

# April 25, 2016

## Agenda

*Pledge of Allegiance*

1:15 CDBG Public Hearing #1

Approve Minutes

Supplemental Appropriation (2)

Before/After Expenditures

Pay Bills

*Other Business*

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION, MONDAY THE 25<sup>th</sup> DAY OF APRIL, 2016, WITH THE FOLLOWING MEMBERS PRESENT:

Kerry Metzger  
Chris Abbuhl  
Belle Everett

Commissioner Metzger presiding.

*The Lord's Prayer was said.*

*The Pledge of Allegiance was said.*

**RESOLUTION (384-2016) APPROVE MINUTES**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the minutes of the last meeting as written.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (385-2016) SUPPLEMENTAL APPROPRIATIONS**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Park Department	T30-T20	T30-T06	\$150.00	Contract Services
Auditor	Y18-Y05	Y18-000	\$73,000.00	Unclaimed Monies

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (386-2016) BEFORE & AFTER EXPENDITURES**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following before/after expenditures:

CCAO (Commissioners)	650.00
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VOTE: Kerry Metzger, yes  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (387-2016) PAYMENT OF BILLS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve for payment the following bills.

**911**

Guernsey Muskingum Electric	Tower Electric	233.95
Language Line Services	Interpreter	30.16
Ohio State Highway Patrol	LEADS	600.00
American Electric Power	Tower Electric	438.49
MNJ Technologies	Supplies	261.00

**Commissioners**

Time Keeping Systems	“Guardian One” Wand/Sheriff’s Office	14,307.70
Hajoca Corp	Supplies	9.03
Super Fitness	Employee Wellness Corporate Fit	3,000.00
Frontier	Service/339.1855	397.80
American Electric Power	Electric/107 EH	2,429.07
American Electric Power	Electric/JFS	2,165.37
American Electric Power	Electric/JFS Lights	80.99
Bull Country Compost	Compost	96.00
Holland & Muirden	Humane Society Legal Fees	40.00

**Common Pleas**

Buehler’s Food Market	Jury Supplies	57.90
Kent State University Tusc	Registration	50.00

**Community & Economic Development**

Harmon Hardwoods	Signs/Canal Lands Trail	200.00
Tusc Co Recorder	Recording Fees/B-C-14-1CT-2	104.00

**Engineer**

Terminal Supply	Repairs/Parts	383.05
Stocker Trucking	Repairs	4,052.00
RTY Inc	Lunch/Safety Training	256.50
Ames Engineering	Two GPS Distance Measuring Devices	2,806.82
Melway Paving	Chip Spreader	57,000.00
Sidwell Materials	Mat’l per bid	1,621.25
Concord Road Supplies	Repairs/Parts	229.57
Hydraulic Specialists	Repairs/Parts	798.46
Truck Sales & Service	Repairs/Parts	706.86
Kyle Weygandt	Safety Training	500.00
Gemstone Gas & Welding Supplies	Bridge & Culvert Supplies	81.65
Snyder Brothers Sales & Service	Parts	759.21
Asphalt Materials	Materials	154,978.71
Southeastern Equipment Co	Repairs/Parts	206.51
First Communications	Long Distance	24.17

**Job & Family Services**

Charles & Karla Neal	FC Clothing Reimb	116.14
Probate/Juvenile Court	Transcript of Hearing	24.50
Bridgeway Group Home	Physicals for FC	150.00
Andrea Campbell	FC Clothing Reimb	374.72
Dorothy Winkler	KPIP	600.00
Newtowne Bed Center	Kinship/Bed	369.00
Chrysalis Counseling Center	FACES/Assessment	875.00
Williams Furniture	Kinship/Beds	1,219.80
Adoption & Attachment Therapy	PASSS	861.03
Melymbrosia Associates	FACES/Group	75.00
Charles & Karla Neal	Transportation	12.88
Robert Gray	FACES	920.00
Amber Doughty	KPIP	300.00

