

# August 8, 2016

## Agenda

*Pledge of Allegiance*

Approve Minutes

Transfer of Funds (2)

Before & After Expenditures (5)

Payment Economic Development RLF Interest

Approve Agreement – AmeriCorps Member 2016-2017

Pay Bills

*Other Business*

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION ON MONDAY THE 8<sup>th</sup> DAY OF AUGUST, 2016, WITH THE FOLLOWING MEMBERS PRESENT:

Kerry Metzger  
Chris Abbuhl  
Belle Everett

Commissioner Metzger presiding.

*The Lord’s Prayer was said.  
The Pledge of Allegiance was said.*

### **RESOLUTION (719-2016) APPROVE MINUTES**

It was moved by Commissioner Everett, seconded by Commissioner Metzger, to approve the minutes of the previous meeting as written.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, abstain;  
Belle Everett, yes;

### **RESOLUTION (720-2016) TRANSFER OF FUNDS**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Sheriff	A06-A3	A06-A05	\$200.00	Repairs
Sheriff	S80-S02	S80-S04	\$5,100.00	Equipment
Community Corrections	T31-T09	T31-T10	\$23.25	O.P.E.R.S.-A

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

Note: Supplemental Appropriations were listed as Before and After Expenditures on Agenda

### **RESOLUTION (721-2016) SUPPLEMENTAL APPROPRIATIONS**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Park Department	S95-S20	S95-S06	\$7,934.00	Contract Services
County Court	S58-S10	S58-S01	\$10,500.00	Equipment
Water & Sewer	O53-O04	O53-O06	\$7.00	Repayment Building/Garage
Commissioners	U40-U10	U40-U20	\$24,161.00	Maintenance Facilities
Sheriff	X32-X20	X932-X04	\$40,000.00	Equipment

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (722-2016) PAYMENT ECONOMIC DEVELOPMENT RLF INTEREST**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the payment of \$0.45 to the Economic Development Revolving Loan Fund (T10) for interest due for the first-half of the year 2016.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (723-2016) APPROVE AGREEMENT – AmeriCorps MEMBER 2016-2017**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following agreement:



**RURAL ACTION  
Sponsor and Host Site  
Memorandum of Understanding  
Ohio Stream Restore Corps/Rural Action 2016-17**

This document formally recognizes the agreement between Rural Action (Sponsoring Organization) and the Tuscarawas County Commissioners, the Financial Sponsor responsible for providing funds for the member match to host an Ohio Stream Restore Corps Program member(s) in service. The member(s) will perform services to strengthen and supplement efforts to address community needs as specified in the AmeriCorps work plans. The obligations of the parties are subject to the terms and conditions of this Memorandum of Understanding.

The Tuscarawas County Commissioners as the Financial Sponsor, has requested and been granted the following member slots for the 2016-2017 program year:

1 full-time members (1700 hours)

The Host Site, Middle Tuscarawas River Watershed, (the location where the member will be placed) agrees to implement the Ohio Stream Restore Corps AmeriCorps program in accordance with the Corporation for National & Community Service AmeriCorps 2016-2017 Terms and Conditions and the AmeriCorps Ohio Supplemental Terms and Conditions administered by ServeOhio, Ohio's Commission on Service and Volunteerism.

**Responsibilities of the Host Site:**

- a. Provide new member orientation for member(s) during and no later than the first month of service to the procedures and accepted behaviors of the Host site work place;
- b. Provide the member with an adequate work space and the supplies and materials deemed necessary to effectively perform his/her assigned tasks including computer access, email, web access and other items.
- c. AmeriCorps members are not staff or interns. They are not assigned to the host site to perform tasks meant for staff or other members of the host site organization. They are national service members assigned to the host site to complete specific tasks outlined in the member position description, approved work plan and aligned with approved performance measures for Ohio Stream Restore Corps. Any variance from

these assigned tasks are to be approved by with the AmeriCorps Director before implementation;

