

October 6, 2016

Agenda

Pledge of Allegiance

9:30 *Executive Session Pending Litigation*

Approve Minutes

Transfer of Funds (2)

Supplemental Appropriations (3)

Interfund Transfer/Advance

Before & After Expenditures

Approve Procedure for Procuring Construction Services

Frost Law 2016-2017

Out of County Travel-Auditor
Out of County Travel-Coroner
Out of County Travel-Treasurer

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION ON THURSDAY THE 6TH DAY OF OCTOBER, 2016, WITH THE FOLLOWING MEMBERS PRESENT:

Kerry Metzger
Chris Abbuhl
Belle Everett

Commissioner Metzger presiding.

*The Lord's Prayer was said.
The Pledge of Allegiance was said.*

RESOLUTION (897-2016) APPROVE MINUTES

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the minutes of the previous meeting as written.

VOTE: Kerry Metzger, abstain;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (898-2016) TRANSFER OF FUNDS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Information Technology	A01-J01	A01-J03	\$3,700.00	Equipment
Information Technology	A01-J08	A01-J03	\$700.00	Equipment
Information Technology	A01-J09	A01-J03	\$700.00	Equipment
Information Technology	A01-J10	A01-J03	\$38.00	Equipment
Information Technology	A01-J11	A01-J03	\$712.00	Equipment
Sheriff	S80-S02	S80-S23	\$2,800.00	Maintenance Contracts

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (899-2016) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Juvenile Court	A18-A00	A02-C25	\$15,000.00	Court Attorney Fees
Juvenile Court	T22-T20	T22-T13	\$4,000.00	Substance Abuse
Juvenile Court	T22-T20	T22-T01	\$33,500.00	Salaries
Juvenile Court	T22-T20	T22-T04	\$4,800.00	OPERS
Juvenile Court	T22-T20	T22-T06	\$500.00	Medicare
Juvenile Court	T22-T20	T22-T10	\$4,000.00	Clinical Diagnostic
OCED	U60-U20	U60-U11	\$6,000.00	Eco Dev Steering Comm Project

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (900-2016) INTERFUND TRANSFER/ADVANCE

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following interfund transfer/advance as per State Auditor's recommendation:

<i>Treasurer, Tusc. Co.</i>	<i>Sales Tax Transfer to Capital Projects</i>	<i>\$121,194.00</i>
<i>Treasurer, Tusc. Co.</i>	<i>1 Mill Transfer Tax to Co Bldg. Improvement Fund</i>	<i>\$61,250.91</i>
<i>Treasurer, Tusc. Co.</i>	<i>Co. General to Bldg. Improvement Fund</i>	<i>\$198,365.00</i>

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (901-2016) BEFORE & AFTER EXPENDITURES

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following before/after expenditures:

R.J. Beck Protective Systems (Common Pleas)	234.00
Lowe's (Sheriff)	270.49
AssetWorks (Auditor)	1400.00
Holland & Murden (Commissioners)	116.00
Town & Country Vet Clinic (Dog Pound)	263.44
Copeco (Public Defender)	419.75

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (902-2016) APPROVE PROCEDURE FOR PROCURING CONSTRUCTION SVS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following;

RESOLUTION NO. 902
CONSTRUCTION CONTRACTS

WHEREAS, the Tuscarawas County Board of Commissioners ("Commissioners") is required under the laws of the State of Ohio to solicit competitive bids for certain construction projects and public improvements that it undertakes in Tuscarawas County, Ohio; and

WHEREAS, the Commissioners are required under the laws of the State of Ohio to engage only the lowest, best, responsive and responsible bidders for construction projects and public improvements; and

WHEREAS, the Commissioners have determined that it is in the best interest of the residents of Tuscarawas County and the Commissioners to establish and adhere to uniform procedures for identifying and engaging the lowest, best, responsive and responsible bidders for construction projects and public improvements proposed or undertaken by the Commissioners in Tuscarawas County, Ohio;

NOW, THEREFORE, it is hereby resolved by the Commissioners that the following procedures and requirements be adopted and adhered to with respect to the procurement of construction services and materials for construction projects and public improvements proposed or undertaken by the Commissioners in Tuscarawas County, Ohio

PROCEDURE FOR PROCURING CONSTRUCTION SERVICES

Section 1. This Resolution is designed to prevent fraud, collusion, favoritism, conflict of interest and improvidence in the awarding of public construction contracts. It seeks to focus attention on the public's interest, rather than private interests. It embodies the belief that the public's interest is best served where construction services and supplies are obtained through an open, public, competitive process in which the maximum number of contractors are encouraged to participate. The provisions of this Resolution shall be interpreted and applied with a view to promoting these overriding principles and purposes.

