February 18, 2016

Agenda

Pledge of Allegiance

9:15	David Haverfield - JFS	Replacement Hires
10:00	Bid Openings Water & Sewer	Dundee Water Distribution Improvements

Approve Minutes

Transfer of Funds

Supplemental Appropriation (2)

Before/After Expenditures

Interfund Transfer/Advance

Travel - JFS

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, THURSDAY THE 18th DAY OF FEBRUARY, 2016, WITH THE FOLLOWING MEMBERS PRESENT:

Kerry Metzger
Chris Abbuhl
Belle Everett

Commissioner Metzger presiding.

The Lord's Prayer was said.
The Pledge of Allegiance was said.

RESOLUTION (153-2016) APPROVE MINUTES

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the minutes of the last meeting as written.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (154-2016) TRANSFER OF FUNDS

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Recorder	A17-A00	A06-B10	$4699.60	Insurance

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (155-2016) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Probate/Juvenile	M51-M11	M51-M03	$650.00	Other Expenses
Commissioners	U40-U10	U40-U11	$122.00	JFS Security Upgrade

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (156-2016) BEFORE & AFTER EXPENDITURES

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following before/after expenditures:

Tuscarawas County Treasurer (Clerk of Courts)	1703.00
Tuscarawas County Treasurer (Clerk of Courts)	1441.00
Tuscarawas County Treasurer (Clerk of Courts)	547.05
Tuscarawas County Treasurer (Clerk of Courts)	482.89
Staples (Clerk of Courts)	168.03

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (157-2016) INTERFUND TRANSFER/ADVANCE

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following interfund transfer/advance as per State Auditor's recommendation:

Treasurer, Tusc. Co.	Cost Allocation Reimb (Insurance Trust)	$2529.50
Treasurer, Tusc. Co.	Cost Allocation Reimb (Death Benefit)	$506.00
Treasurer, Tusc. Co.	Cost Allocation Reimb (Workers Comp Payable)	$6324.00
Treasurer, Tusc. Co.	Cost Allocation Reimb (Insurance Group Health)	$8853.50

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (158-2016) TRAVEL – JFS

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following state mandated travel request for Job & Family Services as recommended by David Haverfield, Director:

DATE: **02/19/2016**
TITLE: HELPING THEM TRANSITION TO SHARED SERVICES-HARRISON CO. JFS
LOCATION: CADIZ, OHIO
ATTEND: NATALIE STEPHEN AND AMY DOTTS
EXPENSE: Mileage of approximately 72 miles = $ 33.12, or an agency van will be utilized, if available, and meals at $15.00

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (159-2016) PAYMENT OF BILLS

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve for payment the following bills.

Auditor

Quill	1099 Window Envelopes	57.56

Child Support		
American Electric Power	Electric	1,488.43
Pitney Bowes	Supplies	268.77
Verizon Wireless	Broadband Wireless	80.30
Quill Corp	Notary Stamps	63.98
Frontier	Service	1,016.53
Clerk of Courts		
Independence Business Supply	Supplies	4.79
Biometric Information Management	Support/Service	1,500.00
Comdoc	Lease	413.40
Commissioners		
Pitney Bowes Global Finance	Lease/Postage Machine	669.00
Staples Business Advantage	Supplies	56.60
Simplex Grinnell	Annual Testing	932.83
Frontier	Service/216.014.8124.092198.5	598.00
John's Sweeper Service	Repairs	56.97
Agland Coop	Supplies	194.80
Dog Pound		
Town & Country Vet Clinic	Medical Care	331.92
Ferrellgas	Propane	927.09
Employee Dress Down Day Fund		
Operation Warm & Cozy	Special Dress Down Day	121.00
Alzheimer's Association	Dress Down Day	484.75
Job & Family Services		
Brenda Shroyer et al	Mileage Reimbursement	2,311.96
Juvenile/Probate		
Independence Business Supply	Supplies	30.22
Tameran Graphic Systems	Supplies	909.34
Summit County Probate Court	Conduct Mental Hearings	103.00
Summit County Probate Court	Conduct Mental Hearings	84.00
Vista SG	Annual Maintenance/Support	5,469.30
Walz Group	Supplies	1,384.39
Public Defender		
Pitney Bowes Reserve Account	Postage	1,000.00
Recorder		
Media Plus	Supplies	202.50
Media Plus	Supplies	90.00
Treasurer		
Tusc Co Recorder	Tax Lien Release	32.00
Water & Sewer		
RJ Wright & Sons	Fuel	1,193.96
Agland Coop	Fuel	894.00
Verizon Wireless	Modem Service	15.14
Frontier	Service	336.56
Frontier	Service	39.53
American Electric Power	Electric	8,204.56
Standard Plumbing	Services	3,360.50
Occupational Medicine Center	Services	45.00
Reidl's	Repairs	663.81
USA Bluebook	Materials	315.20
Jack Doheny Co	Materials	689.57
Staples	Materials	148.81
Fitzpatrick Zimmerman & Rose	Legal Services	115.00
Fitzpatrick Zimmerman & Rose	Legal Services	185.00
Village of Tuscarawas	Wainwright Payment/Reimb Water	1,696.86