Graphic Enterprises	Copier Contract	735.10
Renee Ransom	Diversions	340.00
Faith Beckett Reichman	KPIP	600.00
Tusc Co Child Advocacy Center	Supplies for CAPS Ceremony	7.77
Insight Vision Care	FC Eye Therapy	900.00
Chrysalis Counseling Center	Court Testimony	120.00
Christopher & Stacy Troyer	FP Training Stipend	100.00
Aaron & Chevelle Barger	FP Training Stipend	30.00
Dennis & Jeanne Hostetler	FP Training Stipend	40.00
Alisha McCaslin	Kinship/Respite	200.00
Grant Rentals	FACES/Rent & Deposit	1,000.00
<b>Juvenile/Probate</b>		
Atty Alvero DeCola	Atty Fees for Consulting	200.00
Atty Alvaro DeCola	Atty Fees for Consulting	200.00
<b>Public Defender</b>		
Quickprint Center	Supplies	165.00
First Communications	Long Distance	21.96
<b>Sheriff</b>		
Jones Family Dentistry	Inmate Dental Treatment	375.00
Diamond Medical Supply	Medical Supplies	318.98
Union Hospital	Inmate Medical Treatment	455.48
City of New Philadelphia	Inmate Medical Treatment	94.69
First Communications	Long Distance	14.99
Hajoca Corp	Plumbing Supplies	108.74
G & L Supply	Supplies	1,452.55
Wood Electric	Receptacles/Garage & Infirmary	1,941.00
TSK Electronics	Sound Detection Repair	771.30
Fulton & Associates	HVAC Test & Balance	2,650.00
Ohio Dept of Commerce	Boiler Inspection	159.75
Rosenberry Towing	Tow Services	150.00
Fedex	Express Shipping	15.99
Safariland	SWAT Radio Repair	53.00
Hahn Motors Body Shop	Cruiser Repair	2,544.00
Ohio Task Force Commanders Assoc	Dues	400.00
Cummins Allison Corp	Shredder Maintenance Contract	388.00
Staples	Supplies	436.39
Staples	Supplies	387.84
Ziegler Tire	Service	2,911.81
Diamond Drugs	Inmate Medical Treatment	8,516.57

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

OTHER BUSINESS: Commissioner Metzger discussed the need to pass the following resolution. The resolution was not ready to be placed on today’s agenda and there is a time factor involved due to the application deadline. Commissioner Metzger also stated he has a verbal commitment from Matt Ritterbeck, Lawrence Township Trustee for \$3,500.00 in administrative fees.

**RESOLUTION (388-2016) RESOLUTION AUTHORIZING THE TUSCARAWAS COUNTY COMMISSIONERS TO SUBMIT AND APPLY FOR THE GOVERNOR’S OFFICE OF APPALACHIA/OHIO DEVELOPMENT SERVICES AGENCY GRANT FUNDING FOR THE LAWRENCE TOWNSHIP INDUSTRIAL PARK RETENTION BASIN PROJECT AND TO AUTHORIZE THE PRESIDENT OF THE BOARD OF COMMISSIONERS TO SIGN ANY AND ALL DOCUMENTS.**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett to approve the following:

WHEREAS, on behalf of Lawrence Township in Tuscarawas County, the Tuscarawas County Board of Commissioners wishes to apply for Governor’s Office of Appalachia/Ohio Development Services Agency (GOA/ODSA) grant funding for the **Lawrence Township Industrial Park Retention Basin Project;**

WHEREAS, on behalf of the Lawrence Township Trustees, the Tuscarawas County Board of Commissioners, will submit a GOA/ODSA grant application to the Ohio Mid-Eastern Governments Association (OMEGA) requesting \$177,600.00 for said project;

WHEREAS, the Lawrence Township Trustees commit GOA/ODSA match funding in the amount of \$193,613.00 for said project in the form of other grants, local monies, in-kind, donations, and/or loans;

NOW, THEREFORE, BE IT RESOLVED that the Tuscarawas County Board of Commissioners will apply for GOA/ODSA grant funding in the amount of \$177,600.00 with Lawrence Township Trustees commitment of matching funding in the amount of \$193,613.00 for said project. The Tuscarawas County Board of Commissioners will abide by all terms and conditions of a GOA/ODSA grant agreement.