Section 2. The Commissioners shall advertise and accept bids for the erection, repair, alteration or rebuilding of a public building, institution, or other public improvement ("Public Projects"), that is estimated to cost in excess of fifty thousand dollars (\$50,000.00), in accordance with the procedures established in R.C. 307.86 through 307.90. For the erection, repair, alteration or rebuilding of a public building, institution, or other public improvement, that exceeds five thousand dollars (\$5,000.00) but does not exceed fifty thousand dollars (\$50,000.00), the Commissioners shall solicit three written quotes. For any Public Project, the cost of which is five thousand dollars (\$5,000.00), or less, the Commissioners shall not be required to obtain competitive bids or to solicit three written quotes for the same.

Section 3. Contracts authorized by Section 2 may be made through the solicitation of an aggregate bid from a general contractor or may be made through the solicitation of separate bids for work and materials from multiple prime contractors relating to the erection, repair, alteration or rebuilding of a public improvement.

Section 4. Contracts authorized by Sections 2 and 3, and which are managed by the Commissioners, with the exception of those below five thousand dollars (\$5,000), shall be awarded by the Commissioners. Sections 4 (a) through (m) shall not apply to any construction contracts with an estimated cost of fifty thousand dollars (\$50,000.00) or less. For any construction contracts with an estimated cost exceeding fifty thousand dollars (\$50,000.00), the Commissioners shall determine the lowest, best, responsive and responsible bidder through the process of competitive bidding. In order for any bidder submitting a competitive bid for a construction contract under this Section to be considered the lowest, best, responsive and responsible bidder, the bidder shall meet each of the following criteria:

- a) The contractor shall identify three (3) public works projects, if available, that are each within seventy five percent (75%) of the bid estimate for the Public Project

that were successfully completed by the contractor within the last five (5) years. If the contractor has no prior experience with public works projects, the contractor shall identify three (3) private sector construction projects that are each within seventy five percent (75%) of the estimated cost for the Public Project that were successfully completed by the contractor within the last five (5) years. In each case, contractor will clearly state the nature and type of project successfully completed by the contractor. Nothing in this Section 4(a) is intended to automatically disqualify a contractor that has no public works project experience.

- b) The contractor shall certify that it will employ supervisory personnel on the Public Project who have completed a state or federally approved apprenticeship program; or who have five (5) or more years' experience in the specific trade needed for the Public Project.
- c) The contractor shall certify that, in the last five (5) years, it has not been penalized or debarred from any public works project for certified payroll records violations or any violation of the Federal Fair Labor Standards Act or corresponding state law.
- d) The contractor shall certify that it has not been debarred from any public works projects for any prevailing wage violations; or been found (after all appeals) to have violated prevailing wage laws more than three (3) times in the last five (5) years.
- e) The contractor shall certify that it is in compliance with Ohio's Drug Free Workplace Program, including but not limited to, maintaining a substance abuse policy that governs its personnel who will work on the Public Project and shall provide evidence of the same.
- f) The contractor shall certify that it has not been debarred from any public contract, federal, state, or local, in the past five (5) years for any reason other than those set forth in subsections (c), (d) and (e), above.
- g) The contractor, for a Public Project requiring a licensed trade or fire safety certification, shall certify that the contractor is licensed pursuant to R.C. Chapter 4740 as a heating, ventilating and air conditioning contractor, refrigeration contractor, electrical contractor, plumbing contractor, hydronics contractor or certified by the State Fire Marshall pursuant to R.C. 3737.65, and shall provide evidence of the same.
- h) The contractor shall certify that it has not had any professional license revoked in the past five (5) years in the State of Ohio or in any other state.
- i) The contractor shall certify that it has no final judgments against it that have not been satisfied at the time of certification.
- j) The contractor shall certify that it has complied with all applicable unemployment and workers compensation laws of the State of Ohio for the three (3) years preceding the date of its certification.
- k) The contractor shall certify that it will notify the Income Tax Authority of the city, village, township or joint economic development district where the Public Project is located, prior to beginning work on the Public Project, of any independent contractor(s) or subcontractor(s) and/or IRS Form 1099 employee(s) that will be used on the Public Project.
- l) The contractor shall certify that it will use construction employees on the Public Project who have completed a state or federally approved apprenticeship program, or who are currently enrolled in a state or federally approved apprenticeship program, or who have at least four (4) years of experience in their particular trade.
- m) The contractor shall certify that it and its subcontractors or any other contractor performing work on the Public Project pursuant to a contract with the contractor shall pay the prevailing wage rate and comply with the other provisions set forth in

Ohio’s Prevailing Wage Law, R.C. 4115.03 through 4115.16, and O.A.C. 4101:9-4-01 through 4101:9-4-28. This includes, but is not limited to, the filing of certified payroll reports.

