

# March 14, 2016

## Agenda

### *Pledge of Allegiance*

1:10	Scott Reynolds	Courthouse Dome Restoration Project
1:15	Sheriff Wilson/Tracey Judy	Grant Application-Jail Locks

Approve Minutes

Interfund Transfer/Advance

Dog & Kennel Report – February 2016

Award Bids – Engineer Chip Spreader

Road Maintenance Agreement – Westmoreland Coal Co.

Out of County Travel – JFS  
 Out of County Travel - EMA

Agreement – ORDC Services CHIP

Change Order #1 – Dundee Test Well #3

Pay Bills

*Other Business*

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, MONDAY THE 14<sup>TH</sup> DAY OF MARCH, 2016, WITH THE FOLLOWING MEMBERS PRESENT:

Chris Abbuhl  
Belle Everett

Commissioner Abbuhl presiding.  
Commissioner Metzger absent due to illness.

*The Lord’s Prayer was said.  
The Pledge of Allegiance was said.*

### **RESOLUTION (228-2016) APPROVE MINUTES**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the minutes of the last meeting as written.

VOTE: Kerry Metzger, absent;  
 Chris Abbuhl, yes;  
 Belle Everett, yes;

### **RESOLUTION (229-2016) INTERFUND TRANSFER/ADVANCE**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following interfund transfer/advance as per State Auditor’s recommendation:

<i>Treasurer, Tusc. Co.</i>	<i>Job &amp; Family Services Mandated Share March 2016</i>	<i>\$16,925.50</i>
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VOTE: Kerry Metzger, absent;  
 Chris Abbuhl, yes;  
 Belle Everett, yes;



**RESOLUTION (230-2016) DOG & KENNEL MONTHLY REPORT FEBRUARY 2016**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following Dog & Kennel report for February 2016.

**DOG & KENNEL MONTHLY REPORT**

<i>FEB 2016</i>	
DESCRIPTION:	AMOUNT:
Dogs picked up by Wardens:	29
a.) Owner requested pick up:	2
b.) Strays picked up by wardens:	27
c.) Strays brought in by public	6
Complaints handled:	71
Dogs brought to pound by owners:	38
Total Number Dogs Euthanized:	14 (4 DEA)
Owner requested euthanasias:	10
Dog Holdovers:	36
Citations Issued:	6
Animal claims:	0
Dogs Sold:	18
Dogs Redeemed:	21
License Sold:	32
License Sold on road by Wardens:	11
License Fees:	\$ 644. <sup>00</sup>
Pound Fees:	\$ 642. <sup>00</sup>
Pick up Fees:	\$ 504. <sup>00</sup>
Euthanasia Fees:	\$ 126. <sup>00</sup>
Mileage on trucks (1 & 2):	2683
Releases to Rescues:	9

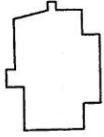
Submitted by: *Karen Slough - Tusc. Co. Dog Warden*

VOTE:

Kerry Metzger, absent;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (231-2016) AWARD BID-SPREADER**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to award the following bid as recommended by Joe Bachman, County Engineer.



**Joseph S. Bachman, P.E., P.S. Tuscarawas County Engineer**

832 Front Avenue SW, New Philadelphia, OH 44663

Phone: (330) 339-6648 Fax: (330) 339-6687 Email: [engineer@co.tuscarawas.oh.us](mailto:engineer@co.tuscarawas.oh.us)

March 14, 2016

Tuscarawas County Commissioners  
125 East High Avenue  
New Philadelphia, OH 44663

Re: Bid Award  
Used Equipment Purchase

Commissioners:

Please be advised that we have reviewed the bids submitted on March 10, 2016 and recommend the award of the bid as follows:

Chip Spreader Purchase :

Used 2003 Etnyre Self-Propelled Chip Spreader to Melway Paving Co., Inc. of Holmesville, OH with a bid of \$ 57,000.00, FOB Tuscarawas County.

If you have any questions, please do not hesitate to contact this office.

Sincerely,

Joseph S. Bachman, PE, PS  
Tuscarawas County Engineer

VOTE:

Kerry Metzger, absent;



VOTE: Kerry Metzger, absent;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (232-2016) ROAD MAINTENANCE AGREEMENT-Westmoreland Coal Co.**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the Road Maintenance Agreement with Westmoreland Coal Co. to use Tuscarawas County Road 10 from Co. Rd. 28 to Co. Rd. 16, to Co. Rd. 14, to St. Rt. 36, a distance of approximately 7.25 miles, for hauling coal for the period beginning 03/03/16 and ending 03/03/18 as recommended by Joe Bachman, County Engineer.