- d. Develop a detailed work plan for the member outlining tasks, activities and timelines within the first month of service. A copy will be provided and approved by the AmeriCorps Director. The work plan will be designed to meet the performance measures set forth by the Ohio Stream Restore Corps program. All amendments to the plan must be approved by the AmeriCorps Director before implementation of changes is begun;
- e. Provide overall and day-to-day supervisor of the member including weekly or twice monthly member check-ins to ensure the member is completing assigned activities and making progress on goals outlined in the work plan;
- f. Provide support and encouragement to the member as he/she becomes acclimated to AmeriCorps, the host site, assigned tasks and duties and continue that support as needed throughout the member term;
- g. Provide training opportunities for the member either within the host site, at outside venues or through Rural Action as required by ServeOhio regulations. Members are required to gain 255 hours of training throughout the program term. In addition, the host site is advised to allow the member to attend scheduled Rural Action trainings unless it is critical for the member to participate in activities elsewhere since it is expected that there will be time when scheduling conflicts arise. It is up to the discretion of the host site supervisor and AmeriCorps Director to make a joint decision where the member should participate in that case;
- h. Submit accurate documentation of member service hours, training hours and member activities no later than 5 days after the end of the designated quarter via the Excel spreadsheet distributed for this purpose. In addition, completion of all entries into the OnCorps online reporting system including one Service Report each month submitted no later than the 5th of the following month and approval of member timesheets no later than the 19<sup>th</sup> and the 4<sup>th</sup> of each month by member is required. Completion of all required performance measurements; collection and sharing of member data related to member activities, accomplishments, training hours, volunteer recruitment activities and number of hours served is required;
- i. Submission of a corrective action plan is required to the Sponsoring Organization if it is determined that a member is not on track to complete service hours or training hours as soon as the this or another problem is identified. The Host Site supervisor and member will work together to develop the corrective action plan and submit it to the Program Director. The Program Director will provide the plan to ServeOhio for approval. All parties will agree to comply with the plan once it is approved by ServeOhio;
- j. Conduct performance evaluations of the AmeriCorps member(s) at 12 weeks, mid-term and at the end of service. These forms will be distributed to the members from the Program Director and it is the responsibility of the Host Site supervisor to ensure the forms are completed and submitted in a timely fashion. The mid-term check-in requires forms be completed by both member and supervisor. After forms are

completed member and supervisor will meet to discuss and give feedback to each other. Forms will then be provided to the Program Director;

- k. Notify the Sponsoring Organization immediately regarding unscheduled termination of conditions of AmeriCorps members, such as arrests, hospitalization, and absences without leave;
- l. Allow AmeriCorps members to participate in national and local emergency relief efforts if needed;
- m. Allow AmeriCorps members to participate in Days of Service, i.e. Martin Luther King Jr. Day of Service, Make a Difference Day, and National AmeriCorps Week should activities be organized in the communities where the members are in service;
- n. Host sites agree that they will not initiate a hiring process for a currently serving AmeriCorps member assigned to their site during the duration of that member's term of service. A member may submit an application or resume for a position, but may not begin active employment until the member's current term of service is completed;
- o. All AmeriCorps members must submit to both an FBI and state background check prior to being accepted into the program. All AmeriCorps members must also sign a Federal Drug-Free Workplace form prior to the beginning of service. All AmeriCorps members will be subject to a check on the National Sex Offenders Public Website before acceptance into the AmeriCorps program;
- p. AmeriCorps members are not eligible for unemployment benefits since they are not employees of either the Host Site, Rural Action, the state of Ohio or the federal government;

"The member understands that he/she is not eligible for unemployment compensation based on service in AmeriCorps. The Ohio Department of Job and Family Services has determined that section 4141.01 (B) (3) (aa) of the Ohio Revised Code and Rule 4141-5-05 of the Ohio Administrative Code excludes AmeriCorps members from coverage under the Ohio Unemployment Compensation Law. This determination does not limit the member's rights to unemployment benefits to which they may be entitled on the basis on any outside employment that is concurrent with their AmeriCorps service."