American Electric Power	Electric	4,091.94
Standard Plumbing & Heating	Services	3,360.50
Troy Pantelis	Service	320.00
Cintas	Service	363.42
Rex Pipe	Materials	32.90
USA Bluebook	Materials	550.28
Staples	Equipment	599.00
Staples	Supplies	119.89
Albers & Albers	Legal Services	4,200.00

VOTE: Kerry Metzger, yes
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (160-2016) PERSONNEL ACTION- JFS HIRE REPLACEMENTS

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following replacement hiring's:

Dawn Furniss	Income Maintenance Worker 3
Veronica Novak	Income Maintenance Worker 3
Candy Halstead	Income Maintenance Worker 3

Dawn would replace Katie Schwartz as an Income Maintenance Worker 3 in the Income Maintenance Department. Katie resigned her position effective 01/22/2016.

Veronica would replace Marie King as an Income Maintenance Worker 3 in the Income Maintenance Department. Marie was hired as a SSW effective 01/26/2016 in the Protective Unit.

Candy would replace Kayla Boswell as an Income Maintenance Worker 3 in the Income Maintenance Department. Kayla resigned her position effective 01/15/2016.

David Haverfield conducted an independent assessment to determine that these applicants meet the minimum qualifications for the position.

VOTE: Kerry Metzger, yes
Chris Abbuhl, yes;
Belle Everett, yes;

DISCUSSION: Commissioner Abbuhl asked Mr. Haverfield if all three positions were the same. Mr. Haverfield responded they were all three Income Maintenance Worker 3. He explained this is a difficult position to learn and Tuscarawas County Job & Family Services has had a lot of turn over with employees in that department. Commissioner Abbuhl noted they have been able to find very qualified individuals to fill these positions.

RESOLUTION (161-2016) RECESS

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to recess at 9:11 a.m. until 10:00 a.m., the next scheduled appointment.

VOTE: Kerry Metzger, yes
Chris Abbuhl, yes;
Belle Everett, yes;

Commissioner Metzger called the meeting out of recess and back into Regular Session at 10:00 a.m. for purpose of opening bids.

RESOLUTION (162-2016) ADVISEMENT BIDS-DUNDEE WATER DISTRIBUTION IMPROVEMENTS

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett to take the bids under advisement.

MICHAEL BENZA & ASSOCIATES, INC.
CONSULTING ENGINEERS AND SURVEYORS

Bid Opening

PROJECT: Dundee Water System Improvements **OWNER:** Tuscarawas County MSD

ENGINEER'S ESTIMATE: $ 2,070,000 **BID OPENING DATE:** February 18, 2016 @ 10:00 AM

BIDDER	BID AMOUNT(1)	BID SIGNED(2)	BID SECURITY(3)		ADDENDA(4)			CERTIFIED IN OHIO(5)	AFFIDAVIT & QUALIFICATION STATEMENT(6)	APPARENT RANK
			TYPE	AMOUNT	1	2	3			
Fields Excavating	1,690,699.00	✓			✓	✓				
Lockhart Concrete Co.	2,242,201.00	✓			✓	✓				
JS Bova Excavating	1,878,642.00	✓			✓	✓				
Xpress Underground	1,968,857.00	✓			✓	✓				
Stonegate Construction	1,738,157.00	✓			✓	✓				
MJ Excavating	1,791,022.26	✓			✓	✓				
Elite Excavating	1,656,786.00	✓			✓	✓				
Wenger Excavating	1,746,979.40	✓			✓	✓				
Tucson Excavating	1,814,917.10	✓			✓	✓				

(1) & (2) = Must be Completed
(3) = Certified Check, Bank Money Order or Bid Bond for 10% or Bid Guaranty and Contract Bond for 100%
(4) = Addendums must be signed and returned
(5) = If not certified in Ohio, must have letter from Secretary of State

P:\Jobs\4897 DUNDEE WATER TREATMENT PLANT\2300 Water Distribution Plans\correspondence\Bid Opening Form.doc

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VOTE: Kerry Metzger, yes
Chris Abbuhl, yes;
Belle Everett, yes;

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (163-2016) ADJOURN

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to adjourn at 10:09 a.m. to meet in Regular Session, Monday, the 22nd day of February, 2016.

VOTE: Kerry Metzger, yes
Chris Abbuhl, yes;
Belle Everett, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Kerry Metzger

Chris Abbuhl

Belle Everett

Attest: Maria A. Lautenschneider
Clerk of the Board