

October 27, 2016

Agenda

Pledge of Allegiance

9:15 OAWWA Award-Mike Jones/Justin Angel

Approve Minutes

Transfer of Funds (4)

Supplemental Appropriations (5)

Before & After Expenditures

Release Senior Levy Funds

Out of State Travel-JFS

Out of County Travel-EMA

Out of County Travel-Water & Sewer (2)

Transfer Unclaimed Monies to County General

Pay Bills

Other Business

Adjourn

THE BOARD OF COMMISSIONERS OF TUSCARAWAS COUNTY MET IN REGULAR SESSION ON THURSDAY THE 27th DAY OF OCTOBER, 2016, WITH THE FOLLOWING MEMBERS PRESENT:

Kerry Metzger
Chris Abbuhl
Belle Everett

Commissioner Metzger presiding.

The Lord's Prayer was said.

The Pledge of Allegiance was said.

RESOLUTION (977-2016) APPROVE MINUTES

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the minutes of the previous meeting as written.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (978-2016) TRANSFER OF FUNDS

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following transfer of funds:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Job & Family Services	H00-H03	H00-H33	\$23,000.00	Purchase of Service
Job & Family Services	H00-H01	H00-H32	\$1,233.00	Unemployment
Sheriff	B55-B17	B55-B24	\$5,600.00	Food
Sheriff	B55-B02	B55-B24	\$5,000.00	Food

Common Pleas	A02-B16	A02-B07	\$1,855.00	Juror Fees
Common Pleas	A02-B04	A02-B03	\$978.23	Supplies
Dog Pound	B00-B06	B00-B14	\$50.00	Travel

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (979-2016) SUPPLEMENTAL APPROPRIATIONS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following supplemental appropriations:

DEPARTMENT	FROM	TO	AMOUNT	REASON
Commissioners	U35-U10	U35-U06	\$11.51	Other Expenses
Commissioners	Y50-Y10	Y50-Y06	\$1,771.04	Contract Services
Probate/Juvenile	M51-M11	M51-M01	\$375.00	Contract Services
Sewer	P020-P99	P020-P31	\$5,000.00	Pumps/Motors
Water	P000-P34	P000-P41	\$1,000.00	Training/Education/Conference
Sewer	P300-P16	P100-P05	\$1,000.00	Training/Education/Conference

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (980-2016) BEFORE & AFTER EXPENDITURES

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following before/after expenditures:

Staples (Public Defender)	500.00
BA Widder Architectural (Commissioners)	420.00
Asphalt Materials (Engineer)	1963.95

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (981-2016) RELEASE SENIOR LEVY FUNDS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to release all senior levy funds available to Tuscarawas County Committee on Aging, Inc/Senior Center.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (982-2016) OUT OF STATE TRAVEL – JFS

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following travel requests.

DATE: 10/21&22/2016
TITLE: ANNUAL CONFERENCE PROMOTING HEALTHY ATTACHMENTS (THROUGH FOSTER/ADOPTION)
LOCATION: OGLEBAY/WHEELING, WEST VIRGINIA
ATTENDING: KATHY FISHER
ANTICIPATED EXPENSE: Encumbered for mileage, but will take agency vehicle if available. Meals \$30.00/Day-Hotel: one night-The actual training is being paid through a scholarship

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (983-2016) OUT OF COUNTY TRAVEL – EMA

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following travel requests.

DATE: 11/04/16
TITLE: NE ASSOCIATION MTG.
LOCATION: PORTAGE COUNTY-EMA
ATTENDING: PATTY LEVENGOOD
ANTICIPATED EXPENSE: Use of County Vehicle

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (984-2016) OUT OF COUNTY TRAVEL – WATER & SEWER

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to approve the following travel requests.

DATE: 12/05-12/06/16
TITLE: CSEAO WINTER CONFERENCE
LOCATION: HYATT REGENCY, COLUMBUS, OH
ATTENDING: MIKE JONES
ANTICIPATED EXPENSE: (mileage, meals, hotel, parking) \$600.00

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (985-2016) OUT OF COUNTY TRAVEL – WATER & SEWER

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve the following travel requests.