- q. AmeriCorps members are not volunteers, but national service members and are subject to all regulations and provisions of the Corporation for National and Community Service and ServeOhio, Ohio's Commission on Service and Volunteerism;
- r. AmeriCorps members do not receive official sick leave or vacation. All scheduled hours missed due to illness must be made up. Time off may be taken by the member with approval of the Host Site supervisor as long as it does not jeopardize completion of the required 1700 hours of service in a 12-month period;
- s. Follow all restrictions regarding prohibited activities for AmeriCorps members including Host Site organizations:

Generally, grantee staff and program participants may not (1) attempt to influence legislation, including activity related to the appropriations process, or (2) participate in:

- a. attempting to influence legislation;
- b. engaging in partisan political activities or other activities designed to influence the outcome of an election to Federal, state or local public office;
- c. participation in activities that are likely to include advocacy for political parties, platforms or candidates, proposed legislation, or elected officials; and
- d. conducting a voter registration drive.

Individuals may exercise their First Amendment rights, including participating in the political process, as long as it is done on their own initiative, on their own time, and using non-CNCS funds and resources. But in doing so, it is very important to avoid even a perception that national and community service staff or participants are engaging in impermissible political activities in those capacities.

**Prohibited Activities:**

At no time during active service may a member:

- a. Engage in activity that is illegal under local, state or federal law;
- b. Engage in activities that pose significant safety risk to others;
- c. Attempt to influence legislation or an election;
- d. Assist, promote or deter union organizing;
- e. Engage in religious instruction or conduct worship services;
- f. Engage in any form of religious proselytization;
- g. Organize or engage in protests, petitions, boycotts or strikes;
- h. Impair existing contracts for services or collective bargaining agreements;
- i. Participate in or endorse events or activities that are likely to include advocacy for or against political parties, political candidates, political platforms, proposed legislation, or elected officials;
- j. Provide a direct benefit to a for-profit entity, a labor union, a partisan political organization;
- k. Engage in partisan political activities or other activities designed to influence the outcome of an election to a public office;
- l. Engage in voter registration drives;
- m. Other activities that the Corporation determines will be prohibited upon notice of the Grantee.

**AmeriCorps members may not:**

- a. Raise funds for his or her living allowance;
- b. Raise funds for an organization's operating expenses or endowment;
- c. Write grant applications for AmeriCorps funding or for any other funding provided by the Corporation for National and Community Service, or any other federal agency;
- d. Spend more than ten percent (10%) of her/his originally agreed-upon term of service performing fundraising activities;

**The Host Site may not:**

- a. Assign AmeriCorps members to activities that would result in the hiring of or result in the displacement of employed workers, or impair existing contracts for services;
- b. Accept or permit the acceptance of compensation from the AmeriCorps members or from beneficiaries for the service of the AmeriCorps member;
- c. Approve the involvement of any AmeriCorps member assigned to it in planning, initiating, participating in, or otherwise siding or assisting in any demonstrations whatsoever;
- d. Carry out projects resulting in the identification of such projects with partisan or non-partisan political activities, including voter registration activities, or providing voters transportation to the polls.

**Explanation of Match Requirement:**

The Host Site or Fiscal Sponsor for an AmeriCorps member(s) is required to provide to Rural Action Inc. an agreed upon monetary amount referred to as "match" for each member placed with their organization. Match for AmeriCorps year 2016-2017 is \$7,934 per member broken down as follows:

Living allowance \$4,260, fringe benefits \$1,210, travel \$950, supplies \$200, training \$250, background checks \$65, indirect and support costs \$999.

