

March 31, 2016

Agenda

Pledge of Allegiance

Approve Minutes

Supplemental Appropriation

Interfund Transfer/Advance

Before/After Expenditures

Out of County Travel – JFS

Approve Change Order #1 - Courthouse Elevator Modernization

Approve Floodplain Permit - Tuscarawas County Park Department

Award Bid - Water & Sewer - Kerns Drive Waterline Replacement

Award Bid – Water & Sewer – Dundee Water Distribution System Improvements

Proclamation - April 2016 Autism Awareness Month

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, THURSDAY THE 31ST DAY OF MARCH, 2016, WITH THE FOLLOWING MEMBERS PRESENT:

Kerry Metzger
Belle Everett

Commissioner Metzger presiding.
Commissioner Abbuhl absent-vacation

*The Lord's Prayer was said.
The Pledge of Allegiance was said.*

RESOLUTION (287-2016) APPROVE MINUTES

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the minutes of the last meeting as written.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, absent;
Belle Everett, yes;

RESOLUTION (288-2016) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Engineer	K00-K40	K00-K30	\$70,000.00	Bridge Contract Services

VOTE: Kerry Metzger, yes;
Chris Abbuhl, absent;
Belle Everett, yes;

RESOLUTION (289-2016) INTERFUND TRANSFER/ADVANCE

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following interfund transfer/advance as per State Auditor's recommendation:

Treasurer, Tusc. Co. *Haz-Mat Grant* *\$18,000.00*

VOTE: Kerry Metzger, yes;
Chris Abbuhl, absent;
Belle Everett, yes;

RESOLUTION (290-2016) BEFORE & AFTER EXPENDITURES

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following before/after expenditures:

Gloria Steiner (Regional Planning)	35.56
Horizons (Community Corrections)	4000.00
Ohio Justice Alliance (Community Corrections)	200.00
Rachel Fetty (Juvenile/Probate)	154.37

VOTE: Kerry Metzger, yes;
Chris Abbuhl, absent;
Belle Everett, yes;

RESOLUTION (291-2016) OUT OF COUNTY TRAVEL – JFS

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following state mandated travel request for Job & Family Services as recommended by David Haverfield, Director

DATE: 4/19/2016
TITLE: OHSTS ADULT PROTECTIVE SERVICES STEERING COMMITTEE MEETING
LOCATION: COLUMBUS
ATTENDING: LISA WODKOWSKI AND RYAN BENEDETTO
ANTICIPATED EXPENSE: Mileage of approximately 234 miles equals \$107.64, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 4/5/2016
TITLE: CANTON DISTRICT DIRECTOR'S MEETING
LOCATION: BERLIN
ATTENDING: DAVID HAVERFIELD, LISA ABBUHL, AMY DOTTS
ANTICIPATED EXPENSE: Mileage of approximately 38 miles equals \$17.48, or an agency van will be utilized, if available, and meals at \$15.00.

DATE: 4/15/2016
TITLE: PCSAO DISTRICT MEETING
LOCATION: COSHOCTON
ATTENDING: DAVID HAVERFIELD
ANTICIPATED EXPENSE: Mileage of approximately 78 miles equals \$35.88, or an agency van will be utilized, if available, and meals at \$15.00.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, absent;
Belle Everett, yes;

RESOLUTION (292-2016) CHANGE ORDER #1 – COURTHOUSE ELEVATOR MODERIZATION

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following:

AIA Document G701™ – 2001

Change Order

PROJECT (Name and address): Tuscarawas County Courthouse Elevator Modernization 125 East High Avenue New Philadelphia, OH 44663	CHANGE ORDER NUMBER: 001 DATE: 03/25/16	OWNER: <input checked="" type="checkbox"/> ARCHITECT: <input checked="" type="checkbox"/> CONTRACTOR: <input checked="" type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR (Name and address): Haugh Construction, Inc. dba Benchmark Construction 2422 East High Avenue New Philadelphia, OH 44663	ARCHITECT'S PROJECT NUMBER: 13-1557 CONTRACT DATE: 07/23/15 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

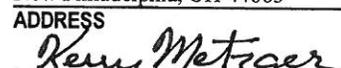
Add \$794.00 For cabling from elevator equipment room to elevator for security camera in courthouse elevator.
(See attached)