DATE: 11/16/2016
TITLE: ELECTRICAL TRAINING-CONTACT HOURS
LOCATION: PROTECH SYSTEMS, AKRON, OH
ATTENDING: JUSTIN ANGEL, DAVE FESTI
ANTICIPATED EXPENSE: \$250.00 x 2=\$500.00 Registration Fee, Use of Vehicle

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (986-2016) TRANSFER UNCLAIMED MONIES TO COUNTY GENERAL

It was moved by Commissioner Abbuhl, seconded by Commissioner Everett, to transfer the amount of \$8,472.44 from the Unclaimed Monies Fund (Y18) to the County General Fund (A00). Unclaimed Monies are held in the County’s Unclaimed Monies Fund (Y18). In accordance with the Ohio Revised Code Section 9.39, all monies not claimed within a five-year period shall revert to the General Fund. The County Auditor has provided a list of the unclaimed monies.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

RESOLUTION (987-2016) PAYMENT OF BILLS

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to approve for payment the following bills:

Child Support Enforcement Agency		
Tusc. Co. Sheriff’s Dept.	IV-D Contract – Sheriff	2,684.84
Tusc. Co. Clerk of Courts	IV-D Contract – Clerk of Courts	389.71
Zadar Technology	Keri Door Systems Repair	390.00
Jeffery S. Mamarella	IV-D Contract – Common Pleas	1,697.28
Graphic Enterprises Office	Copier Maintenance	86.03

Go Shred	Document Shredding	45.00	
Jeffery S. Mamarella	IV-D Contract – Juvenile Court Mag.	9,403.52	
First Communications	Long Distance Phone Service	148.41	
Clerk of Courts			
Independence Business Supply	Supplies	102.42	
Frontier	Service	50.55	
Twin City Chamber of Commerce	Lease	175.00	
Commissioners			
Frontier	Service/339.1855	397.90	
Frontier	Service/364.6784	207.70	
Wayne Garage Door	Door Closers	620.00	
Office Depot	Supplies	357.90	
Times Reporter	Legal Ad/Project #5-2015	275.90	
Craig Howell	Reimb/Part for Drill	30.48	
Kent State Tusc	EODA Registration/Everett	30.00	
Common Pleas			
Staples Credit Plan	Printer – Court Administrator	149.99	
Staples Credit Plan	Office Supplies	504.40	
Ohio Judicial Conference	Registration Fee	325.00	
KSU	Seminar Registration	50.00	
Elizabeth Stephenson	Attendance at Conference	244.96	
Elizabeth Stephenson	Travel Reimbursement	271.43	
Community Corrections			
Verizon Wireless	Cell Phone Service	151.44	
Tusc. Co. Sheriff's Office	Gasoline	116.76	
First Communications	Long Distance	15.34	
American Probation & Parole Assoc.	Training/Registration Fee	1,860.00	
Tusc. Co. Sheriff's Reserve	Security	75.00	
Ohio GuideStone	Residential/Sober Living Services	600.00	
Horizons Inc.	Transportation Services	4,000.00	
Melymbrosia Associates	Treatment Services	525.00	
American Court & Drug Testing Services	Drug Testing Services	195.00	
Staples	Equipment	319.98	
Staples	Supplies	267.13	
American Court & Drug Testing	Electronic Monitoring	420.00	
American Court & Drug Testing	Drug Testing Services	360.00	
Treasurer, State of Ohio	FY16 Unspent Grant Funds	2,168.60	
Treasurer, State of Ohio	FY16 Unspent Grant Funds	235.96	
Treasurer, State of Ohio	FY16 Unspent Grant Funds	164.57	
Dog Pound			
Action Now Pest Control	Pest Control	35.00	
SmartBill	Dog License Renewal Notices	624.00	
Quality Inn	Lodging/Lewis	154.02	
Engineer			
Dover Brake	Repairs/Parts	92.00	
National Lime & Stone	Mat'l per bid	696.18	
Fastenal	Bridge & Culvert Supplies	35.25	
Kuester Implement	Repairs/Parts	17.41	
Clum Tire	Repairs/Parts	21.00	
Buckeye Equipment Sales	Repairs/Parts	225.42	
Snyder Brothers Sales & Service	Repairs/Parts	2240.63	
Ace Truck Equipment	Repairs/Parts	453.87	
Young Truck Sales	Repairs/Parts	98.06	
Independence Business Supply	Supplies	43.90	
Ziegler Bolt & Nut House	Bridge & Culvert Supplies	10.00	
Carpenter Heating & Cooling	Repairs	90.48	
Southeastern Equipment	Repairs/Parts	122.30	
Ohio Machinery	Repairs/Parts	761.55	
Newton Asphalt Paving	Waterproof & Pave per quote	26177.56	
Ferris Chevrolet	Oils	36.20	

