

Stark-Tuscarawas-Wayne Joint Solid Waste Management District
Position Description: Utility Worker

Title: Utility Worker
Department: Solid Waste District
Reports to: Executive Director
FLSA Status: Non-Exempt
Pay: Hourly
Civil Service Status: Classified
Last Revised January 9, 2015

Essential Duties

- Maintains the collection sites to ensure the sites are free of litter, contaminants, and other debris.
- Operates District trucks in order to pickup, drop off, and service recycle containers and to provide curbside pickup of recyclables when needed.
- Provides transportation for District employees who need assistance in the event of an accident, break down, or other District business.
- Provides cleaning and maintenance of garage, trucks, and other District equipment.
- Inspects trucks to ensure the proper operation of lights, brakes, horn, wipers, etc.; checks tires for proper air levels and checks oil and other fluid levels; and notifies supervisor of any mechanical problems.
- Demonstrates regular and predictable attendance.
- Maintains required licensure.
- Meets all job safety requirements and all applicable OSHA safety standards that pertain to essential functions.

Other duties and responsibilities

- Prepares and submits work and equipment records and any other required documentation.
- Performs other District related duties as required.

Equipment Operated

- Pickup trucks, lift gates, trailers, and other District equipment.

Employment Standards

Knowledge of:

- Safety practices and procedures
- District policies and procedures
- Traffic laws governing truck operations

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- Proper lifting techniques
- Local geographical area

Skill in:

- Motor vehicle operation.

Ability to:

- Carry out instructions in written, oral or picture form.
- Deal with problems involving few variables within familiar context.
- Develop and maintain effective working relationships.
- Travel to and gain access to work sites.
- Exert 20 to 50 pounds of force occasionally, and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force constantly to lift, carry, push, pull or other move objects.

Desirable Education and Experience

Any combination of education and experience, which would likely produce the necessary knowledge of abilities, is qualifying.

- Must possess a valid Ohio Driver's License.
- Must maintain eligibility for coverage under the District's vehicle insurance policy.

Work Environment

The employee is exposed to motorized vehicles and adverse weather conditions; may be exposed to unsanitary or hazardous household waste.

Employee Signature

I have read the above job description and understand its contents. I understand that the information contained herein is not intended to be an exhaustive list of all responsibilities, duties and qualifications required in performing the job.

Name (Please Print)

Signature

Date