Reimbursable expenses included in the match amount provided by the Host Site or Fiscal Sponsor are reimbursed directly to the members, 1.) *mileage allowance* (\$950.00) to cover the cost of mileage (.45 cents per mile) incurred by members as they travel in the performance of their assigned tasks, 2.) *training allowance* (\$250.00) to cover the cost of various optional training opportunities made available to members, and 3.) *supply allowance* (\$200.00) used for items necessary to assist members in the performance of their assigned tasks. Mileage, training and supply allowances total \$1,400. Mileage and training amounts are flexible between the two to allow for members to use them as needed. Example: If a member needs more mileage reimbursement, the extra amount can come from the training allowance.

The *supply allowance* is a fixed amount and is meant to be used strictly to provide items members typically need in the performance of their duties such as, for example, boots, waders, binoculars, etc. depending on the assigned member position. This allowance will not be supplemented from either the mileage or training allowances. Any expenditure for supplies that exceeds \$200.00 will be the responsibility of the member. The Host Site or Fiscal Sponsor may choose to reimburse the member above \$200.00 directly or purchase the supplies directly for the member. All requests for supplies should be approved by the supervisor before the member purchases the item. After the equipment is purchased, the reimbursement request must be approved by a host site supervisors before it is submitted to Rural Action. The supply allowance must be used before the mid-point of the term (February 15<sup>th</sup>). If no supplies are necessary for the member to perform his/her assigned tasks by that date, the \$200.00 can be used to supplement either the mileage or training category. Any expenditures over the \$1,400 total amount for all allowances will not be reimbursed through Rural Action.

The following protocols are to be followed for member reimbursements:

1. Mileage expense is reimbursed at \$.45 per mile. The member must complete a Rural Action mileage report form and submit monthly per the reporting schedule. In the event of an event or training away from the normal office, members will calculate both the mileage from their home to their destination and the mileage from their assigned site to their destination and use the lesser of the two totals. Mileage from their home to their regularly assigned site is not eligible for reimbursement.
2. Training expenses may include conference registrations/meals for learning opportunities facilitated by Rural Action, its partners or other related associations, entrance fees to museums or events associated with Rural Action activities, or position-related online learning opportunities.
3. Examples of approved supplies: Boots, coats, gloves, waders, binoculars, field guides, backpacks or portfolios, books/learning/teaching materials, and one-time purchase of software. Items not listed as examples are subject to approval on a case by case basis. Electronic devices such as laptops, cameras, GPS units, cell phones, etc. are not an allowable expenses. Providing these items is the responsibility of the host site or Fiscal sponsor if these items are deemed necessary for the member to complete assigned tasks.\* Ownership and liability for said electronic items is the responsibility of the host site or Fiscal Sponsor. Rural Action has no ownership or liability for such items.

\*See b. under Responsibilities of the Host Site.

**TERMS OF PAYMENT OF MATCH:**

The Fiscal Sponsor or host site will receive a quarterly invoice for the AmeriCorps match. Payment of invoiced amount is due no later than 30 days after receipt of the invoice.

Contact Linda Thornton, Rural Action's Chief Financial Officer ([linda@ruralaction.org](mailto:linda@ruralaction.org)) if other financial arrangements are necessary. Failure to provide Rural Action Inc. with the quarterly match payments in a timely manner during the grant cycle may result in the host site or Fiscal Sponsor being declared ineligible to continue to have an OSRC member placed with their organization in the next program year.

**Responsibilities of the Financial Sponsor:**

- a. As the Financial Sponsor, the Tuscarawas County Commissioners will provide funds for the member match to host an Ohio Stream Restore Corps member.
- b. Upon receiving an invoice from Rural Action Inc., the Fiscal Sponsor will send requested funds to Rural Action, Inc. for program year 2016-17. The program shall run from August 15, 2016 to August 14, 2017 and will be for one (1) full-time member term equaling 1,700 hours.