VOTE: Kerry Metzger, absent;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (233-2016) TRAVEL – JFS**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following state mandated travel request for Job & Family Services as recommended by David Haverfield, Director:

**DATE:** 3/23/2016  
**TITLE:** OPERATIONAL MODEL DESIGN COMMITTEE  
**LOCATION:** COLUMBUS  
**ATTENDING:** NATALIE STEPHEN, AMY DOTTS  
**ANTICIPATED EXPENSE:** Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 3/14/2016  
**TITLE:** COURT HEARING FOR ADOPTION  
**LOCATION:** CHARDON OHIO  
**ATTENDING:** KATHY FISHER  
**ANTICIPATED EXPENSE:** Mileage of approximately 211 miles equals \$97.06, or an agency van will be utilized, if available, and meals at \$15.00.

**DATE:** 3/15/2016  
**TITLE:** COURT HEARING FOR ADOPTION  
**LOCATION:** CHARDON OHIO  
**ATTENDING:** KATHY FISHER  
**ANTICIPATED EXPENSE:** Mileage of approximately 0 miles equals \$0, or an agency van will be utilized, if available, and meals at \$15.00.

VOTE: Kerry Metzger, absent;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (234-2016) TRAVEL – EMA**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following travel request:

**DATE:** 03/22/16  
**TITLE:** REGION 5 FY16 SHSP APPLICATION PROCESS MEETING  
**LOCATION:** MEDINA COUNTY EMA  
**ATTENDING:** GAIL BALDWIN & PATTY LEVENGOOD  
**ANTICIPATED EXPENSE:** Possible mileage for Gail if Patty does not attend (160 miles X .46 = \$73.60) Meals = \$15.00X 2 persons = \$30.00

VOTE: Kerry Metzger, absent;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (235-2016) AGREEMENT - ORDC SERVICES CHIP**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl to approve the following agreement:

In the event that the PY-2016 CHIP Application for Tuscarawas County is successful in obtaining funding from the state, the Tuscarawas County Commissioners authorize the execution of an Agreement for the PY-2016 Community Housing Impact and Preservation Program (CHIP) for Administration and Implementation Services with the Ohio Regional Development Corporation (ORDC). ORDC is to work with and at the direction of the Tuscarawas County OCED in order to assure that all services, information and documentation required by said Agreements, HUD, the State of Ohio and/or the CHIP guidelines are provided. This resolution also authorizes the president and/or the vice president of the board of commissioners to sign any and all documentation related to the execution of said contract/agreement.

ROLL CALL: Kerry Metzger, absent;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (236-2016) CHANGE ORDER #1 – DUNDEE TEST WELL #3**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following change order:

**TUSCARAWAS COUNTY METROPOLITAN SEWER DISTRICT**  
WATER AND SEWER DEPARTMENT

**SANITARY ENGINEER**  
Michael Jones, P.E.  
**SUPERINTENDENT**  
Justin Angel

**COMMISSIONERS**  
Chris Abbuhl  
Belle Everett  
Kerry Metzger

March 8, 2016

To: Commissioners  
From: Mike Jones  
Re: Dundee Test Well #3

The following is attached related to the Dundee Test Well #3 Project:

1. Change Order #1
  - a. This change order is a final quantity adjustment and reflects the variation in planned depth vs. actual depth of the well. This change order results in a reduction in cost of \$9,056.60 and takes the contract price from \$44,016.00 to \$34,959.40
2. Contractor's Estimate (Pay Application), which reflects Change Order #1
3. OWDA Fund Payment Request
  - a. Loan 6435, which was used to partially fund the recent Dundee Water Treatment Plant Upgrades, has an undisbursed balance of \$31,428.11. The balance of the project cost will be paid from the Water Capital Improvement fund.

Once approved, please have Commissioner Metzger sign where indicated. If you have any questions or need any additional information, please let me know. Thank you.



VOTE: Kerry Metzger, absent;  
Chris Abbuhl, yes;  
Belle Everett, yes;

### RESOLUTION (237-2016) PAYMENT OF BILLS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve for payment the following bills.

#### 911

First National Bank of Dennison	Digital ID	25.00
Ohio State Highway Patrol	LEADS	600.00

#### Auditor

Treasurer Tusc Co	Fuel	34.48
Harris Computer System	Employee Portal	1,682.50
Harris Computer System	Employee Portal	16.80

#### Clerk of Courts

Independence Business Supply	Supplies	35.00
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#### Commissioners

Union Hospital	TB Testing	8.10
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#### Dog Pound

Tusc Co Sheriff's Office	Fuel	285.58
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#### Information Technology

Experts Exchange	2 License Subscriptions	349.00
OARnet	Internet Connection	125.00