Section 5. Any contractor submitting a competitive bid under Section 4 will make its best efforts to secure and utilize construction employees primarily from Tuscarawas County and, secondarily, from counties that are contiguous to Tuscarawas County. In the event the Public Project is partially located in another county, the contractor shall certify that it will make its best efforts to secure and utilize construction employees from the County in which the Public Project is primarily situated and from contiguous counties.

Section 6. In order to ensure that a bidder meets and will continue to meet the above criteria during the term of the Public Project, any person or entity submitting a bid shall include in that person or entity’s bid an affidavit certifying that it meets each of the above criteria, will continue to meet each of the above criteria during the term of the Public Project, and shall attach to said affidavit any information or documents required by said criteria. A notice of the above criteria shall be included with the plans and specifications for the project to be constructed that are made available to any potential bidders. Additionally, the contract entered into between the Commissioners and the prevailing bidder shall contain provisions requiring the prevailing bidder to abide by said criteria during the term of the contract.

Section 7. Requested change orders which affect the original contract price must receive the prior approval of the Commissioners. The Commissioners shall consider recommendations regarding the change order that are made by any designated and qualified person who is knowledgeable and familiar with the Project.

Section 8. In the event of immediate danger involving the health and safety of property, employees or the public arising during the performance of a contract which requires modification of performance, the provisions hereof shall not prohibit necessary modifications; however, payment of necessary and reasonable costs attributable to such modification shall be made only upon authorization by the Commissioners as provided herein. Notification of any emergency modification pursuant to Section 7 hereof shall be provided by the Commissioners.

Section 9. Nothing in this Resolution is intended to negate or nullify any of the provisions in R.C. Sections 307.86 through 307.90, or R.C. 9.312, or any provisions of the Ohio Administrative Code promulgated under the foregoing Revised Code Sections.

DISCUSSION: Commissioner Metzger would like to amend the Resolution Procedure for Procuring Construction Services Resolution Page 3 Section 5 line 4 to delete “shall certify that it”. At a previous meeting it was discussed to remove this language and create its own section (statement of intent) and remove it from the certification process. By removing this language, it will make the document consistent with section 4 “any contractor submitting competitive bid under section 4 will make its best efforts to secure and utilize construction employees from Tuscarawas and secondary counties that are contiguous of Tuscarawas County. Commissioner Abbuhl asked if that was the only change and Commissioner Metzger confirmed it was.

RESOLUTION (903-2016) AMENDMENT RESOLUTION (902-2016) PROCEDURE FOR PROCURING CONSTRUCTION SVS

It was moved by Commissioner Metzger, seconded by Commissioner Abbuhl, to amend RESOLUTION (902-2016) as follows: In section 5 line 4 delete “shall certify that it”.

VOTE: (Vote on amendment) Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

VOTE: (Vote on Resolution 902-2016 as Amended) Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

DISCUSSION: Commissioner Everett thanked Atty. Ron Macala, QCPartners, her fellow Commissioners and all involved for the hard work in creating this contract. She said it has been a long process, but a good healthy one for Tuscarawas County and having responsible contract language in place provides a safe workplace and quality work. Commissioner Abbuhl reiterated Commissioner Everett's thanks to those involved. He said the process has taken some time, but once you get all the people together and discuss exactly what everyone is comfortable with it makes sense to do this. Commissioner Abbuhl asked for Office of Community & Economic Development Director Scott Reynolds to comment. Mr. Reynolds said most of the language included in the responsible contract resolution is the same language or requirements that are written into any federal contracts. The responsible language contract helps to guarantee the county will have better projects lead by the Commissioners going forward. Commissioner Metzger thanked Atty. Macala and Steve Kasarnich, Director QCPartners for their willingness to consider some of his concerns with the initial process. He was pleased they incorporated much of what he felt needed to be revised in the resolution and appreciated that. Commissioner Metzger said it has given him a comfort level and he will certainly support it. Commissioner Metzger considers this a pilot project and his concept is that in two years Tuscarawas County Commissioners will have collected enough data to see if this process is working or not. If it is not working they can look at what areas need revised and potentially make revisions, but if it is working it will be a good time for other county departments to be considered and placed underneath this contract. Commissioner Abbuhl agreed and said his sentiments from the beginning were that other department should be a part of this, but since that is not the case and we are passing this for the Commissioners projects he absolutely agrees it need to be looked at in the future to include other departments as well.

