bond Retirement	\$79,620.80
Q99	Issue Two Grants	\$0.00
S10	Senior Citizen Levy	\$1,175,000.00
S55	Common Pleas Legal Research	\$7,453.00
S57	Probate Court Computerization	\$15,500.00
S58	County Court Computerization	\$24,500.00
S61	Legal Research – County Court	\$11,000.00
S85	Recorders Special Fund	\$65,000.00
T05	Block Grant	\$1,983,600.00
U46	Law Enforcement Trust Fund - Sheriff	\$1,250.00
U47	Dept. of Treasury Seizure	\$0.00

VOTE:

Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (033-2016)    TREASURER'S REPORT DECEMBER 2015**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following Treasurer's Investment Report for December 2015:

**Jeffery S. Mamarella**

**Tuscarawas County Treasurer**

P.O. Box 250

New Philadelphia, OH 44663

Phone (330) 365-3254 • Fax (330) 365-3259

January 5, 2016

Tuscarawas County Commissioners  
125 East High Avenue  
New Philadelphia, OH 44663

Commissioners:

As provided by Section 132.21 of the Ohio Revised Code, please be advised of the investments made by the Tuscarawas County Treasurer's Office during the month of **December, 2015**.

See attached Monthly Portfolio Report for individual purchases, sales/maturities.

End of month interest amount to credit to December report is \$3,496.03.

Monthly Investment Total = \$41,537,056.86

Balance in Checking Acct. – JPMorgan Chase \$3,235,772.43                      Huntington \$2,658,711.24  
.....

Total cumulative interest through December, 2015 is: \$204,030.20

cc: Tuscarawas County Auditor, Prosecutor, Clerk of Courts, Recorder

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (034-2016) OUT OF COUNTY TRAVEL – JFS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following travel request for Job & Family Services as recommended by David Haverfield, Director:

**DATE:** 1/15/2016  
**TITLE:** EAST CENTRAL PCSAO MEETING  
**LOCATION:** COSHOCTON  
**ATTENDING:** DAVID HAVERFIELD  
**ANTICIPATED EXPENSE:** Mileage of approximately 78 miles equals \$35.88, or an agency van will be utilized, if available, and meals at \$15.00.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**APPOINTMENT:** Kris Lowdermik, HR Manager

**DISCUSSION:** Kris Lowdermik, HR Manager, updated the Commissioners on the events and processes of the Tuscarawas County Healthcare Consortium beginning with the initial adoption of the bylaws and approval by the County Commissioners in August of 2015. In November of 2015, the bylaws were adopted by all political subdivisions (a total of 30 including Tuscarawas County); January of 2016 four of the five Board of Director members were selected (Tuscarawas County Commissioners-Kerry Metzger, Chris Abbuhl, Belle Everett, and Jeff Mamarella, County Treasurer. On January 8, 2016 notification was mailed to all members of the Healthcare Consortium seeking candidates and nominations for the fifth member. The deadline for nominations is February 5, 2016. Ballots will then be sent out and the deadline to cast a vote will be on March 4, 2016. The nominee for the fifth member will then need to be approved by the County Commissioners. The final process will be to hold a Board of Directors meeting of the Tuscarawas County Healthcare Consortium and elect a Chairman, Vice-Chairman and appoint a Fiscal Agent.

**RESOLUTION (035-2016) DOG & KENNEL MONTHLY REPORT DECEMBER 2015**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the Dog & Kennel report for December 2015 <sup>DOG & KENNEL YEARLY REPORT</sup> ~~JANUARY 2015 through DECEMBER 2015~~