ROLL CALL:

Kerry Metzger, yes  
 Chris Abbuhl, yes;  
 Belle Everett, yes;

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Approval No. 0348-0042

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title, or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal interest in the title of real property in accordance with awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to ensure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progress reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4783) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4901 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1688), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicap; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§623 and 627 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 434D (Rev. 7-97)  
 Prescribed by OMB Circular A-162

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11982; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1461 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11693 (Identification and protection of historic properties), and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will ensure to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL <i>X Kerry Metzger</i>	TITLE KERRY METZGER
APPLICANT ORGANIZATION TUSCARAWAS COUNTY BOARD OF COMMISSIONERS	DATE SUBMITTED <i>X 4/25/2016</i>

BF-434D (Rev. 7-87) Back

Appalachian Regional Commission  
 Program Operations Division  
 1683 Connecticut Ave, NW  
 Washington, DC 20009  
 Phone 202-884-7759  
 Fax 202-884-7682

**Memorandum of Understanding for ARC Projects**

Project Name: LAWRENCE TOWNSHIP INDUSTRIAL PARK - RETENTION BASIN  
 State: OHIO Federal Agency: \_\_\_\_\_

**The Following Conditions Apply to all ARC Projects**

- Deadline:** The Commission may revoke or revise its approval of any project if work intended to be assisted is not underway within 18 months after the date of approval of such project.
- Davis Bacon Wages:** Davis Bacon wage rates (as determined by the Department of Labor for your respective area) must be paid for all construction projects in accordance with Section 402 of the Appalachian Regional Development Act of 1965, as amended.
- ARC Underrun Policy:** Each disbursement of funds for a project receiving assistance from more than one Federal source will be deemed to be a proportional disbursement from each source. In the event of an underrun, the ARC will be entitled to recover its proportionate share of the underrun.
- Additional Funds Added to the Project After ARC Approval:** It is understood that if the applicant receives additional funding from any new source towards the eligible cost of this project after the ARC approval, these funding sources should not be used to reduce the amount of local funds pledged. If new funds are made available to this project, the ARC and the Basic Federal Agency, if any, should be notified immediately. ARC reserves the right to reconsider the level of its funding approval in such an eventuality.
- Changes in Scope:** It is understood that a change-in-scope may not be implemented without prior written approval from the ARC and the Basic Federal Agency, if any. A change of scope is any major change to the project design, the type of project to be completed, capacity of the system, size of project, the number and/or type of customers served or equipment items purchased.
- Close Working Relationship With Basic Federal Agency:** It is understood that the applicant must work closely with the Basic Federal Agency identified in the ARC application, if any, and follow bidding and contract award procedures to insure that all pertinent Federal laws are complied with. Coordination with the Federal agency begins with filing an application with the basic Federal agency.
- Restrictions on Assistance:** ARC funds shall not be used for: a. any form of assistance to relocating industries; b. recruitment activities that place a state in competition with other states; and c. projects that promote unfair competition between businesses within the same immediate service area.
- Cornerstone or Plaques:** Any facility constructed in whole or in part by funds provided under the ARDA shall include a cornerstone, or plaque appropriately acknowledging the assistance provided through the ARC program, provided that such an item not be required if it would be prohibited as an eligible project cost under the basic federal program through which the ARDA assistance is provided.

*X Kerry Metzger* *X 4/25/2016*  
 Applicant/Authorized Representative Date  
 KERRY METZGER, PRESIDENT  
 TUSCARAWAS COUNTY BOARD OF COMMISSIONERS

Appalachian Regional Commission  
 Program Operations Division  
 1668 Connecticut Ave., NW  
 Washington, DC 20009

Phone 202-484-7750  
 Fax 202-484-7882

**ARC FORM 1**  
**CONSTRUCTION AND/OR EQUIPMENT PROJECT APPLICATION**

**IDENTIFICATION**

Project Title: LAWRENCE TOWNSHIP INDUSTRIAL PARK - RETENTION BASIN      Location: LAWRENCE TOWNSHIP, TUSCARAWAS COUNTY, OH

**FEDERAL DATA**

Basic Federal Agency	Federal Agency Program	ARC Project No. (assigned by ARC Washington Office)		
NA				
<b>FUNDING (Specify Source)</b>	<b>INITIAL</b>	<b>CHANGE*</b>	<b>REVISED*</b>	<b>% TOTAL</b>
STATE ARC Funds	\$ 177,800			50%
Other Federal Assistance				
State Funds: ODOT Jobs & Commerce	\$ 97,723			23%
Local Funds: Lawrence Twp.	\$ 95,890			27%
Total Eligible Project Cost	\$ 371,213			100%
Total Ineligible Project Cost				
Total Project Cost	\$ 371,213			100%

\* Use these columns only if requesting a revision to an ARC application previously submitted.