Information Technology

ProVantage	Printer Supplies	188.43
April Beachy	Travel	107.09

Job & Family Services

The Village Network	PASSS	376.69
Elizabeth Maddux	Foster Child Tutoring	120.00
Charles & Karla Neal	Transportation	108.33
Society for Equal Access	Transportation	85,578.75
Horizons of Tusc & Carroll	Transportation	33,131.50
Thomas Cannon	Travel & Training	123.84
Lisa Wodkowski	Travel & Training	111.17
Melani Jones	Mileage	18.86
Toni Anderson	Travel & Training	60.55
Laura Burton	Travel	125.64
Joseph Krockner	Travel	99.36
Pitney Bowes	Postage Machine Lease	594.00
Tusc. Co. Water & Sewer Dept.	September 2016 Pump Station Maint.	150.00
MNJ Technologies	License	72.00
Walmart Community	Lice Kits & Bulletin Board	44.85
Lowes Business Account	Maintenance Supplies	68.43
Cincinnati Bell Technology Solution	Phone Bill	2,491.75
Cameron Walker-Huff	Diversions	582.00
Felisha Chambers	Diversions	386.00
Accurate Auto Repair	PRC	1,500.00
Missouri Dept. of Health	Birth Certificates	30.00
Tusc. Co. Health Dept.	Birth Certificates	75.00
State Board of Health	Birth Certificate	15.00
Vital Statistics	Birth Certificate	10.00
Tyler Moving & Storage	FACES	396.00
Dr. Nicholas Varrati MD	Drug Screens	196.00
Community Mental Healthcare	FACES/Evaluation	264.00
Kasey Bassett	KPIP	300.00

Law Library

Tusc Co Clerk of Courts	Notary Fees	168.00
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Public Defender

Daniel Davis Phd	Expert	4000.00
Daniel Davis Phd	Expert	500.00
Frontier Communications	Phone Services	323.07

Sheriff

Tusc. County Treasurer	State Audit Fees	57.60
Frontier	Wireless Tariff	544.32
Greve Chrysler Jeep	TOP Vehicle	10,000.00
Tusc. County Treasurer	State Audit Fees	27778
Tusc. County Treasurer	State Audit Fees	84.32
Tusc. County Treasurer	State Audit Fees	56.38
Frontier	Telephones Updates	221.73
American Electric Power	Tower Electricity	229.23
Union Hospital	Inmate Medical Treatment	2,525.17
Frontier	Telephone Lines	2,217.42
MNJ Technologies Direct	Printer/Toner Supplies	116.00

Southern Court

Legal Directories	Legal Books	64.75
Thomas Reuters West	Legal Books	248.00
Alarm Masters	Service/Maintenance Security	787.00
Twin City Water & Sewer	Service	72.18

Treasurer

Tusc. Co. Treasurer	Audit Cost	75.34
Tax Ease	Tax Ease Administration Fees	600.00

Water & Sewer

Dover Municipal Utilities	Utility	227.67
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VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