1. Dogs picked up by Wardens	369
a. Owner requested pick up	25
b. Strays picked up by Wardens	344
c. Strays brought in by public	141
2. Complaints handled	1023
3. Dogs brought to pound by owners	256
4. Total number of dogs euthanized	235 (2 DON)
5. Dog holdovers	128 107 - OWNER REC 228
6. Citations issued	56
7. Animal Claims	0
8. Dogs Sold	199
9. Dogs Redeemed	179
10. License Sold	309
11. License sold on road by Wardens	27
12. License Fees	\$ 5424.00
13. Pound Fees	\$ 6408.00
14. Pick up Fees	\$ 3998.00
15. Euthanasia Fees	\$ 1498.00
16. Mileage on trucks (1 & 2)	37708
17. Releases to Rescues	117
18. Total Dogs to Pound	766

Submitted by: *Karen Slough, Tuscarawas Co. Dog Warden*

VOTE:

Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (036-2016) DOG & KENNEL YEARLY REPORT 2015**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the Dog & Kennel report for 2015.

**DOG & KENNEL YEARLY REPORT  
JANUARY 2015 through DECEMBER 2015**

1.	Dogs picked up by Wardens	<u>369</u>
	a. Owner requested pick up	<u>25</u>
	b. Strays picked up by Wardens	<u>344</u>
	c. Strays brought in by public	<u>141</u>
2.	Complaints handled	<u>1023</u>
3.	Dogs brought to pound by owners	<u>256</u>
4.	Total number of dogs euthanized	<u>235 (2 DOA)</u>
		<u>107 - OWNER REG</u>
5.	Dog holdovers	<u>128</u> <u>202</u>
6.	Citations issued	<u>56</u>
7.	Animal Claims	<u>0</u>
8.	Dogs Sold	<u>199</u>
9.	Dogs Redeemed	<u>179</u>
10.	License Sold	<u>309</u>
11.	License sold on road by Wardens	<u>27</u>
12.	License Fees	<u>\$ 5424.00</u>
13.	Pound Fees	<u>\$ 6408.00</u>
14.	Pick up Fees	<u>\$ 3998.00</u>
15.	Euthanasia Fees	<u>\$ 1498.00</u>
16.	Mileage on trucks (1 & 2)	<u>37708</u>
17.	Releases to Rescues	<u>117</u>
18.	Total Dogs to Pound	<u>766</u>

Submitted by: Karen Slough - Tusc. Co. Dog Warden

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (037-2016) APPROVE ADVERTISEMENT FOR BIDS – WATER & SEWER**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following advertisement for bids:

**TUSCARAWAS COUNTY METROPOLITAN SEWER DISTRICT  
TUSCARAWAS COUNTY, OHIO  
DUNDEE WATER DISTRIBUTION SYSTEM IMPROVEMENTS**

**ADVERTISEMENT FOR BIDS**

Sealed Bids for the construction of the **Dundee Water Distribution System Improvements** will be received by **Tuscarawas County Board of Commissioners**, at the office of **The Board of County Commissioners, Tuscarawas County Office Building, Second Floor, 125 East High Street, New Philadelphia, Ohio, until 10:00 AM**, local time on **February 18, 2016**, at which time the Bids received will be publicly opened and read. The Project consists of installing new water lines and appurtenances along various streets in Dundee, Ohio.

Bids will be received for a single prime Contract. Bids shall be on a unit price basis.

The Issuing Office for the Bidding Documents is: **Michael Benza & Associates, Inc., 6860 West Snowville Road, Suite 100, Brecksville, Ohio 44141. Contact person: Michael Benza, P.E., 440/526-4206, mbenza@mbenzaengr.com.** Prospective Bidders may examine the Bidding Documents at the Issuing Office on **Mondays through Thursdays** between the hours of **10:00 AM ad 3:00 PM**, and may obtain copies of the Bidding Documents from the Issuing Office as described below.

Bidding Documents also may be examined at the office of the **Tuscarawas County Metropolitan Sewer District, 9944 Wilkshire Boulevard NE, Bolivar, Ohio 44612, on Mondays through Fridays** between the hours of **10:00 AM and 3:00 PM**. Bidding Documents may also be examined at **The Builders Exchange at www.bxohio.com**.