I hereby request Appalachian Act grant funds in the amount identified above and if provided, agree to apply these funds in accordance with applicable Federal laws, including Sections 224(b) and 402 of the Appalachian Act.

TUSCARAWAS COUNTY BOARD OF COMMISSIONERS  
 Legal Name of Applicant

KERRY METZGER, PRESIDENT  
*Kerry Metzger*  
 Signature of Responsible Officer

X/4/25/2016  
 Date

**STATE APPROVAL**

This Application has been evaluated and approved as meeting the requirements for assistance under the Appalachian Regional Development Act of 1965, as amended; and, where required by Executive Order No. 12372 and implementing regulations, the appropriate project review clearinghouses were given an opportunity to review the project and comment:

E.O. No. 12372 Comments Attached     E.O. No. 12372 Comments Not Made     E.O. No. 12372 Not Applicable

\_\_\_\_\_  
 SIGNATURE OF STATE ARC ALTERNATE

\_\_\_\_\_  
 DATE

Ohio Development Services Agency / Office of Community Development

Contact Information Form

Organization Name: TUSCARAWAS COUNTY BOARD OF COMMISSIONERS  
 Organization Number:

Personal Identification	Designation	User Status
Name: KERRY METZGER Phone: 330-365-3240 Email: commissioners@co.tuscarawas.oh.us Address: 125 EAST HIGH AVENUE City: NEW PHILADELPHIA State: OH Zip: 44663	<input checked="" type="checkbox"/> Chief Executive Officer <input type="checkbox"/> Rehabilitation Specialist <input type="checkbox"/> Financial Contact <input type="checkbox"/> Fair Housing Contact <input type="checkbox"/> Labor Standards Officer	<input checked="" type="radio"/> Contact Only (No further documentation required) <input type="radio"/> User Account (This Person MUST be included on at least one "Roles" form as applicable)
Third party organization (if applicable):		
Name: SCOTT REYNOLDS Phone: 330-365-3219 Email: reynolds@co.tuscarawas.oh.us Address: 125 EAST HIGH AVENUE City: NEW PHILADELPHIA State: OH Zip: 44663	<input type="checkbox"/> Chief Executive Officer <input type="checkbox"/> Rehabilitation Specialist <input checked="" type="checkbox"/> Financial Contact <input type="checkbox"/> Fair Housing Contact <input type="checkbox"/> Labor Standards Officer	<input type="radio"/> Contact Only (No further documentation required) <input checked="" type="radio"/> User Account (This Person MUST be included on at least one "Roles" form as applicable)
Third party organization (if applicable):		
Name: DANA KAY SOTER Phone: 740-439-4471 Ext. 205 Email: dana@omegadistrict.org Address: 326 HIGHLAND AVENUE - SUITE B City: CAMBRIDGE State: OH Zip: 43725	<input type="checkbox"/> Chief Executive Officer <input type="checkbox"/> Rehabilitation Specialist <input checked="" type="checkbox"/> Financial Contact <input type="checkbox"/> Fair Housing Contact <input type="checkbox"/> Labor Standards Officer	<input type="radio"/> Contact Only (No further documentation required) <input checked="" type="radio"/> User Account (This Person MUST be included on at least one "Roles" form as applicable)
Third party organization (if applicable):		
Name: ERIN BEGUE Phone: 330-339-6676 Email: erb@wequicksall.com Address: 554 WEST HIGH AVENUE City: NEW PHILADELPHIA State: OH Zip: 44663	<input type="checkbox"/> Chief Executive Officer <input type="checkbox"/> Rehabilitation Specialist <input checked="" type="checkbox"/> Financial Contact <input type="checkbox"/> Fair Housing Contact <input type="checkbox"/> Labor Standards Officer	<input type="radio"/> Contact Only (No further documentation required) <input checked="" type="radio"/> User Account (This Person MUST be included on at least one "Roles" form as applicable)
Third party organization (if applicable):		
Name: Phone: Email: Address: City: State: Zip: Title:	<input type="checkbox"/> Chief Executive Officer <input type="checkbox"/> Rehabilitation Specialist <input type="checkbox"/> Financial Contact <input type="checkbox"/> Fair Housing Contact <input type="checkbox"/> Labor Standards Officer	<input type="radio"/> Contact Only (No further documentation required) <input type="radio"/> User Account (This Person MUST be included on at least one "Roles" form as applicable)
Third party organization (if applicable):		
Name: Phone: Email: Address: City: State: Zip: Title:	<input type="checkbox"/> Chief Executive Officer <input type="checkbox"/> Rehabilitation Specialist <input type="checkbox"/> Financial Contact <input type="checkbox"/> Fair Housing Contact <input type="checkbox"/> Labor Standards Officer	<input type="radio"/> Contact Only (No further documentation required) <input type="radio"/> User Account (This Person MUST be included on at least one "Roles" form as applicable)
Third party organization (if applicable):		