- c. Will participate in meetings in connection with the completion of this agreement, planning sessions for work plan development and other activities necessary for successful implementation of this agreement.
- d. When possible, share information and resources that could help and enhance the implementation of the agreement and successful completion of the work plan.
- e. AmeriCorps members are not staff or interns. They are not assigned to the Fiscal Sponsor to perform tasks meant for staff or other members of the Fiscal Sponsor's organization. AmeriCorps members are not staff or interns. They are national service members assigned to complete specific tasks outlined in the member position description, approved work plan and aligned with approved performance measures for Ohio Stream Restore Corps. Any variance from these assigned tasks are to be approved by with the AmeriCorps Director before implementation;
- f. The Fiscal Sponsor agrees not to offer a staff position or initiate a hiring process for a currently serving AmeriCorps member assigned to the Host Site during the duration of that member's term of service;

**Responsibilities of Rural Action, the Sponsoring Organization:**

- a. Assist Ohio Stream Restore Corps Host Site in developing work plans for each assignment and provide support and supervision to AmeriCorps members as needed;
- b. Assist in the provision of pre-service, early service, and in-service training. A member training schedule will be designed for the program year and distributed to Host Site supervisors and member during new member orientation;
- c. Retain full responsibility for the management and fiscal control of the project;
- d. Conduct two formal site visits during the service year (November, July). A formal evaluation tool will be used to assess partnership functions at the conclusion of the program year;
- e. Provide all necessary and accurate program documentation to ServeOhio, the Ohio Commission on Service and Volunteerism in a timely manner;
- f. Meet with Host Site supervisors on a quarterly or as needed basis to analyze the progress of the program toward performance measures and address any Host Site needs;
- g. Engage Host Site supervisors in discussions on program revisions, input into expansion and/or major changes within the program before said changes are implemented unless mandated by ServeOhio or the Corporation for National and Community Service. In that case the Program Director will notify the supervisors as soon as possible of the changes;
- h. The Program Director will maintain open communication with Host Sites via email, telephone or through written documentation on a regular basis to ensure the flow of needed information pertaining to the program is maintained;
- i. The Program Director will maintain an open door policy for members as well as Host Site Supervisors to ensure issues and concerns are addressed in a timely manner and appropriate manner.

**Joint Responsibilities:**

- a. Both parties (the Host site and Sponsoring Organization) will make every reasonable effort to ensure that the health and safety of the AmeriCorps member is protected during the performance of his/her assigned duties. Neither the Sponsor nor the Host Site shall assign or require an AmeriCorps member(s) to perform duties which would jeopardized the safety or cause injury to the member;
- b. Both parties will ensure that persons selected as AmeriCorps members are not related by blood or marriage to project staff, sponsor staff, or members of the Sponsor's Board of Directors or responsible to the Commission on Service and Volunteerism or Corporation program staff;
- c. Both parties will make every reasonable effort to make the member fully aware of the rules, regulations, prohibitions and benefits of service with Ohio Stream Restore Corps and the Host Site including information regarding employment or enrollment in school while serving, the term of service, training and hourly requirements, living allowance and other benefits, the education award on completion of service and the prohibition on receiving unemployment benefits after completion of service;
- d. Both parties will adhere to all regulations concerning non-discrimination and equal opportunity regulations as outlined in federal and state law. Non-discrimination is defined as:
 

"No person with responsibilities in the operation of the project shall discriminate against any AmeriCorps member, or member of the staff of, or beneficiary of the project, with respect to any aspect of the project on the basis of race, religion, color, national origin, sex, age, disability, or political affiliation."

**Legal Restrictions:**

The Sponsor and Host Site agree that no AmeriCorps member assigned under this Agreement shall participate in or receive funds from the Corporation used in, the following activities when they would result in the identification of such programs with:

- a. Partisan and non-partisan political activities, including voter registration;
- b. Direct or indirect attempts to influence passage or defeat of legislation or
- c. proposals by initiative petition;
- d. Labor or anti-labor organization or related activities;
- e. Religious instruction, worship services, proselytization, or any other religious activity as an official part of their duties.