The original Contract Sum was	\$ 213,374.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 213,374.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 794.00
The new Contract Sum including this Change Order will be	\$ 214,168.00

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is unchanged.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

B. A. Widder Architectural Services, LLC	Haugh Construction, Inc. dba Benchmark Construction	Tuscarawas County Commissioners
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
407 4 th Street NW Suite B New Philadelphia, OH 44663	2422 East High Avenue New Philadelphia, OH 44663	125 East High Avenue New Philadelphia, OH 44663
ADDRESS	ADDRESS	ADDRESS
		
BY (Signature)	BY (Signature)	BY (Signature)
Bruce A. Widder, AIA (Typed name)	Tom Haugh, President (Typed name)	Kerry Metzger (Typed name)
MARCH 25, 2016	3-25-16	March 31, 2016
DATE	DATE	DATE

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User Notes: (2020034359)

VOTE: Kerry Metzger, yes;
Chris Abbuhl, absent;
Belle Everett, yes;

RESOLUTION (293-2016) FLOODPLAIN PERMIT-Tuscarawas County Park Department

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the following floodplain permit, as recommended by Jill Lengler, Floodplain Coordinator.

**NFIP
FLOODPLAIN DEVELOPMENT PERMIT
Tuscarawas County, Ohio**

Date: March 29, 2016

3-2-16

\$25 FEE per RESOLUTION #172-87 In addition, administrative fees of twenty-five dollars (\$25) per. hour shall accrue for each hour accumulated toward the issuance of an NFIP Development Permit. Payable to **Tuscarawas County Floodplain Office.**

Permission is hereby granted to Tuscarawas County Park Department 125 E. High Ave. New Phila. O 44663
Name
for Installation of Chimney Swift House in Warwick Twp.
Purpose
located at Trenton Heritage Park, State Dam Rd. New Philadelphia, Ohio 44663
(Mailing Address)

The Development Permit application submitted by _____ is in accordance with the NATIONAL FLOOD INSURANCE PROGRAM REGULATIONS adopted by the Tuscarawas County Commissioners, Resolution #502-2010.

Estimated Cost \$ 500 Elevation of Property 839.3 Ft. (msl)

This information contained in Permit Application Number 3-2-16, as well as on the drawings and Plans for development, are hereby also embodied as part of this permit.

Said work is to be constructed in compliance with the provisions of the National Flood Insurance program and the Tuscarawas County Flood Damage Prevention Regulations per Resolution #736-2007.

This permit void if the development activity has not begun within 180 days of the issuance date. This permit will remain valid for one (1) year from date of issuance.

Reviewed by: Jill P. Lengler
Floodplain Coordinator

March 30, 2016
Date

Approved by: Kerry Metzger
Commissioner

3-31-16
Date

Chris Abbuhl, absent
Commissioner

Date

Belle Everett
Commissioner

3-31-16
Date

NOTICE: Tuscarawas County is not responsible for any flood damages, within or outside the designated Floodplain Hazard Areas, that result from reliance on the Flood Damage Prevention Resolution ##502-2010 or any administrative decisions lawfully made thereunder.

The property Owner/Developer is required to procure, and make available to the public, an inspection document that certifies the Floodplain development project mentioned above is installed according to the approved development plan.

SPECIAL FLOOD HAZARD AREA DEVELOPMENT PERMIT APPLICATION
UNINCORPORATED AREAS of TUSCARAWAS COUNTY, OHIO

Permit Application Number: 3-2-16 Date: March 23, 2016
\$25 Filing Fee due with this application payable to: Tuscarawas County Flood Plain Office, 125 East High Avenue (Suite 210),
New Philadelphia, Ohio 44663

Application is hereby made for a DEVELOPMENT PERMIT as required by the Flood Damage Prevention Resolution No. 736-2007 of Tuscarawas County for development in an identified flood hazard area. All activities shall be completed in accordance with the requirements of said Resolution. The development to be performed is described below and in attachments hereto. The applicant understands and agrees that:

- ◆ The Flood Plain Development Permit is issued on the conditions and facts described;
- ◆ The Permit may be repealed if conditions of facts change;
- ◆ The Permit is void if the activity has not begun within 180 days of the issuance date;
- ◆ Work must be completed within one year of the issuance date.