Printed copies of the Bidding Documents may be obtained from the Issuing Office, during the hours indicated above, upon payment of a non-refundable amount of **two hundred fifty dollars (\$250.00)** for each set including Cuyahoga County Sales Tax, for each set. Checks for Bidding Documents shall be payable to **MICHAEL BENZA & ASSOCIATES, INC.** Upon request and receipt of the document deposit indicated above plus a non-refundable shipping charge, the Issuing Office will transmit the Bidding Documents via delivery service. The shipping charge amount will depend on the shipping method selected by the prospective Bidder. The date that the Bidding Documents are transmitted by the Issuing Office will be considered the Bidder's date of receipt of the Bidding Documents. Partial sets of Bidding Documents will not be available from the Issuing Office. Neither Owner nor Engineer will be responsible for full or partial sets of Bidding Documents, including Addenda if any, obtained from sources other than the Issuing Office.

A pre-bid conference will be held at **10:00 AM** local time on **February 4, 2016** at the office of the **Tuscarawas County Metropolitan Sewer District, 9944 Wilkshire Boulevard NE, Bolivar, Ohio 44612**. Attendance at the pre-bid conference is highly encouraged but is not mandatory.

Each bidder is required to furnish with its proposal a Bid Guaranty and Contract Bond in accordance with Section 153.54 of the Ohio Revised Code. Bid security furnished in Bond form shall be issued by a Surety Company or Corporation licensed in the State of Ohio to provide said surety.

Each proposal must contain the full name of the party or parties submitting the proposal and all persons interested herein. Each bidder must submit evidence of its experience on projects of similar size and complexity. The Owner intends and requires that this project be completed in **180** calendar days.

The **Tuscarawas County Board of Commissioners** is an Equal Opportunity Employer and does not discriminate against the handicapped. Each bidder must insure that all employees and applicants for employment are not discriminated against because of their race, creed, color, sex or national origin. Disadvantages Business Enterprises (D.B.E.'s) and Women's Business Enterprises (W.B.E.'s) and Minority Business Enterprises (M.B.E.'s), are encouraged to participate on this project.



All Contractors and Subcontractors involved with the project will to the extent practicable use Ohio products, materials, services, and labor in the implementation of this project. Additionally, Contractor compliance with the Equal Employment Opportunity requirements of Ohio Administrative Code Chapter 123 is required.

**BUY AMERICAN IRON AND STEEL REQUIREMENTS AS SPECIFIED IN HOUSE RESOLUTION 3547, CONSOLIDATED APPROPRIATIONS ACT OF 2014 APPLY TO THIS PROJECT.**

**Bidder must comply with the prevailing wage rates on Public Improvements in Tuscarawas County and Wayne Township, Ohio, as determined by the Ohio Department of Commerce, Bureau of Wage and Hour Administration, 614/644-2239.**

The **Tuscarawas County Board of Commissioners** reserve the right to reject any and all bids or any part thereof and waive any informalities therein.

By Order of the Tuscarawas County Commissioners

Chris Abbuhl  
 Belle Everett  
 Kerry Metzger

Attest: Maria A. Lautenschleger, Clerk

Publish: The Times Reporter on January 21, 2016  
<http://www.tuscarawas.oh.us/Water&Sewer/bids.htm>

**Communication:** From Michael Jones, Director, Tuscarawas County Metropolitan Sewer District.

The project consists of replacing portions of the Dundee Water System with 6” and 8” waterlines. Waterlines are planned to be replaced along Cherry Run Rd. (CR 98), Maples St, School St, SR 156 and ST 93. The area is currently served with a variety of water lines sizes ranging from 2” to 4” in diameter. The minimum size waterline to provide fire protection is 6”. We do not plan to replace the existing 6” waterlines.

The project also included construction of a new, relocated access drive to the water treatment plant, and construction of a new water transmission line.

The cost of construction is estimated at \$1,965,000.00; however, the consulting engineer, Michael Benza & Associates, is currently working to update the estimate. This revised estimate will be included with the published bidding documents.