DISCUSSION: Mike Jones, Director, Tuscarawas County Metropolitan Sewer District (TCMSD) and Justin Angel, Superintendent were recognized by the Commissioners for the Ohio American Water Works Association "Best Paper Benefitting Small Systems Award" for the paper entitled "Challenges of Identifying and Eliminating Non-Revenue Water". Mr. Jones explained that when he first started his position at TCMSD he began auditing water systems and recorded observations and found high/unaccounted water loss. The Dundee water system had an excessive water loss. Mr. Angel and Todd Tacy, Water Operator, used traditional methodology to try to find, identify and correct the leaks; however, due to the nature of the Dundee system these techniques were not effective. An outside consultant was brought in to find the leaks and they were not successful either. At that point, Mr. Jones looked at how the system operates. A lot of information was learned in terms of identifying leaks in that type of system. Mr. Jones documented what was done and used that information to write an article with the hope other smaller systems might find the information beneficial. It was submitted to the AWWA and it was published and recognized. Commissioners congratulated Mr. Jones and Mr. Angel for their awards.

OTHER BUSINESS: Jack Hupp, Maintenance Supervisor, discussed two quotes he obtained for an HVAC system replacement at the Dog Pound. Mr. Hupp said he met with a third vendor at the Dog Pound, but has not submitted a proposal. The current heating system is antiquated and facets of the system are not functioning properly. The new system would use the current duct work and be a stand-alone system which could be relocated and reinstalled easily. The new system would heat, cool and offer humidity reduction, which is an ongoing problem. Commissioner Abbuhl asked if the replacement was an emergency. Mr. Hupp does not feel it is an emergency, but it is very close to that point. Mr. Hupp said it is critical at this point that Commissioners look at it and consider replacement. Commissioner Metzger asked about timelines for delivery of the unit and setup. Mr. Hupp was not sure, but believed two weeks would be the maximum for delivery. Commissioner Everett discussed with the other Commissioners what fund the system would be paid out of (Capital Projects or Dog Pound). Commissioner Everett thought possibly Capital Projects because it is part of the building. Commissioner Metzger believed Dog Pound expenses are paid out of the Dog Pound, Commissioner Abbuhl agreed. Dog Pound vehicles are paid out of the Dog Pound fund; therefore, Commissioner Metzger felt the HVAC system would be too. Since, there wasn't a definitive answer Commissioner Everett will check with County Auditor Larry Lindberg to find what fund was used in the past. Commissioner Metzger recommended handling this at Monday's meeting after Commissioner Everett speaks with Mr. Lindberg. Commissioner Metzger commented he would like all future quotes on the newly created quote form so all quotes are uniform.

Commissioner Everett notified Commissioners she has received correspondence from Harcatus, Tri County Community Action Organization, which is currently leasing the former Diversified Engineering building. Harcatus does not have enough parking spots and is requesting the Commissioners to consider usage of three parking spaces, two which were previously used by Tischbein State Farm. Commissioner Abbuhl said he also received a call from the new owner (land contract) of the former State Farm office. The new owner stated county employees were parking in spots reserved for the owner of the house. Mr. Abbuhl along with the other Commissioners are not aware of any agreement granting permission for the owner of that property to use County parking spaces. Commissioner Abbuhl told the owner if he has documentation of an agreement he will need to provide it. When Mr. Tischbein owned the State Farm agency an agreement of some form, not binding, was in place to allow the use of two spaces. Commissioner Abbuhl would prefer if the Commissioners look at the parking spaces the County has and if there are sufficient spaces the County could allow Harcatus use of those spaces, but have an agreement in place regarding use of the parking lot. Commissioner Metzger asked if it has to be that lot or could the Front Street lot because it used less. Commissioner Metzger wants to find out the obligation to this gentleman and since the County has no information, it is up to him to provide information. Commissioner Everett said she can find more information out and get back to everyone.

NO FURTHER BUSINESS COMING BEFORE THE BOARD.

RESOLUTION (988-2016) ADJOURN

It was moved by Commissioner Everett, seconded by Commissioner Abbuhl, to adjourn at 9:32 a.m. to meet in Regular Session, Monday, the 31st day of October, 2016.

VOTE: Kerry Metzger, yes;
Chris Abbuhl, yes;
Belle Everett, yes;

We hereby certify the above and foregoing to be a true and correct account of the proceedings as had by and before us on the day and year first written above.

Kerry Metzger

Chris Alshel

Belle Everett

Attest: Maria Lautenschlager
Clerk of the Board