RESOLUTION (904-2016) FROST LAW 2016-2017

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following as recommended by Joe Bachman, County Engineer.

The Frost Law Season for 2016-2017 will begin on December 15, 2016 and remain in effect through May 15, 2017. The legal load on all Tuscarawas County Roads will be reduced to 50% of the legal load during this period.

Any companies wanting to haul loads on any Tuscarawas County road during this period must first have a County Maintenance Agreement signed between their company and the Tuscarawas County Commissioners.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (905-2016) OUT OF COUNTY TRAVEL – AUDITOR

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following travel request:

DATE: NOVEMBER 16-18, 2016
TITLE: 2016 CAAO WINTER CONFERENCE (CONTINUING ED REQUIREMENT)
LOCATION: DUBLIN, OHIO
ATTENDING: LARRY LINDBERG, TRACEY JUDY
ANTICIPATED EXPENSE: \$900.00 (Mileage, registration, meals, hotel, parking etc.)

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (906-2016) OUT OF COUNTY TRAVEL – CORONER

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following travel request:

DATE: OCTOBER 21, 2016
TITLE: REGIONAL CORONER MEETING
LOCATION: CUYAHOGA CORONER'S OFFICE CLEVELAND, OHIO
ATTENDING: CATHY CLARKE, DR. HUBERT
ANTICIPATED EXPENSE: Mileage

VOTE: Kerry Metzger, yes;

Chris Abbuhl, yes;
 Belle Everett, yes;

RESOLUTION (907-2016) OUT OF COUNTY TRAVEL – TREASURER

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following travel request:

DATE: NOVEMBER 15-17, 2016
TITLE: 2016 FALL CONFERENCE
LOCATION: DUBLIN, OHIO
ATTENDING: JEFF MAMARELLA, NANNETTE NUTTER
ANTICIPATED EXPENSE: \$1200.00 (Mileage, registration, meals, hotel, parking etc.)

VOTE: Kerry Metzger, yes;
 Chris Abbuhl, yes;
 Belle Everett, yes;

RESOLUTION (908-2016) PAYMENT OF BILLS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve for payment the following bills:

911		
Ohio State Highway Patrol	LEADS	600.00
Child Support		
Embassy Suites by Hilton	Lodging	354.00
Clerk of Courts		
Xerox	Service	17.35
AT & T	Service	118.95
OCCA	Dues	146.72
OCCA	Dues	1,277.14
OCCA	Dues	42.86
OCCA	Dues	851.42
OCCA	Dues	28.58
Commissioners		
Frontier	Service/216.010.9884.031475.5	69.70
G & L Supply	Supplies	243.33
G & L Supply	Supplies	1,141.73
ALCO	Supplies	100.05
Terminix	Annual Pest Control	616.92
Thyssen Krupp Elevator	Elevator Service	1,158.90
Tuscora Electric	Supplies	143.64
Liberty Distributors	Supplies	330.72
Distillata	Supplies	168.59
Tuscora Electric	Supplies	116.57
Brandywine Valley Development	Royalty Sharing	166.25
Vadose Environmental Consultants	Phase II Environmental Services	23,749.00
CUA Refinishing	Cruiser Repair	1,154.20
CUA Refinishing	Cruiser Repair	2,283.85
Community & Economic Development		
Tusc Co OCED	Admin Expenses/Enterprise Zone	700.00
Tusc Co Recorder	Recording Fee/CHIP	52.00
DERO	Canal Lands Trailhead Fix-It Station	1,239.37
Quill	Supplies	45.27
Coroner		
Axis Forensic Toxicology	Tox Screens	1,250.00
Stark County Coroner	Autopsies	3,075.00
Stark County Coroner	Autopsies	3,174.00
Smith Ambulance	Body Removal	1,129.00
Dog Pound		
Johnson's Auto	Service	29.98