**Non-Discrimination Policy:**

This program is available to all without regard to race, color, national origin, disability, age, sex, political affiliation, or in most instances, religion. It is also unlawful to retaliate against any person who, or organization that, files a complaint about such discrimination. In addition to filing a complaint with local and state agencies that are responsible for resolving discrimination complaints, you may bring a complaint to the attention of the Corporation for National and Community Service. If you believe that you or others have been discriminated against, or if you want more information, contact:

Rural Action Inc.  
9030 Hocking Hills Drive  
The Plains, Ohio.

740-677-4047 or email Candi Withem, AmeriCorps Director at: [candi@ruralaction.org](mailto:candi@ruralaction.org)  
Or:

Corporation for National and Community Service  
1201 New York Avenue NW  
Washington DC 20525  
800-833-3722 (TTY and reasonable accommodation line)  
202-565-3465 Fax: [eo@cncs.gov](mailto:eo@cncs.gov) (email)

**Modifications:**

This Memorandum of Understanding may be amended at any time by an Agreement in writing, executed by authorized representatives of the Sponsoring Organization, the Fiscal Sponsor or the Host Site.

**Duration:**

This Agreement shall become effective on August 15, 2016, and shall terminate on August 14, 2017, subject, however, to the terms of the paragraphs entitled "Duration" and "Termination" in the Memorandum of Agreement between the Corporation for National and Community Service and the Sponsor dated August 15, 2016.

**Termination:**

Any termination of the Memorandum of Agreement between the Sponsor and the Corporation will result in the termination of all provisions of this Memorandum of understanding.

**SPONSOR:**

By: \_\_\_\_\_  
(Signature)

Title:

Date:

**FISCAL SPONSOR:**

By: Kerry Metzger  
(Signature)

Title: President of the Board

Date: 8/8/2016

Approved as to form:

  
\_\_\_\_\_  
Robert Stephenson  
Assistant Prosecuting Attorney

**VOTE:**

Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**RESOLUTION (724-2016) PAYMENT OF BILLS**

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve for payment the following bills:

<b>911</b>		
TriTech	RMS Support	2,479.03
<b>Clerk of Courts</b>		
Paige	Supplies	737.00
<b>Commissioners</b>		
Martin's Mobile Glass	Insurance Claim/Windshield Deductible	500.00
JWC Environmental	Sewer Grinder Project/Sheriff's Office	19,844.00
Carpenter Heating & Cooling	HVAC/Ventilation Modifications/Engineer	2,976.00
Liberty Distributors	Supplies	330.72
Kimble	Service	161.60
Brandywine Valley Development	Royalty Sharing	166.25
Gardiner	Preventative Maintenance	3,555.00
Vadose Environmental	Environmental Services	3,400.00
<b>Common Pleas</b>		
Staples Credit Plan	Storage Cabinet	79.99
<b>Community &amp; Economic Development</b>		
Tusc Co OCED	General Admin/B-F-15-1CT-1	5,536.55
Tusc Co Health Dept	Water/Septic Evaluation/B-C-14-1CT-2	200.00
Tusc Co Recorder	Recording Fee/B-C-14-1CT-2	52.00
<b>Engineer</b>		
Frontier Communications	Phone Service	152.84
Occupational Medicine Center	Drug Screens & Physicals	258.00
Gemstone Gas & Welding Supplies	Bridge & Culvert Supplies	64.90
Snyder Brothers Sales & Service	Repairs/Parts	732.03
Walton's Auto Parts	Repairs/Parts	653.70
Ohio Machinery	G200 Repairs	1,757.95
Truck Sales & Service	Repairs/Parts	557.88
Robert Allensworth	Transmission Repair	2,761.00
Asphalt Materials	Materials per bid	22,495.00
Rick Watson Trucking	Haul Ashes per bid	3,467.59
Ziegler Tire	Tires per State Pricing	3,367.78
Kuester Implement	Repairs/Parts	29.96
National Lime & Stone	Materials per bid	3,779.59
Yoder Small Engines	Repairs	187.47
Independence Business Supply	Supplies	45.98
Summers Rubber	Repairs/Parts	100.33
Advance Auto Parts	Repairs/Parts	10.59
Allstate Sales of Eastern OH	Repairs/Parts	414.08
Twin City Automotive	Repairs/Parts	268.51
Joe Bachman	Travel & Misc Expenses	540.50
Newton Asphalt	Materials per bid	1,825.13
Cross Truck Equipment	Repairs/Parts	25.00
Lawson Products	Repairs/Parts	37.64
Triple R Trailer	Repairs/Parts	106.60
Ziegler Bolt & Nut House	Bridge & Culvert Supplies	183.20
Kimble Recycling	Trash Dumpsters/Port & NP	438.04
Staley Technologies	Repairs/Parts	535.52
Southeastern Equipment	Repairs/Parts	2,425.26
Dominion East Ohio Gas	Gas Service	64.91
American Electric Power	Electric Service	2,061.77
Ohio Machinery	Repairs/Parts	283.64
Stony Point Supply	Bridge & Culvert Supplies	138.47
Davis Radiator	Repairs/Parts	425.00
<b>Information Technology</b>		
Provantage	Supplies	54.47
OARnet	Internet Connection	125.00

