

October 13, 2016

Agenda

Pledge of Allegiance

Suspend Reading of Minutes

Transfer of Funds

Supplemental Appropriations (2)

Before & After Expenditures

Treasurer's Report - September

Out of County Travel-Human Resources

Frost Law-Salem Township

Approve Bond-Assistant Dog Warden

Approve Social Media Policy – Administrative Services-Tuscarawas County Dog Pound

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION ON THURSDAY THE 13th DAY OF OCTOBER, 2016, WITH THE FOLLOWING MEMBERS PRESENT:

Kerry Metzger
Chris Abbuhl
Belle Everett

Commissioner Metzger presiding.

The Lord's Prayer was said.

The Pledge of Allegiance was said.

RESOLUTION (930-2016) SUSPEND READING OF MINUTES

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve to suspend the reading of the minutes from the previous meeting.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (931-2016) TRANSFER OF FUNDS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following transfer of funds:

| DEPARTMENT | FROM | TO | AMOUNT | REASON |
|------------|---------|---------|----------|-------------------------|
| LEPC | B52-B04 | B52-B07 | \$176.20 | First Responders Reimb. |

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (932-2016) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following supplemental appropriations:

| DEPARTMENT | FROM | TO | AMOUNT | REASON |
|-----------------------|---------|---------|--------------|----------------------|
| Law Library | S20-S99 | S20-S01 | \$2,000.00 | Salaries |
| Law Library | S20-S99 | S20-S02 | \$200.00 | OPERS |
| Law Library | S20-S99 | S20-S03 | \$25.00 | Medicare |
| Law Library | S20-S99 | S20-S05 | \$125.00 | Medical Insurance |
| Job & Family Services | H00-H46 | H00-H30 | \$7,000.00 | Travel & Training |
| Job & Family Services | S00-S17 | S00-S06 | \$157,000.00 | Foster Care Services |

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (933-2016) BEFORE & AFTER EXPENDITURES

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following before/after expenditures:

| | |
|----------------------------|--------|
| Distillata (Commissioners) | 168.59 |
|----------------------------|--------|

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (836-2016) TREASURER'S REPORT SEPTEMBER 2016

It was moved by Commissioner Abbuhl seconded by Commissioner Everett, to approve the following Treasurer's Investment Report for September 2016:

Jeffery S. Mamarella
Tuscarawas County Treasurer
P.O. Box 250
New Philadelphia, OH 44663
Phone (330) 365-3254 • Fax (330) 365-3259

October 6, 2016

Tuscarawas County
Commissioners Office

Tuscarawas County Commissioners
125 East High Avenue
New Philadelphia, OH 44663

Commissioners:

As provided by Section 132.21 of the Ohio Revised Code, please be advised of the investments made by the Tuscarawas County Treasurer's Office during the month of **September, 2016**.

End of month interest amount to credit to September report is \$9832.51

Monthly Investment Total = \$43,542,560.11

Balance in Checking Acct. - JPMorgan Chase \$3,520,814.25 Huntington \$3,828,180.26

Total cumulative interest through August 2016 is: \$134,817.07

cc: Tuscarawas County Auditor, Prosecutor, Clerk of Courts, Recorder

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (935-2016) OUT OF COUNTY TRAVEL –

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following travel requests.

DATE: 10/25/16
TITLE: UPDATE OPERS RETIREMENT SEMINAR, PENSION & HEALTHCARE
LOCATION: DOUBLE TREE MARKET STREET, AKRON, OHIO
ATTENDING: KRIS LOWDERMILK
ANTICIPATED EXPENSE: \$20.00 mileage

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (936-2016) FROST LAW-SALEM TOWNSHIP

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to enact the “Frost Law” on travel of ALL Salem Township roads from December 1, 2016 through May 15, 2017. Contingent on any road agreement with Salem Township signed with any Company. This action is taken upon the request and approval of Salem Township Trustees.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

SALEM TOWNSHIP TRUSTEES

RESOLUTION 16 -- 15

DECLARING FROST LAW BE ESTABLISHED IN SALEM TOWNSHIP

The Trustees of Salem Township, Tuscarawas County, Ohio, meeting in regular session on Thursday, September 1, 2016 with Trustees Donald J. Meek, Ray M. Stocker and John J. Bourne present.