**APPLICATION FOR FEDERAL ASSISTANCE** Version 7/03

1. TYPE OF SUBMISSION: Application  
 Construction Pre-application  
 Non-Construction Construction  
 Non-Construction Non-Construction

2. DATE SUBMITTED: \_\_\_\_\_ Applicant Identifier: \_\_\_\_\_  
 3. DATE RECEIVED BY STATE: \_\_\_\_\_ State Application Identifier: \_\_\_\_\_  
 4. DATE RECEIVED BY FEDERAL AGENCY: \_\_\_\_\_ Federal Identifier: \_\_\_\_\_

6. APPLICANT INFORMATION

Legal Name: TUSCARAWAS COUNTY BOARD OF COMMISSIONERS  
 Organizational Unit: \_\_\_\_\_  
 Organizational DUNS: 021148713  
 Address: 125 EAST HIGH AVENUE  
 City: NEW PHILADELPHIA  
 County: TUSCARAWAS  
 State: OHIO Zip Code: 44663  
 Country: USA  
 Organizational Unit: Department: \_\_\_\_\_  
 Division: \_\_\_\_\_  
 Name and telephone number of person to be contacted on matters involving this application (give area code):  
 Prefix: \_\_\_\_\_ First Name: DANA  
 Middle Name: KAY  
 Last Name: SOTER  
 Suffix: \_\_\_\_\_  
 Email: danak@omegadistrict.org  
 Phone Number (give area code): 740-439-4471 Ext. 205  
 Fax Number (give area code): \_\_\_\_\_

8. EMPLOYER IDENTIFICATION NUMBER (EIN): 21-0102033  
 9. TYPE OF APPLICATION:  New  Construction  Revision  
 10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: 213-0102  
 11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: LAWRENCE TOWNSHIP INDUSTRIAL PARK - RETENTION BASIN  
 12. AREAS AFFECTED BY PROJECT (City, County, State, etc.): LAWRENCE TOWNSHIP, TUSCARAWAS COUNTY, OHIO  
 13. PROPOSED PROJECT  
 Start Date: 07-01-16 Ending Date: 07-01-17  
 14. CONGRESSIONAL DISTRICTS OF: a. Applicant OH 7 b. Project OH 7  
 15. ESTIMATED FUNDING: a. Federal \$ b. Applicant \$ c. State \$ d. Local \$ 177,600 e. Other \$ 95,600 f. Program Income \$ 97,723 g. TOTAL \$ 371,213  
 16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372? a. Yes  b. No   
 17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?  Yes if "Yes" attach an explanation.  No

18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION AND APPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.

Authorized Representative: Kerry Metzger  
 Title: PRESIDENT  
 Signature: *Kerry Metzger*  
 Date Signed: 4/25/2016  
 Telephone Number (give area code): 330-365-3210

Standard Form 424 (Rev. 9-2003)  
 Prescribed by OMB Circular A-102

Community Development Services Agency / Office of Community Development  
**Community Development Programs - Security Role Assignment Form**

Organization Name: TUSCARAWAS COUNTY BOARD OF COMMISSIONERS  
 Organization Number: 0

Each user entered on this form must be assigned at least one security role for at least one program. Multiple roles and/or multiple programs may be selected when appropriate.