**Job & Family Services**

Bryce Minor	Diversion	473.00
Kayla Tullis	Diversion	357.00
Fredy & Leona Tenorio	Transportation	27.60
Aaron & Chevelle Barger et al	Boarding Home Payroll	24,446.00
Thomas Cannon	Travel	248.40
Green Acres Lawn & Landscape	Mow & Trim	44.00
Go Shred	Paper Shredding	118.00
Ziegler Tire & Supply	Car Maintenance	110.45
Quill Corp	Supplies	75.90
Charles & Karla Neal	Transportation	54.28
The Frontier Power Co	FACES/Electric	561.26
Melymbrosia Associates	FACES/DV Assessment	53.00
Aaron & Chevelle Barger	Adoption Assistance	206.41
Raymond & Laura Miller	Transportation	81.97
Fredy & Leona Tenorio	Transportation	13.80
Charles & Karla Neal	Transportation	252.54
Marie King	Travel & Training	233.11
Raymond & Laura Miller	Transportation	72.50

**Law Library**

Tusc Co Clerk of Courts	Notary Fees	84.00
Frontier	Internet Service	57.64

**Sheriff**

Johnson's Printing	Supplies	192.00
Tri State Tree Service	Tree Removal	650.00
Tusc Co Health Dept	Inmate Dental Treatment	843.00
University Reference Lab	OVI Testing	123.00
Kimble	Disposal/Evidence Room	397.00

**Southern Court**

Atty Michael Cochran	Acting Judge Fees	187.50
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**Veterans**

Wayne Bricker	Reimb/AAA Membership	93.00
Verizon Wireless	Cell Phone Payment	114.94
Ft Laurens American Legion Post 190	Memorial Day Expenses	500.00
Finishing Touch Carpet Cleaning	Cleaning Services	468.00
Time Warner Cable	Service	212.56
Action Now Pest Control	Pest Control	45.00
Xerox	Monthly Payment	359.95
Parkway Auto Group	Service	375.79

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

**OTHER BUSINESS:** Commissioner Everett recognized Tom Whalen, a Firefighter with the Strasburg Fire Department who recently passed away after serving his community for 55.8 years.

**NO FURTHER BUSINESS COMING BEFORE THE BOARD.**

**RESOLUTION (725-2016) ADJOURN**

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to adjourn at 1:06 p.m. meet in Regular Session, Thursday, the 11<sup>th</sup> day of August, 2016.

VOTE: Kerry Metzger, yes;  
Chris Abbuhl, yes;  
Belle Everett, yes;

*We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.*

Kerry Metzger

Chris Alkahl

John Everett

Attest: Maria Kautenschleger  
Clerk of the Board