Ray M. Stocker moved the adoption of the following RESOLUTION:

That Salem Township of Tuscarawas County, Ohio enact the “Frost Law” on travel of Salem Township roads from December 1, 2016 through May 15, 2017. Contingent on any road agreement with Salem Township signed with any Company.

John J. Bourne seconded the resolution and the roll call was as follows:

D. J. Meek yes Ray M. Stocker yes John J. Bourne yes

The resolution will be submitted to the Chairman of the Tuscarawas County Commissioners.

Signed Donald J. Meek Donald J. Meek, Chairman

Ray M. Stocker Ray M. Stocker, Trustee

John J. Bourne John J. Bourne, Trustee

Patricia A. Arth Patricia A. Arth, Fiscal Officer

RESOLUTION (937-2016) BOND - ASSISTANT DOG WARDEN

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the bond for Kenneth J. Griffith, Assistant Dog Warden as presented.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

DISCUSSION: Commissioner Metzger stated it was the first time he had seen this policy and asked Commissioner Everett if she could explain it. Commissioner Everett said that in order for the Tuscarawas County Dog Pound to start a Facebook page, a policy needed to be in place and the employees needed to be presented with, understand and adhere to the policy. There is also a disclaimer that will be placed on the page. Bob Stephenson, Legal Counsel, has given the OK on this policy. Commissioner Everett explained that password issues exist with the Pet Finder website that the Dog Pound has utilized and employees are not able to access it. The Facebook page will allow the dog pound to start the page so information about lost dogs, stray dogs and the adoptable dogs can be shared. Commissioner Metzger asked if this policy is similar to the Tuscarawas County Park Department Facebook page. Commissioner Everett said it is, but each page would have a policy relevant to its department, adding that this Dog Pound policy is beneficial because it covers other social media, not just Facebook. Commissioner Metzger asked if this runs through the county system. Commissioner Everett explained it is linked to the county's site with admins handling the account with privileges to remove, post and monitor content on the page. Commissioner Abbuhl asked Commissioner Everett who will review the Facebook to monitor negativity on the page. Commissioner Everett explained a notification will pop up and the admins will know a comment has posted and will review it and handle according to the policy. Commissioner Everett offered for Commissioner Abbuhl to be an admin if he would want to and she would be happy to add him. Commissioner Abbuhl declined, and asked who is going to be responsible for monitoring? Commissioner Everett said all staff at the dog pound will be monitoring, but Elizabeth Lewis, Pound Keeper, will do the majority of monitoring and posting. Commissioner Abbuhl asked if the Pet Finder is different from the Facebook page. Commissioner Everett said it is and the dog pound employees do not have access to Pet Finder due to the password issues. Kris Lowdermilk, Human Resources Manager and Ms. Lewis are working with Pet Finder to regain access. Commissioner Abbuhl thinks this could be a valuable tool, but wants to make sure everyone is cautious with it and he has spoken with April Beachy, Director of Technology (IT) about it and she was not aware of it and that is a concern. He explained he knows they are not connected with the county system, but it could potentially bring a computer virus back. Commissioner Everett explained the Tuscarawas County Park Department has a page that is no different than this page, the only difference is the policy for each page. Commissioner Abbuhl said he is not disagreeing, but he would have a better comfort level if it was reviewed by IT and she reviews it. Commissioner Everett said she hates to hold off on approving this policy because on the weekend the dog pound gets full. Commissioner Everett asked Commissioner Abbuhl if she showed the policy to Ms. Beachy and then on Monday (Oct. 17) when Ms. Beachy approves it they could go live. Commissioner Metzger said he understands Commissioner Abbuhl's concerns regarding the potential issues with the county's system. Commissioner Abbuhl said he asked Ms. Beachy if this could affect the county's system. Ms. Beachy said the only way it could was if they get on something and get a virus on their iPad and email someone on the county server it would come through. Commissioner Everett said that is the same with anything. Commissioner Everett would like the policy passed so the Facebook page can be started, but if you don't want that page to go live until Ms. Beachy signs off on it because this policy has nothing to do with whether there is a virus or not, this is just a policy so the employees understand the policy. Commissioner Abbuhl said if the page does not go up, there is no need for a policy. Commissioner Everett said she would hope there wouldn't be problem being that the park department has a similar page. Commissioner Abbuhl said if it is not going live it doesn't matter if it is passed or not. Commissioner Everett said it sounds like the other Commissioners would prefer to wait until Monday and that will be fine, but she hope the dog pound can get the pictures of the dogs out there as soon as possible. Commissioner Abbuhl said he is not disagreeing, just saying he wants to make sure this is done properly and wants someone with the knowledge to review it and tell us that they are good with it. Commissioner Everett asked if Ms. Beachy was available and Commissioner Abbuhl said she was not, but if he would have known about this ahead of time he would have shown this to Ms. Beachy and there was no need to get defensive about something you really don't need to. Commissioner Everett said she wasn't getting defensive and she will wait until Monday.