Zashin & Rich	Services	462.50
Oak Pointe Vet Care	Supplies	17.50
Oak Pointe Vet Care	Medical Care	93.30
Action Now Pest Control	Pest Control	35.00
Fairfield Computer Systems	Monthly Dog Licensing	200.00
R & S Truck Caps	Repairs	115.00
Scott's Lawn Care	Mowing Services	125.01
Employee Dress Down Day Fund		
Susan Legg	Dress Down Day	360.00
Human Resources		
Harris Computer Systems	Support/Nov & Dec 2016	78.00
Information Technology		
Provantage	Supplies	310.37
Provantage	Supplies	62.87
Job & Family Services		
Natalie Zimmerman	Travel	131.24
Shannon Weekley	Travel & Training	671.38
Beverly Gerber	Travel & Training	451.42
Kathy Fisher	Travel	237.22
Jaime Grunder	Travel	374.95
Staples Advantage	Supplies	39.96
Tuscora Electric	Ballast for Lights	194.21
Cannon IV	Toners	589.25
Geiser Trucking	Moved Storage Building from Vet's Office	350.00
Go Shred	Shredding Services	118.00
Triad Roofing & Services	Roof Repairs	134.70
David Haverfield	Travel & Training	245.72
Natalie Stephen	Travel	10.87
Timothy Haswell	Travel & Training	107.15
Robb Rectanus	Travel	331.20
Stacia Stevens	Travel & Training	482.49
Malissa Cantarero	Travel & Training	305.21
Elizabeth Benedetto	Travel & Training	182.87
Laura Burton	Travel & Training	717.81
Gabrielle Weingarth	Travel	298.95
Marie King	Travel & Training	267.78
Trudy Lewis	Travel	41.33
Fredy & Leona Tenorio	Transportation	13.80
Action Now Pest Services	FACES/Bed Bug Treatment	900.00
Genoa	FC Medical Expenses	6.00
Fredy & Leona Tenorio	Transportation	120.52
Dr Nicholas Varrati MD	Drug Screens	240.00
Gary Wolfgang Phd	Court Appearance	320.00
Constance Welsh	Nuerofeedback & Family Therapy	675.00
Nowak Tours & Travel	FC Washington DC Trip	404.00
Wesley Tolle	Independent Living	1,072.10
Guidestone	Supervised Visits	3,256.28
Juvenile/Probate		
Xerox	Leased Copier	111.49
Xerox	Leased Copier	197.71
Xerox	Leased Copier	121.12
Xerox	Leased Copier	298.06
Independence Business Supply	Supplies	4.05
Donna Miller	Travel	278.24
Law Library		
Tusc Co Clerk of Courts	Notary Fees	168.00
Park Department		
Ohio & Erie Canalway Coalition	2016 Technical Assistance Agreement	12,500.00
Sheriff		
Verizon Wireless	Cell Phone Service	493.37

Staples	Supplies	502.45
Dutch Creek Foods	Inmate Food	3,216.64
Miller's Clothing	Replacement/Damaged Uniform Pants	52.95
Seana Todd Fortune	Travel	29.44
Staley Technologies	Service Contract/Radios	342.30
Time Warner Cable	Cable/Internet-LEAD Drug Task Force	222.27
Stanearth Equipment	Generator	760.00

Veterans

National Pen Co	Pens	673.90
Action Now Pest Control	Pest Control	45.00
Job & Family Services	Billable Services	39.89
Time Warner Cable	Service	212.56
The Pearl Coffee Co	Coffee	57.90
The Novelty Advertising Co	Pocket Planners	523.21
Tusc Co 4H Committee	Reimb/Fair Food Coupons	159.00
Tusc Co Pork Producers	Reimb/Fair Food Coupons	283.25
Tusc Co Cattle Association	Reimb/Fair Food Coupons	172.00
Tusc Co Dairy Association	Reimb/Fair Food Coupons	50.00

Water & Sewer

American Electric Power	Electric	311.15
Frontier	Service	49.75
American Electric Power	Electric	31.03
Troy Pantelis	Uniform Rental	320.00
Cintas	Uniform Rental	363.42
Reidl's	Repairs	18.54
USA Bluebook	Materials	378.00
Lowe's	Materials	140.93
OTCO	Training	185.00
Frontier	Service	45.47
American Electric Power	Electric	359.45
Newcomerstown Water	Sewage Disposal	3,765.04
Lowe's	Materials	83.87
Enger Auto	Materials	10.93
Lowe's	Supplies	49.72

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (909-2016) RECESS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to recess at 9:15 a.m. until 9:30 a.m. for the purpose of Executive Session.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

Commissioner Metzger called the meeting out of recess and back into Regular Session at 9:30 p.m.

RESOLUTION (910-2016) EXECUTIVE SESSION

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to go into an Executive Session with Mike Jones and Tuscarawas Metropolitan Sewer District Legal Counsel for the purpose of imminent & pending litigation with no action to follow.

TIME: 9:30 A.M.

ROLL CALL VOTE & ATTENDANCE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

Commissioner Metzger called the meeting out of Executive Session at 10:30 a.m. and back into Regular Session.

NO OTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (911-2016) ADJOURN

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to adjourn at 10:30 a.m. to meet in Regular Session, Tuesday, the 11th day of October, 2016.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Kerry Metzger
Chris Abbuhl
Belle Everett

Attest: Maria Kautenschlag
Clerk of the Board