The project is being funded through a \$1,644,000.00USDA Rural Development grant, a \$290,590.00 OPWC Grant, and the balance of the project funding will be paid through an existing USDA Rural Development revenue bond (remaining funds from the Sandyville project).

VOTE: Kerry Metzger, yes;  
 Chris Abbuhl, yes;  
 Belle Everett, yes;

**RESOLUTION (038-2016) PAYMENT OF BILLS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve for payment the following bills.

**911**

Airbus DE Communications	Reverse 911 Support Services	9,766.00
Wood Electric	GPS Antenna Install	402.61

**Commissioners**

Go Shred	Shredding Services	300.00
OMEGA	Registration/Abbuhl	20.00
NP Water Dept	Water/125 EH	266.80
NP Water Dept	Water/101 EH	164.36
NP Water Dept	Water/JFS	179.01

Liberty Distributors	Supplies	330.72
Multi County Juvenile Attn System	First Quarter 2016	262,318.88
<b>Common Pleas</b>		
Matthew Bender & Co	Legal Publications	367.35
OH Common Pleas Judges Assoc	Annual Dues	400.00
Roxane King	Interpreter	435.00
<b>Dog Pound</b>		
Wendy Ivette Oehlers	Monthly Dog Subscription	200.00
NP Water Dept	Water	109.30
<b>Emergency Management</b>		
Office Experts	Contract Services/Copier	19.04
<b>Employee Dress Down Day Fund</b>		
Friends of the Homeless	Dress Down Day Proceeds	286.00
<b>Engineer</b>		
Liniform	Uniform Rental	131.80
Kimble Recycling	Trash Dumpster/Port & NP	56.05
RTY	Employee Luncheon	360.75
Starlight Enterprises	Office Cleaning	424.00
Kelseys Kreations	Envelopes	185.00
Frontier	Service	151.88
Dominion East Ohio Gas	Service	721.18
Centre Supply	Repairs/Parts	220.00
Ziegler Tire & Supply	Repairs/Parts/Tires	3,692.00
The McLean Co	Repairs/Parts	1,311.55
Fenton Brothers	Repairs/Parts	7,304.94
CEAP	Engineer's Conference	245.00
Dover Brake	Repairs/Parts	303.94
First Communications	Long Distance	20.77
Liniform	Garage Uniform Rental	17.50
National Lime & Stone	Mat'l per bid	27.01
Independence Business Supply	Supplies	33.18
Clum Tire Service	Tire Repairs	60.00
RJ Wright & Sons	Fuel Oil & Gas per bid	7,721.97
American Electric Power	Electric	2,106.69
Fallsway Equipment	Repairs/Parts	2,854.56
Martin Quarry	Mat'l per bid	3,708.48
Walson Auto Parts	Repairs/Parts	686.69
Ziegler Bolt & Nut House	Bridge & Culvert Supplies	46.00
Twin City Automotive	Repairs/Parts	198.13
Triple R Trailer Sales	Repairs/Parts	14.45
Toms Custom Painting	Vehicle Body Work	8,000.00
Stony Point Supply	Bridge & Culvert Supplies	10.45
Snyder Brother Sales	Repairs/Parts	379.57
National Lime & Stone	Mat'l per bid	263.07
Leader Machinery	Parts/Repairs	81.66
Balco Machine	Parts/Repairs	1,049.57
Joe Bachman	Travel & Misc Expenses	693.63
Rick Watson Trucking	Mat'l per bid	286.99
Cummins Bridgeway	Repairs/Parts	1,598.42
CEAO	Dues	4,997.70
<b>Job &amp; Family Services</b>		
Jessica Ellis	Diversion	473.00
John Reed	PRC	350.00
Action Now Services	PRC	500.00
C & K Auto Service	PRC	1,448.07
Clear Communications	Interpreter	345.00
Mark & Raynah Abbuhl et al	AA & SAMS	28,843.61
Guidestone	Supervised Visits	2,813.85
James Raber	Independent Living	650.00
Nathaniel Williams	FACES/Rent	1,600.00
Mark & Stephanie Haney	Transportation	30.36
Simon & Katie Yoder	Transportation	148.12