Person	Security Roles				Program
	Application Preparation	Request Preparation	View Only	Application Approval	
Name: SCOTT REYNOLDS Phone: 330-365-3219 Email: Reynolds@co.tuscarawas.oh.us User Name (if existing):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Development Residential Infrastructure Economic Development Technical Assistance GOA / ARC
Name: DANA KAY SOTER Phone: 740-439-4471 Ext. 205 Email: danak@omegadistrict.org User Name (if existing):	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Community Development Residential Infrastructure Economic Development Technical Assistance GOA / ARC
Name: Erin Begue Phone: 330-339-6676 Email: erb@wequicksail.com User Name (if existing):	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Community Development Residential Infrastructure Economic Development Technical Assistance GOA / ARC
Name: _____ Phone: _____ Email: _____ User Name (if existing):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Development Residential Infrastructure Economic Development Technical Assistance GOA / ARC
Name: _____ Phone: _____ Email: _____ User Name (if existing):	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Community Development Residential Infrastructure Economic Development Technical Assistance GOA / ARC

It is the responsibility of every user to know and understand the following rules:  
 1. You are given access to ODSA information systems only for the purposes of performing your job duties. You must not use, or permit any other person to use, any ODSA information system for any other purpose.  
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I hereby authorize the individuals listed above to access the OCEAN Information system, as needed to perform their job duties, on behalf of my organization.  
 Organization CEO Name: (Please print) KERRY METZGER, PRESIDENT  
 Org. CEO Signature: *Kerry Metzger*  
 Title: President of the Board Date: 4/25/2016

Before me, a Notary Public for the State of Ohio, appeared the before named individual, who acknowledged and signed the foregoing instrument.  
 Notary Public Name: (Please print) Maria Lautenschlager  
 Notary Public Signature: *Maria Lautenschlager*  
 Commission Expiration: 10/01/2018 Date: 4/25/16

**RESOLUTION (389-2016) RECESS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to recess at 1:07 p.m. until 1:15 p.m., the next scheduled appointment.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

Note: There was a discrepancy on the time of the public hearing. The Clerk's calendar had the hearing scheduled at 1:15 p.m. and the advertised time was 1:30 p.m.

*Commissioner Metzger called the meeting out of recess and back into Regular Session at 1:30 p.m. for purpose of CDBG Hearing #1*

MINUTES OF PUBLIC HEARING #1, PY-2016 CD ALLOCATION PROGRAM  
APRIL 25, 2016

The public hearing began promptly at 1:30 p.m. in the William E. Winters' Conference Room, 125 East High Ave., New Philadelphia OH 44663. Commissioner Kerry Metzger opened the Public Hearing and turned it over to Scott S. Reynolds, Director of the Tuscarawas County Office of Community & Economic Development (O.C.E.D.). Mr. Reynolds mentioned that this is the first of two public hearings scheduled for the PY-2016 Community Development Allocation Program. Mr. Reynolds proceeded by briefly reviewing the notice of Public Hearing #1 that was published in *The Times Reporter* on March 12, 2016. The second public hearing will be held on Thursday, May 26, 2016 at 9:30 a.m. at the same location. The Application is due at the State on or before 11:59 PM on June 17, 2016. The Second Public Hearing will announce and discuss the projects that have been chosen for funding and a display ad with the proposed projects will be published at least ten days prior to the Second Public Hearing.

A copy of the Requests for Funding table listing the applicants and the amounts of their requests are attached to the minutes and made part of the record, as well as the sign in sheet and a copy of the advertisement. Mr. Reynolds made it known that the amount for funding is slightly different than the advertised amount because we did not have the actual funding amount until after the ad was published. The amount went up a little this year from last.

Mr. Reynolds gave a brief explanation of the purpose of the public hearing and discussed the funds and the programs that are eligible. The activities must be designed to primarily benefit low and moderate-income households and/or aid in the prevention of slum and blight.

Mr. Reynolds read the list of sub-recipient applications submitted, including the applicant's name, the project's name, and the project's location, the total cost of project, the amount of local funds committed to the project and the amount of CD Allocation funds being requested and LMI percent of those in the service area as well as the number of beneficiaries. (See attached Requests for Funding for details)

Mr. Reynolds stated that the County is allowed to have two (2) Competitive Set-Aside grants open during a grant period. The City of Uhrichsville currently has a Neighborhood Revitalization Project under construction, therefore the County could only be awarded one (1) additional set-aside grant in 2016.

There were a total of eleven (11) applications for the CD Allocation Program. Mr. Reynolds then mentioned that General Administration and Fair Housing Activities that are required by the State will be paid from the County's allocation but will not count against the County's four-activity limit.