RESOLUTION (938-2015) TABLE- TUSC. COUNTY DOG POUND SOCIAL MEDIA POLICY

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to table the approval of the Tuscarawas County Dog Pound Social Media Policy until the policy can be reviewed by April Beachy, Director of Technology.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (939-2016) PAYMENT OF BILLS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve for payment the following bills:

| | | |
|---|-----------------------------------|-----------|
| Auditor | | |
| Comdoc | Printer Maintenance Agreement | 119.39 |
| Child Support | | |
| Clear Communications | Interpreter Services | 45.00 |
| Holiday Inn Express | Lodging | 115.00 |
| Clerk of Courts | | |
| Comdoc | Lease | 356.31 |
| Comdoc | Lease | 226.72 |
| Staples | Supplies | 211.93 |
| Xerox | Service | 59.28 |
| Lisa Pastircak | Travel | 75.00 |
| Courtview | Service/Maintenance | 30,480.00 |
| Jodi Foutz | Travel | 114.08 |
| Barb Bosetti | Travel | 8.25 |
| Jodi Foutz | Travel | 8.99 |
| Jodi Foutz | Travel | 75.00 |
| Commissioners | | |
| Pitney Bowes Reserve Account | Postage | 20,000.00 |
| Tusc Co Health District | TB/50% State Reimb, per agreement | 2,688.00 |
| NP Water Dept | Water/101 EH | 164.36 |
| NP Water Dept | Water/JFS | 235.36 |
| NP Water Dept | Water/125 EH | 329.70 |
| Staples Business Advantage | Supplies | 63.83 |
| Iron Mountain | Storage Fees | 5,917.02 |
| Comdoc | Copier Charges | 43.10 |
| Frontier | Service/330.364.6775.041416.5 | 52.59 |
| Office Depot | Supplies | 196.71 |
| Lowe's Business Account | Supplies | 530.58 |
| Go Shred | Shredding Services | 200.00 |
| Miller's Clothing | Uniforms | 169.78 |
| Common Pleas | | |
| Comdoc | Contract Base Charge | 32.67 |
| Lindsay Wilhelm | Interpreter Services | 159.68 |
| OACA | Registration | 200.00 |
| Matthew Bender & Co | Legal Publications | 900.46 |
| Community & Economic Development | | |
| Tusc Co Recorder | Recording Fee/B-C-14-1CT-1 | 52.00 |
| Maple & Sons | CHIP Home Repair | 6,974.00 |
| Dog Pound | | |
| NP Water Dept | Water | 91.10 |
| Kimble | Service | 111.60 |
| Blasenhauer Plumbing | Service | 138.88 |
| Hillyard Ohio | Supplies | 131.45 |
| Engineer | | |

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|-----------------------------|------------------------|----------|
| RJ Wright & Sons | Fuel Oil & Gas per bid | 7,992.69 |
| Kimble Clay & Limestone | Mat'l per bid | 7,133.44 |
| Professional Land Surveyors | Registration | 370.00 |
| Oster Sand & Gravel | Mat'l per bid | 541.80 |
| NP Water Dept | Water/Sewer/Trash | 237.47 |