Owner's Name: Tuscarawas Co. Park Dept Builder's Name: same
 Address: 125 E High Ave, New Philadelphia, OH 44663 Address: _____
 Phone: 330-365-3278 Phone: _____
 e-mail: parkdept@co.tuscarawas.oh.us e-mail: _____
 fax: 330-602-7483 fax: _____

NOTE: In addition to completion of this form the applicant agrees to submit any additional information required by the administrator in order to determine that the proposed development is compliant with the local and federal flood damage prevention criteria of the National Flood Insurance Program. Additional information may include but is not limited to: site specific plans to scale showing the nature, location, dimensions and elevations of the area and structure(s) in questions.

DESCRIPTION OF PROPOSED DEVELOPMENT WORK

1. Address of proposed development site: Trenton Heritage Park, State Dam Rd, New Philadelphia, OH
Township: Warrick Parcel #: _____ Property Deed Volume _____ Page _____

2. Type of Development Proposed:

A. <input checked="" type="checkbox"/> New Structure	Residential	<input checked="" type="checkbox"/> Nonresidential	Manufactured Home Installation
B. <input type="checkbox"/> Existing Structure	Alteration	<input type="checkbox"/> Addition	Detached Accessory Structure
C. <input type="checkbox"/> Filling/Grading	Watercourse Alteration		<input checked="" type="checkbox"/> Other (describe) <u>Chimney Swift House</u>

3. Does the structure contain: N/A basement? N/A enclosed area other than basement below lowest floor?

4. For structures located in approximate A zones (no BFE available) the structure's lowest floor is _____ Above the highest grade adjacent to the structure. The applicant must provide certified elevation. (OMB No. 1660-0008)

5. Construction Cost

A. If the proposed construction is an alteration, addition or improvement to an existing structure, indicate the cost of proposed construction: \$ 8000/A What is the estimated market value of the existing structure? \$ N/A

B. New Construction cost: \$ 500

NOTE: An existing structure must comply with the flood protection standard if it is substantially improved (an improvement equal to or greater than 50% of the market value of the structure). FEMA maintains that the substantial improvement definition applies to existing structures only and that once a structure meets the definition of "new construction" any further improvements to that structure must meet "start of construction" requirements. For floodplain management purposes "new construction" means structures for which "start of construction" began on or after the effective date of the initial Flood Insurance Rate Map issued by FEMA for the community.

6. Does proposed development involve a subdivision or other development containing at least 50 lots or 5 acres (whichever is less)?
 Yes No If yes, base flood elevation data is required from applicant if it has not been provided by FEMA

7. The applicant must provide certified as-built elevation plan of the structure's lowest floor is 839.3 feet above msl

NOTE: Applicant must provide certification by registered engineer or land surveyor documenting elevations.

All references to elevations are in feet above mean sea level (msl)

BFE = base flood elevation = 100/year flood elevation.

The property Owner / Developer is required to procure, and make available to the public, an inspection document that certifies the Floodplain development project applied for herein is installed according to the approved development plan.

All information submitted in support of this application is correct to the best of my knowledge. I understand that any false statement may be punishable by fine or imprisonment under Title 18 of the United States Code Section 1001 and Tuscarawas County Flood Damage Prevention Regulations, Resolution #736-2007.

Applicants Name: Lana Milbern
Applicant's Signature: Lana Milbern Date: 3-18-2016

THE COUNTY WILL COMPLETE THE FOLLOWING LINES

9. Is the proposed development located in:

- an identified floodway
- a flood hazard area where base flood elevations exist with no identified floodway
- an area within the floodplain fringe
- an approximate flood hazard area (Zone A). If yes, complete only 10a in the following question. See No. 4

NOTE: Floodway development must demonstrate through hydrologic and hydraulic analysis, performed in accordance with standard engineering practice, that no increase in base flood elevation will result during occurrence of the base flood discharge. If base flood elevations exist with no floodway delineation, hydrologic and hydraulic analysis is required to demonstrate not more than one-foot increase at any point to the water surface elevation of the base flood.

10.a Does proposed development meet NFIP and local Use and Development Standards for Flood Hazard Reduction Regulations at Section 4.0?