Mr. Reynolds then read aloud the names of those in attendance at the public hearing and gave each person the opportunity to respond or add their thoughts on their individual requests. Tom Gardner, Mayor of the Village of Port Washington, stated that the street improvements he is requesting funding for have been more heavily traveled since the bridge closing on SR 36. Traffic is now being detoured through the Village causing far more wear and tear on this particular street. D.J. Meek, Salem Township Trustee, stated of the two (2) project applications he submitted for the Township, Williams Road is of more importance. Mr. Meek is also a member of the Village of Tuscarawas Council, and stated the project submitted for the Village is a portion of a larger project being funded by other sources and this will complete the sidewalk along the main stretch through the entire Village.

Commissioner Everett stated that these are all great projects and great matching funds as well.

Commissioner Abbuhl expressed his thanks to everyone who applied and recapped the funding scenario stating that these are all good projects. However, we have way more requests than we have funds to expend. He encourages everyone to keep applying in the future.

The hearing was closed at 1:55 PM.

## SIGN-IN SHEET

### PY-2016 CDBG PUBLIC HEARING #1

**Monday, April 25, 2016 @ 1:30 p.m.**

NAME:	COMMUNITY OR ORGANIZATION REPRESENTING:
1.) <i>Scott S. Reynolds</i>	<i>Tusc. Co. OCEI</i>
2.) <i>Chris Abbuhl</i>	<i>TUSC. Co. Commissioner</i>
3.) <i>Kerry Metzger</i>	<i>Tusc Co. Commissioner</i>
4.) <i>Marilyn Waldmanleger</i>	<i>Clerk</i>
5.) <i>WJER</i>	<i>WJER</i>
6.) <i>Ms. McListock</i>	<i>WTUZ</i>
7.) <i>Ryan M. Stocker</i>	<i>Ryan M. Stocker</i>
8.) <i>Paul Starkinson</i>	<i>Paul Starkinson</i>
9.) <i>Tom Starkinson</i>	<i>Paul Starkinson</i>
10.) <i>D.J. Meek</i>	<i>Salem Twp / Village of Tuscarawas</i>
11.) <i>Terrence Day</i>	<i>Council Village of Minerva</i>
12.) <i>Veer Wilson</i>	<i>Mayor Village of Minerva</i>
13.) <i>Gene Kinney</i>	<i>Council Burnsville</i>
14.) <i>Kimberly Beard</i>	<i>TUSC. OCEI</i>
15.) <i>Gathey Mackey</i>	<i>Mayor Reswell</i>
16.) <i>Belle Everett</i>	<i>County Commissioner</i>
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REQUESTS FOR FUNDING PY2016 CDBG ALLOCATION PROGRAM PUBLIC HEARING #1 - APRIL 25, 2016