Job & Family Services

| | | |
|-------------------------------------|----------------------------------|-----------|
| Frontier | Fire Lines | 106.60 |
| Verizon Wireless | Cell Phone Service | 1,000.50 |
| Felisha Chambers | Diversion | 386.00 |
| Kimble Company | Stone for Under Building | 248.00 |
| Cannon IV | Toners | 152.88 |
| GBS Filing | Conversion Tabs/Protective Files | 57.98 |
| Staples Advantage | Supplies | 76.42 |
| Lexis Nexis Risk Solutions | User Fee | 226.00 |
| Language Line Services | Interpreter Services | 731.26 |
| Ziegler Tire & Supply | Car Maintenance | 357.03 |
| Green Acres Lawn & Landscape | Contract Services | 176.00 |
| Action Now Pest Control | Pest Control | 55.00 |
| Graphic Enterprises | Copier Contract Services | 526.25 |
| The First National Bank of Dennison | Client Statements | 50.00 |
| Christopher & Stacy Troyer | Transportation | 38.64 |
| Dennis & Jeanne Hostetler | Transportation | 73.60 |
| Ohio CSPC | Recoupment Payment for FC | 179.41 |
| Lon & Wanda McEnroe | Transportation | 18.40 |
| Lon & Wanda McEnroe | Transportation | 50.60 |
| Goodwill Industries of Greater CLE | Court Testimony | 40.00 |
| Agnes Walker et al | NET Mileage Reimb | 14,085.20 |

Law Library

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|-----------------------------|---------------------------|----------|
| Thomson Reuter West Payment | Patron Access Westlaw | 878.09 |
| Thomson Reuter West Payment | Government Select Westlaw | 3,193.91 |

Recorder

| | | |
|-------|-------------------|--------|
| Xerox | Base Copy Charges | 176.96 |
|-------|-------------------|--------|

Water & Sewer

| | | |
|---------------------------------|---|----------|
| Pro-Tech Systems | Port Main Pump Station Phase I Electric | 8,775.00 |
| Fitzpatrick Zimmerman & Rose | Legal Services | 77.50 |
| USA Bluebook | Valves | 394.95 |
| Fitzpatrick Zimmerman & Rose | Legal Services | 77.50 |
| Pro-Tech | SCADA Software | 4,075.00 |
| Fenton Brothers | Materials | 442.24 |
| Coshocton Environmental Testing | Lab Services | 210.00 |
| City of Dover | Sewage Disposal | 9,396.68 |
| American Electric Power | Electric | 5,106.36 |
| Agera Energy | Utility | 19.79 |
| Columbia Gas | Utility | 170.03 |
| Stony Point | Supplies | 42.75 |
| Stony Point | Equipment | 96.26 |
| Northern Safety | Materials | 22.35 |
| Stony Point | Materials | 218.70 |
| Civil Design Associates | Backflow Service | 775.00 |
| Haueter Landscaping | Service/Water Leak Restoration | 35.00 |
| Action Now Pest Control | Service | 103.00 |
| American Electric Power | Electric | 26.01 |
| American Electric Power | Electric | 406.68 |
| Holmes Wayne Electric | Electric Service | 803.00 |

VOTE:

Kerry Metzger, yes;
 Chris Abbuhl, yes;
 Belle Everett, yes;

OTHER BUSINESS: Commissioner Abbuhl resumed the discussion he had at the previous meeting regarding the purchase of a cruiser for the Sheriff's Department use. Commissioner Abbuhl spoke with Detective Orvis Campbell and believes the cruiser is in good shape with good equipment. Commissioner Everett asked Commissioner Abbuhl what year the cruiser is. Commissioner Abbuhl did not know the year, but knew it had 80,000 miles on it. Commissioner Everett and Commissioner Metzger would like to check the book value of the car before making a decision. Commissioner Everett attended the Drug Court graduation along with Commissioner Abbuhl and Jeanne Stephens, Clerk of Courts. Commissioner Everett spoke regarding the success story of Blaine Walker, a graduate who has been clean and sober for 18 months. Commissioner Everett said Mr. Walker is true success story and wishes him well. Commissioner Abbuhl agreed and wished him the best.

NO FURTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (940-2016) ADJOURN

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to adjourn at 9:23 a.m. to meet in Regular Session, Monday, the 13th day of October, 2016.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Kerry Metzger
Chris Abbuhl
Belle Everett

Attest: Maria Lautenschlager
Clerk of the Board