- | | |
|--|---|
| <input checked="" type="checkbox"/> 4.1A Permitted Uses | <input type="checkbox"/> 4.5 Nonresidential Structures |
| <input type="checkbox"/> 4.1B Prohibited Uses | <input type="checkbox"/> 4.6 Accessory Structures |
| <input type="checkbox"/> 4.2 Water and Wastewater Systems | <input type="checkbox"/> 4.7 Recreational Vehicles |
| <input type="checkbox"/> 4.3 Subdivisions and Large Developments | <input type="checkbox"/> 4.8 Above Ground Gas or Liquid Storage Tanks |
| <input type="checkbox"/> 4.4 Residential Structures | |

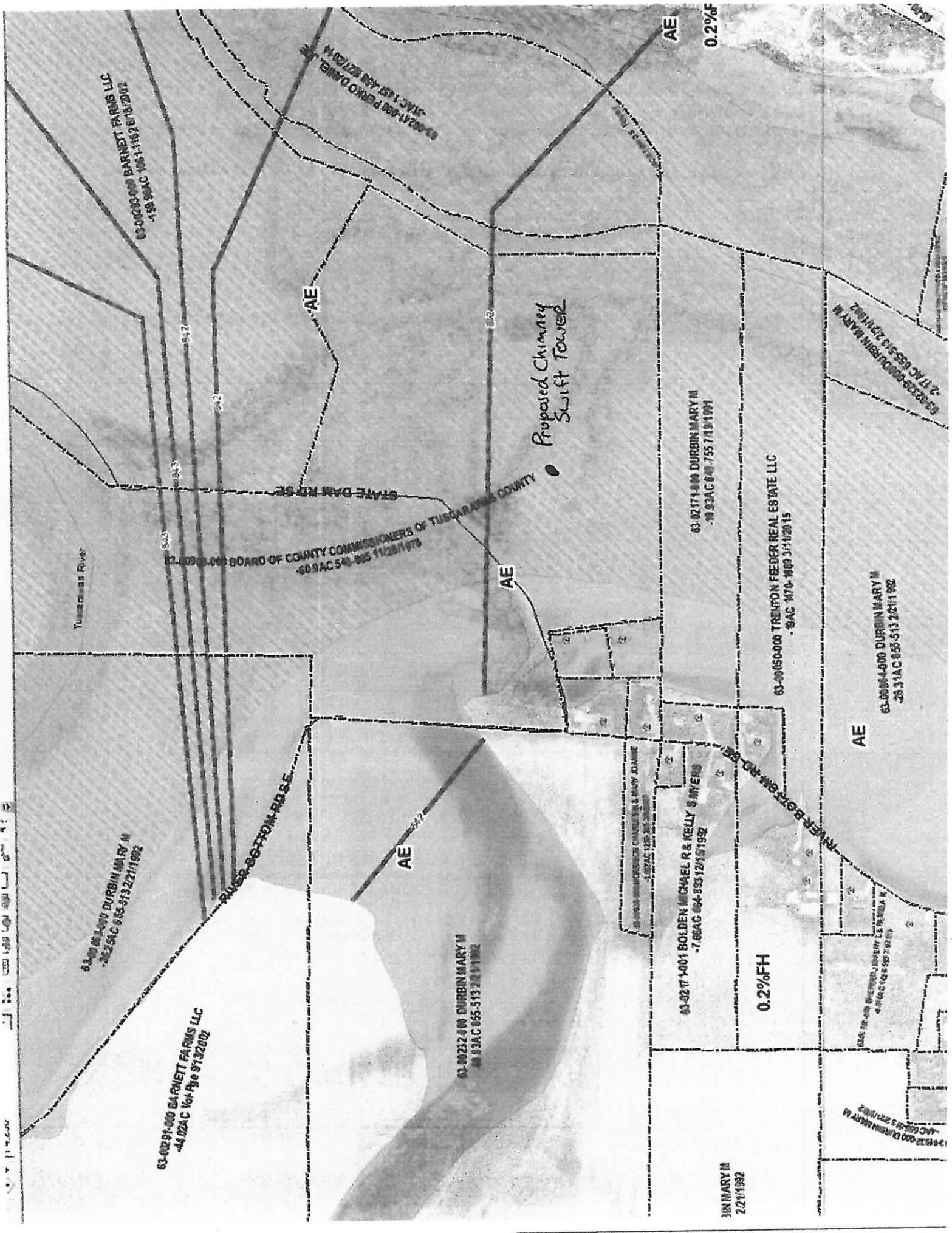
10.b Does proposed development meet FNIP at Assurance of Flood Carrying Capacity Section 4.9?