Dennis & Jeanne Hostetler	Transportation	123.28
Reuben & Amber Miller	Transportation	21.16
Tusc Co Health Dept	Birth Certificate/FC	25.00
Aden & Esther Miller	FP Training Stipend	40.00
Mervin & Sarah Shetler	FP Training Stipend	20.00
Larry & Susan Yoder	FP Training Stipend	40.00
Charles & Karla Neal	FP Training Stipend	120.00
Vincent & Dana Beachy	FP Training Stipend	60.00
Reuben & Amber Miller	FP Training Stipend	240.00
Christopher & Stacy Troyer	FP Training Stipend	60.00
Deziree Mazariegos Victorio	Independent Living	1,000.00
<b>Juvenile/Probate</b>		
Jane Gingrich	Guardianship Investigation	125.00
Jane Gingrich	Guardianship Investigation	125.00
Jane Gingrich	Guardianship Investigation	125.00
Tusc Co IT Dept	Supplies	75.49
Cross Country Education	CE Class	159.99
<b>Law Library</b>		
Tusc Co Clerk of Courts	Notary Fees	42.00
<b>Public Defender</b>		
Quickprint Center	Business Cards	75.00
<b>Recorder</b>		
Xerox	Base Charge	92.86
<b>Sheriff</b>		
RJ Wright & Sons	Gasoline	7,479.55
Verizon Wireless	Cell Phone Service	532.46
First National Bank of Dennison	Transportation of Prisoners	59.33
First National Bank of Dennison	Drug Task Force Travel	223.41
Gardiner	Annual Maintenance Contract	12,272.00
Avalon	Food	2,709.96
Union Hospital	Inmate Medical Treatment	471.10
Ziegler Tire	Repairs	1,562.51
Thomas Perkowski DO	Inmate Medical Treatment	115.02
Dutch Creek Foods	Inmate Food	3,098.16
Seana Todd Fortune	Travel Reimb	120.52
G & L Supply	Supplies	641.41
G & L Supply	Supplies	204.98
Avalon	Inmate Food	4,193.06
Zeigler Tire	Repairs	1,204.83
Avalon	Inmate Food	2,344.87
MNJ Technologies	Supplies	174.00
<b>Southern Court</b>		
Atty Doug Jackson	Legal Services	390.00
Angela Barlock	Interpreter	40.00
<b>Treasurer</b>		
Diebold	Maintenance Agreement	1,051.49
Tusc Co Recorder	Tax Lien Release	32.00
<b>Water &amp; Sewer</b>		
American Electric Power	Electric	307.57
Fenton Brothers	Materials	8.65
Enger Auto	Materials	220.98
Fenton Brothers	Materials	73.40
Crossroads Hardware	Materials	44.31
Tusc Co Commissioners	Supplies	302.02
Enger Auto	Supplies	52.40
Tusc Co Commissioners	Garage Loan Repayment	3,076.25
Frontier	Service	191.47
Norma Oliver	Reimbursement	74.98
WSOS	GIS Service	1,289.94
Ream & Haager	Lab Services	150.00

WSOS	GIS Service	1,497.00
Reidl's	Repairs	25.32
Enger Auto	Materials	22.83
Frontier	Service	53.75
City of Dover	County Share of OM & R	9,839.17
Reidl's	Repairs	66.44
Fenton Brothers	Materials	101.00

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

***NO OTHER BUSINESS COMING BEFORE THE BOARD.***

**RESOLUTION (039-2016) ADJOURN**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to adjourn at 1:27 p.m. to meet in Regular Session, Thursday, the 14<sup>th</sup> day of January, 2016.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

*We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.*

Kerry Metzger

Chris Abbuhl

Belle Everett

Attest: Maria Lautenschlager

Clerk of the Board