Date Recd	Political Subdivision/Entity	Project Description:	Total Cost:	Local Share If Applicable:	CDBG Funds Requested:	Last Year Funded:	LMI Eligibility: (51% or above)	Notes
1 3/12/2016	Vlg. Of Tuscarawas	Replacement of approx. 500 LF of sidewalk on the west side SR 416 from Chevy to S. Main.	\$43,800.00	\$3,800.00	\$40,000.00	2012	71.42%	Eligible by LMI Survey Approx 17 direct beneficiaries
2 4/5/2016	Vlg. Of Barnhill	Resurface approx 450 LF of Cherry St. This is phase 2 of the project that was completed with the 2012 CDBG Funds.	\$25,000.00	\$0.00	\$25,000.00	2012	60.22%	Eligible by ACS Data Approx. 16 Beneficiaries
3 4/8/2016	Salem Township	Paving 3,680 LF of Williams Rd.	\$42,198.18	\$2,198.18	\$40,000.00	2013	52.60%	Eligible by ACS Data Approx. 11 Beneficiaries
4 4/8/2016	Salem Township	Paving 2015 LF of Hector Rd.	\$25,798.03	\$798.03	\$25,000.00	2013	52.60%	Eligible by ACS Data Approx. 16 Beneficiaries
5 4/15/2016	SEA - Society for Equal Access	Grant money for a parttime driver. This will free up funds for SEA to put towards the cost of expenses derived from transporting elderly, low-income and disabled persons to medical appointments.	\$35,008.80	\$3,508.08	\$31,562.72	2011	100.00%	LIMITED CLIENTELE Approx. 13,500 beneficiaries
6 4/20/2016	Warwick Township	Pave 5,200 LF of Moulton Rd. (IP 269)	\$74,214.92	\$30,000.00 (DPWC)	\$44,214.92	2011	51.32%	Eligible by LMI Survey Approx. 76 Beneficiaries
7 4/21/2016	Mil Township	Paving 4,810 LF of Middle Grove Rd. (IP 227) in Mil Twp. From Trenton Ave. to Warwick Township	\$126,595.14	\$37,978.54	\$88,616.60	2011	71.00%	Eligible by ACS Data Approx. 159 Beneficiaries
8 4/21/2016	Clay Township	Paving approx 2,455 LF of Fox Valley Rd. (IP 194) from SR 416 to Warwick Twp. L&E & IP 194A to TR 194	\$55,149.99	\$11,331.70	\$43,818.29	2012	60.00%	Eligible by LMI Survey Approx. 15 Beneficiaries
9 4/21/2016	Vlg. Of Fort Washington	Paving approx. 1,130 LF of St. Clairville Street Loop	\$51,436.31	\$10,456.31	\$41,000.00	2013	Will have % when we receive the other required households surveys	Eligible by LMI Survey Approx. 54 Direct Beneficiaries
10 4/22/2016	City of Uhrichville	Sidewalk Improvements. Replace approx. 500 LF of sidewalks and curbs in the 600 & 700 blocks of W. 1st Street	\$35,000.00	\$0.00	\$35,000.00	2014	51.39%	Eligible by ACS Data Approx. 43 Direct Beneficiaries
11 4/25/2016	Sandy Township	Resurface portions of multiple roads in Sandy Township	\$103,096.25	\$40,000.00	\$63,096.25	1997	75.20%	Eligible by LMI Survey Approx. 140 Beneficiaries

REQUESTS FOR FUNDING PY2016 CDBG ALLOCATION PROGRAM PUBLIC HEARING #1 - APRIL 25, 2016

Date Recd	Political Subdivision/Entity	Project Description:	Total Cost:	Local Share If Applicable:	CDBG Funds Requested:	Last Year Funded:	LMI Eligibility: (51% or above)	Notes
11 N/A	Administrative? (Required Activity 15.6)	General Grant Administration & Fair Housing Services (Grant Work)	\$42,000.00	\$0.00	\$42,000.00	N/A	N/A	N/A
Total Request:			\$662,112.42	\$110,048.11	\$552,064.31			
BREAKDOWN OF ADMINISTRATIVE EXPENSES:								
N/A	Total CDBG Funding Available - County:	\$113,000.00	Minus Administration & Fair Housing Expenses: -\$42,000.00	County CDBG Funds Available for Projects =	\$71,000.00	N/A	N/A	N/A

OTHER BUSINESS: Commissioner Abbuhl spoke regarding the Water Trails Symposium at Kent State Tuscarawas on Saturday April 23, 2016 put on by Leadership Tuscarawas. A variety of speakers shared information at the symposium including Commissioner Abbuhl; Aaron White, Owner and Manager at Stillwater Outfitters in Uhrichsville; Mary Jo Monte Kaser, Director of the Tuscarawas River Canoe and Kayak Race; Heather Stein-Wells, President of the Newcomerstown Emergency Rescue Squad; Marissa Lautzenheiser, Watershed Coordinator for Rural Action; Dan Rice, President/CEO of the Ohio & Erie Canalway Coalition. Commissioner Abbuhl said the symposium went very well with great audience participation. Commissioner Abbuhl presented information on the impact of the recreational trails. Commissioner Abbuhl said incorporating the water trails into the recreational trail system would be beneficial. Commissioner Abbuhl explained the economic impact benefit of the Tuscarawas River Canoe and Kayak Race in Dover. This race is a sanctioned race which brings people from out of town into our county who stay at our hotels, eat at our restaurants, purchase gas, etc. boosting our local economy.

**NO FURTHER BUSINESS COMING BEFORE THE BOARD.**

**RESOLUTION (389-2016) ADJOURN**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to adjourn at 2:01 p.m. to meet in Regular Session, Thursday, the 28<sup>th</sup> day of April, 2016.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

*We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.*

Kerry Metzger

Chris Abbuhl

Belle Everett

Attest: Marisa Lautenschlager  
Clerk of the Board