#### Job & Family Services

Triad Deaf Services	Interpreter	99.00
Nathan Nordine	Diversion	633.00
Krista Newman	Diversion	940.00
Sara Dixon	Diversion	473.00
Carol Newsome	Diversion	337.00
Meranda Vinson	Diversion	724.00

#### Sheriff

Gerald Kendle Jr	Snow Removal	440.00
Erwin Septic Services	Clean Grease Trap	220.00
Hajoca Corp	Supplies	170.60
Galls	Supplies	181.40
NP Water Dept	Water	1,867.17
RJ Wright & Sons	Gasoline	5,122.89
First National Bank of Dennison	Travel for Training/Investigations	51.88
First National Bank of Dennison	Travel for Training/Investigations	264.71
First National Bank of Dennison	Transportation of Prisoners	248.24
ALICE Training Institute	Training	595.00

#### Southern Court

Quill	supplies	192.17
Dominion East Ohio Gas	Service	87.00

#### Water & Sewer

Albers & Albers	Legal Services	207.61
Albers & Albers	Legal Services	9,339.81
Albers & Albers	Legal Services	3,502.58

VOTE: Kerry Metzger, absent;  
Chris Abbuhl, yes;  
Belle Everett, yes;

DISCUSSION: Scott Reynolds, Director Tuscarawas County Office of Community & Economic Developments discussed the five responses for Architectural Services for the Courthouse Dome Restoration Project. Mr. Reynolds said all five companies are reputable Architectural firms. The top two

Architectural firms after being reviewed, rated and scored by Mr. Reynolds and Jill Lengler, Director Tuscarawas County Regional Planning were Schooley Caldwell & Associates, Columbus, Ohio and McKinley & Associates, Wheeling West Virginia. The other responses were from Braun Steidl, Akron, Ohio, Wiss, Janney, Elstner & Associates Inc., Cleveland, Ohio and Chambers, Murphy & Burge, Akron, Ohio.

Mr. Reynolds stated he usually uses three individuals to review, rate and score the qualifications in the interested parties. Since there were only two individuals available that is all that was used. Commissioner Everett asked if we could have used a local Architect. Mr. Reynolds explained it is kept in house for review. The estimated costs for the Architectural/Engineering services are normally 10% -15% of the total cost of the project. The estimate from several years ago was approximately \$600,000.00. The new estimate could be anywhere between \$600,000.00 and \$1,500,000.00. Commissioner Everett would like to wait to make a decision until all three Commissioners can review the documents.

**RESOLUTION (238-2016) TABLE – ARCHITECTURAL SERVICES SCHOOLEY CALDWELL & ASSOCIATES COURTHOUSE DOME RESTORATION**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to table the authorization to enter into negotiations with Schooley Caldwell & Associates for Architectural Services in connection with the Tuscarawas County Courthouse Dome Restoration Project until the Request for Qualifications can be reviewed and voted on by the entire Tuscarawas County Board of Commissioners.

VOTE: Kerry Metzger, absent;  
Chris Abbuhl, yes;  
Belle Everett, yes;

DISCUSSION: Tracey Judy Fiscal HR/HR Officer and Jeremy Everett, Tuscarawas County Jail Administrator were present to discuss The Local Government Safety Capital Grant Application which would be used for electric locks and a wedge lock pocket sliding door. Ms. Judy explained the Commissioners are the lead applicant for the grant and it is collaboration between the Tuscarawas County Sheriff’s Department and the Tuscarawas County Commissioners. Commissioner Abbuhl read the Memorandum of Understanding which is needed to apply for the grant. There is one typographical error in the original copy which has been corrected.

**Memorandum of Understanding  
Locks for Jail Project**

This Memorandum of Understanding is between the Tuscarawas Board of Commissioners (Commissioners) and the Tuscarawas County Sheriff (Sheriff).

Purpose and Scope:

Pursuant to Ohio Revised Code 307.01, the Commissioners, within their scope of authority, have established a County Jail. Furthermore, the Commissioners have established a Capital Fund under Ohio Revised Code 5705.13 (c) and they use these revenues for improvements to all of our County’s facilities, including our County Jail.

The Sheriff is in charge of the Tuscarawas County Jail under Ohio Revised Code 341.01, which includes governing in accordance to minimum standards for jails in Ohio. While various cities and villages house their prisoners within our County Jail, it is the responsibility of the Sheriff to provide proper security under Ohio Administrative Code 5120:1-8 -03.

As a result of a federal lawsuit, Tuscarawas County built a new full-service county jail in 1992. During the Great Recession from 2007 through 2009, revenues were not available to fund every capital need within the County; therefore, capital projects were put on hold until the economy recovered. While the Commissioners have appropriated funds for improvements since that time<sup>1</sup>, time was lost and making up for lost time has been costly.