- yes 4.9A Development in Floodways
- 4.9B-Development in Riverine Areas With Base Flood Elevations but No Floodways (4.9B)
- 4.9C Alteration of a Watercourse

11. Base Flood Elevation (100-year) at proposed site 841.8 feet mean sea level,
Data Source: Survey - 3-4-16
Community Parcel Number: 39157CO 270 D Effective Date: July 22, 2010

- The proposed development is in compliance with applicable floodplain standards and thereby qualifies for the issuance of a Flood Plain Development Permit.
- The proposed development is not in compliance with applicable floodplain standards.
PERMIT DENIED ON _____ Reason(s) _____
- The proposed development is EXEMPT from the floodplain standards per Section _____ of the flood Damage Prevention Resolution No. 502-210 Reason: _____

Reviewed by: Jill Lengler Flood Plain Coordinator Jill P. Lengler 3-29-16
Name Title Signature Date



VOTE:

Kerry Metzger, yes;
 Chris Abbuhl, absent;
 Belle Everett, yes;

Communication:

TUSCARAWAS COUNTY METROPOLITAN SEWER DISTRICT
WATER AND SEWER DEPARTMENT

SANITARY ENGINEER
 Michael Jones, P.E.
SUPERINTENDENT
 Justin Angel

COMMISSIONERS
 Chris Abbuhl
 Belle Everett
 Kerry Metzger

March 7, 2016

To: Tuscarawas County Board of Commissioners

From: Mike Jones

Re: Kerns Drive Waterline Replacement
 Letter of Recommendation

The Tuscarawas County Board of Commissioners received bids for the Kerns Drive Waterline Replacement Project on March 24, 2016. There were a total of eight (8) bids received from interested contractors. The bids ranged from \$295,328.50 to \$388,585.50. The Engineer's estimate for the work is \$386,400.00. I have enclosed a copy of the bid tabulation for your files.

The bid submitted by X-Press Underground, Inc. was corrected in accordance with Article 13.1.C of the Instructions to Bidders included in the bid documents. The "as read" bid total for this contractor was \$294,928.50. The corrected total is \$295,328.50. This correction is highlighted on the bid tabulation and did not affect the ranking of the bidders.

The bid submitted by MJ Excavating, Ltd was also corrected in accordance with the previously stated Article 13.1.C. The "as read" bid total for this contractor was \$316,535.00. The corrected total is \$312,635.00. The correction is highlighted on the bid tabulation and did not affect the ranking of the bidders.

The low bidder's bonding company is listed in good standing on the United States Treasury Department Circular 570. Also, the low bidder does not appear on the list of debarred contractors filed with the Secretary of State.

I have reviewed the bids as received, confirmed that the required forms have been completed, and recommend that the Board award the contract to X-Press Underground, Inc. in the amount of \$295,328.50. Once the Board has acted on this recommendation, I will prepare the Notice of Award and begin preparation of the contract documents.

Thank for your consideration in this matter.

Regards,



Michael Jones, P.E.
 Sanitary Engineer

We are an equal opportunity provider and employer

9944 Wilkshire Boulevard NE • Bolivar, Ohio 44612 • (330) 874-3262 • Fax (330) 874-4203

RESOLUTION (294-2016) AWARD BID –KERNS DRIVE WATERLINE REPLACEMENT

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to award the bid to X-Press Underground, Inc. in the corrected amount of \$295,328.50 in accordance with Article 13.1.C of the instructions to Bidders included in the bid documents. This award is taken upon the recommendation of Michael Jones, Director TCMSD and authorizes Michael Jones to prepare and sign the Notice of Award.