The Tuscarawas County Jail has 142 electric locks and 105 non-electric locks. Having both electric and non-electric locks allows for redundancy in the event one of them fails. However, due to the age of the facility, both electric and non-electric locks are getting beyond repair and need replaced. Furthermore,

<sup>1</sup> In 2012, the Commissioners used its Capital Fund to purchase a new HVAC, boilers and roof for our building.



our County Jail has 8 negative air pressure cells that are used when it is necessary to segregate due to an airborne illness. These cells are secured by wedge lock pocket sliding doors<sup>2</sup>. Currently, there is 1 wedge lock pocket sliding door that is beyond repair and needs replaced as soon as possible.

In 2014, the Commissioners secured a grant in the amount of \$18,057.30 from OMEGA on behalf of the Sheriff and purchased 20 electric locks and in 2015, at the request of the Sheriff, the Commissioners approved \$40,599 from its Capital Fund to purchase 40 more electric locks<sup>3</sup>. The Sheriff provided an in-kind service by using its maintenance person to install the new locks to save money on labor.

The Commissioners and the Sheriff have a responsibility to the community to ensure the safety of the persons confined in our County Jail, to ensure against prisoner escape from our County Jail, to ensure the safety of those who work in our County Jail and ensure the safety of public at-large.

In order to continue building on this progress and partnership, the Commissioners and Sheriff have agreed to collaborate once again and apply for the Local Government Safety Capital Grant Program in order to purchase 70 electric locks (18 two-way locks and 52 one-way locks) and 7 non-electric locks along with 1 wedge lock pocket sliding door for a total of \$92,555.

**Roles and Responsibility**

If awarded a grant, the Commissioners and Sheriff will be responsible for the following:

1. Using its Capital Fund, the Commissioners, will encumber \$92,555 for the lock project via purchase orders. The Tuscarawas County Jail was designed to use the Adtec lock and the Corrections Products Company is the sole supplier of this particular lock.
2. Upon encumbrance, the Sheriff will purchase the aforementioned locks and will provide in-kind service by having its maintenance person install the electric and non-electric locks (but not the wedge lock sliding door) thus saving labor cost<sup>4</sup>. The in-kind donation is approximately \$1,948.87.
3. The Commissioners will pay for the freight cost, which is approximately \$500.00.
4. The Commissioners and/or the Sheriff will pay for any other unforeseen cost associated with this project.
5. The Sheriff will forward any invoices received to the Commissioners for prompt payment.
6. On behalf of the Commissioners, the Sheriff will submit any required reports with receipts and an inventory list of items to the State in order to receive reimbursement. Any reimbursement received from the grant will be paid back to the Capital Fund.
7. The Commissioners and the Sheriff will keep such grant records for the required amount of time and will be available for audit.
8. As part of its future maintenance and operations, the Sheriff's Office will continue to review the status of the electric and non-electric locks annually and will repair and/or request replacement of any electric or non-electric locks as needed.

\_\_\_\_\_  
Tuscarawas County Commissioner, President

\_\_\_\_\_  
Tuscarawas County Commissioner

\_\_\_\_\_  
Tuscarawas County Commissioner

\_\_\_\_\_  
Tuscarawas County Sheriff

\_\_\_\_\_  
Date

<sup>2</sup> The retrofit wedge lock pocket sliding door is sold as one whole unit.

<sup>3</sup> Of the 142 electric locks, 65 are two-way and 77 are one-way. In 2014 and 2015, 35 two-way were replaced and 25 one-way were replaced leaving 30 two-way and 52 one-way locks still needing replaced.

<sup>4</sup> It takes approximately 1 hour to replace a lock. Our office can install the requested 77 locks. The hourly rate for our maintenance persons is \$16.60 plus fringe benefits (OPERS 14%, Medicare 1% and WC 1% plus health insurance (\$1036.43\*12/2080=\$4.98) equaling \$25.31 to an approximate in-kind total of \$1,948.87.

**RESOLUTION (239-2016) MOU-LOCKS JAIL PROJECT**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to accept the Memorandum of Understanding between the Tuscarawas Board of Commissioners and the Tuscarawas County Sheriff for the Jail Lock Project with the correction in the typographical error.

VOTE: Kerry Metzger, absent;  
Chris Abbuhl, yes;  
Belle Everett, yes;

***NO OTHER BUSINESS COMING BEFORE THE BOARD.***

**RESOLUTION (240-2016) ADJOURN**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to adjourn at 1:29 p.m. to meet in Regular Session, Thursday, the 17th day of March, 2016.

VOTE: Kerry Metzger, absent;  
Chris Abbuhl, yes;  
Belle Everett, yes;

*We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.*

Kerry Metzger, absent

Chris Abbuhl

Belle Everett

Attest: Marisa Hautmoscheger  
Clerk of the Board