VOTE:

Kerry Metzger, yes;
 Chris Abbuhl, absent;
 Belle Everett, yes;

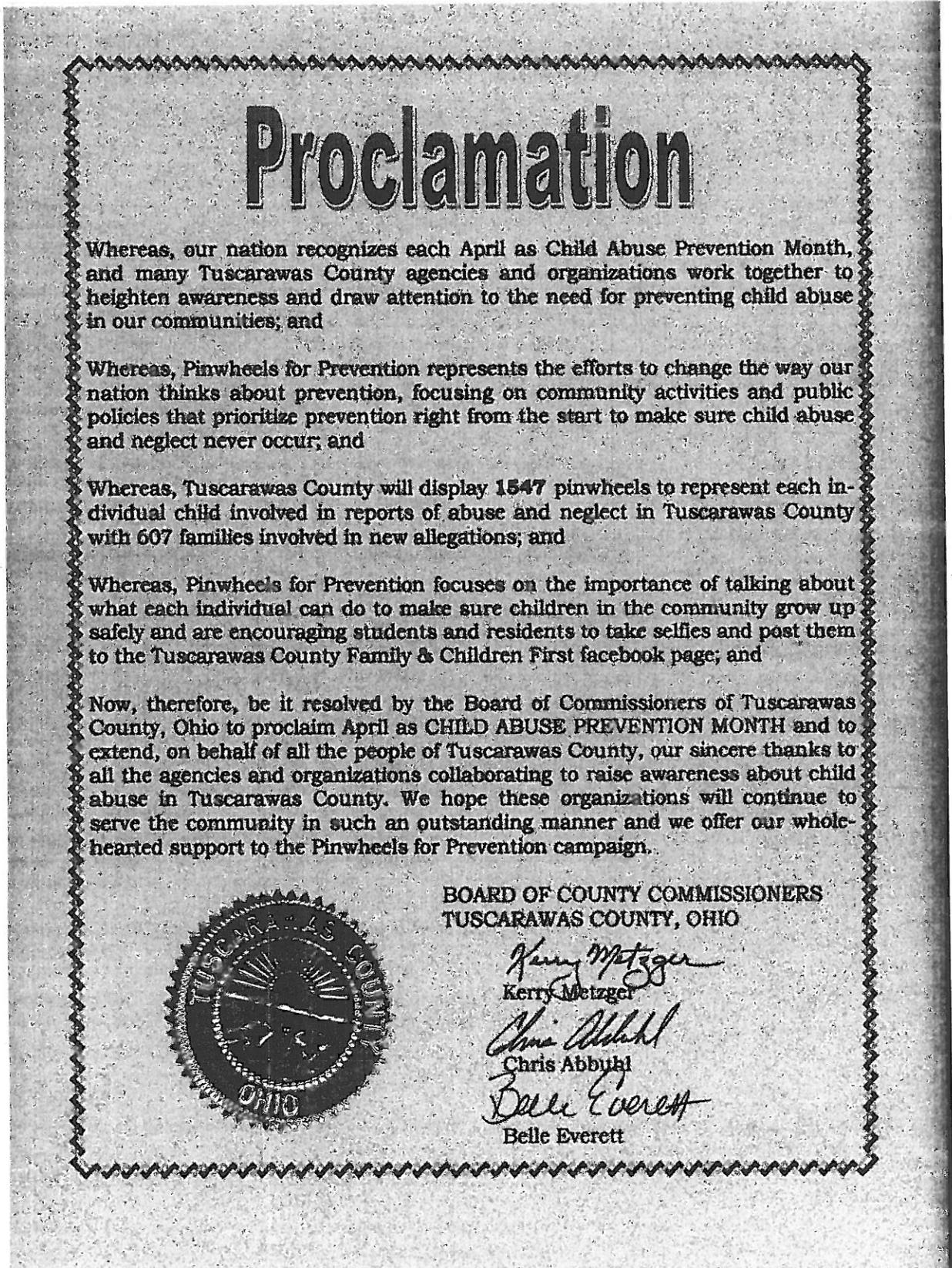
RESOLUTION (295-2016) AWARD BID-DUNDEE WATER DISTRIBUTION SYSTEM IMPROVEMENTS

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to award the bid to Elite Excavating Company of Ohio, Inc. in the amount of \$1,656,786.00. This award is taken upon the recommendation of Michael Jones, Director TCMUSD, Donald R. Phifer, Michael Benza & Associates, and approved by the USDA. This resolution authorizes Michael Jones to sign the Notice of Award.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, absent;
Belle Everett, yes;

RESOLUTION (296-2016) PROCLAMATION APRIL 2016 AUTISM AWARENESS MONTH

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to proclaim the following:



DISCUSSION: Commissioner Everett spoke about the importance of Autism Awareness Month and how Autism has touched her family through a grandchild.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, absent;
Belle Everett, yes;

RESOLUTION (297-2016) PAYMENT OF BILLS

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve for payment the following bills.

Auditor		
Blooms Printing	General Warrants	639.00
Blooms Printing	General Warrants	86.00
Child Support		
Embassy Suites by Hilton	Lodging	496.00
Commissioners		
Kayline	Supplies	137.30
G & L Supply	Supplies	331.63
Dominion East Ohio Gas	Utilities/125 EH	808.53
Frontier	Service/364.1916	56.05
Frontier	Service/364.8811	865.11
Frontier	Service/343.3921	207.70
Frontier	Service/364.6784	207.70
American Electric Power	Electric/Veterans	396.74
Morrow Control	Supplies	200.52
Day Ketterer	Legal Services	472.50
Davis Electric	Repairs/Health Dept Parking Lot Lights	910.00
Common Pleas		
RJ Beck Protective Systems	Security Coverage/Monitoring	280.00
Hewlett Packard Enterprises	Annual Maintenance/Server	1,194.84
Quickprint Center	Supplies	2,028.00
Staples Credit Plan	Supplies	460.18
Hilscher Clarke Electric	Emergency Service Call	140.00
Community & Economic Development		
BA Widder Architectural Services	Courthouse Elevator Project	781.88
Kent State Tusc	EODA Registration	25.00
Haugh Construction	Courthouse Elevator Project	6,066.00
Hina Environmental Solutions	Lead & Risk Assessments/CHIP 2014	720.00
Provantage	Supplies	185.75
Community Corrections		
Verizon Wireless	Cell Phone Service	151.86
Cristal Studer	Travel	328.53
Dog Pound		
Frontier	Service	59.84
Sifferlin Animal Clinic	Medical Care	236.91
Verizon Wireless	Service	101.25
Emergency Management		
ESRI Inc	ARCVIEW Maintenance	691.00
Patty Levengood	Supplies	10.00
Engineer		
Frontier Communications	Service	152.71
Dominion East Ohio Gas	Service	550.04
Cargill Inc	Salt per bid	21,071.04
Humane Resources		
Kris Lowdermilk	Travel	81.88
Park Department		
Newcomerstown Tree Service	Tree Removal @ THP	900.00
Public Defender		
Frontier	Service	323.81
Copeco Inc	Copier Contract	365.00
Ohio State Bar Association	Seminar	375.00

Recorder		
Staples	Supplies	304.96
Staples	Supplies	500.00
Sheriff		
Northern Safety & Industrial	Supplies/IWP	83.23
Treasurer		
Times Reporter	Legal Notice	367.35
Times Reporter	Legal Notice	376.65
Veterans		
Staples Credit Plan	Supplies	77.47
Tusc Co JFS	Services & Supplies	103.81
Water & Sewer		
American Electric Power	Electric	213.38
Deluxe	Deposit Slips	81.66
AT & T	Service	54.06
Quickprint Center	Supplies	30.00
Tomlin Equipment	Pump Mineral City LS	2,602.60
Verizon	Service	270.73
American Electric Power	Electric	354.13
Travis Neff	Travel	18.00
Pump Systems	Materials	663.86
Wet & Wild Pools & Spas	Materials	121.92
Univar	Chemicals	2,465.66
Frontier	Service	51.09
Frontier	Service	45.29
American Electric Power	Electric	1,409.27
Rick Martino	Travel	18.00
Rex Pipe	Materials	31.99
Frontier	Service	49.68

VOTE: Kerry Metzger, yes;
Chris Abbuhl, absent;
Belle Everett, yes;

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (298-2016) ADJOURN

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to adjourn at 9:08 a.m. to meet in Regular Session, Monday, the 4th day of April, 2016.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, absent;
Belle Everett, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Kerry Metzger

Chris Abbuhl, absent

Belle Everett

Attest: Maria Lautenschneeger
Clerk of the Board